



RIVER PINES PUBLIC UTILITY DISTRICT



Wednesday, January 18, 2017 ACTION MINUTES

1. CALL TO ORDER: The meeting was called to order by Vice-Chair Gardner at 5:30 p.m.

2. ROLL CALL/MEMBERS PRESENT:

Candi Bingham, General Manager

Director Rene' Walden-Qualls
Director Anita Ebbinghausen
Director Michael Gardner
Director Richard Miller

ABSENT: Landgraf, Cathy (arrived at 5:55 p.m.)

3. PLEDGE OF ALLEGIANCE: Vice Chair Gardner led the Pledge of Allegiance.

4. AGENDA:

GM asked to add two items to the agenda due to short time frame –

- I.** Amador Water Agency Vehicle Auction – Discuss and Possible Action
- J.** Sewer Pond Pump Purchase – Discuss and Possible Action

Motion carried 4-0 with the following vote:

AYES: Ebbinghausen, Gardner, Walden-Qualls, Miller.
NOES: None.
ABSTAIN: None.
ABSENT: Landgraf

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

Nell Raymond recognized and thanked Supervisor Brian Oneto for removing a dangerous tree in the town's park across from the store. Brian was passing through town when he noticed that the tree was leaning over the community table and benches.

6. MINUTES: M/S Ebbinghausen/Miller approve minutes as follows:

Motion carried 4-0 with the following vote:

AYES: Ebbinghausen, Gardner, Walden-Qualls, Miller.
NOES: None.
ABSTAIN: None.
ABSENT: Landgraf

7. Monthly Financial Report: M/S Ebbinghausen/Miller as submitted with the following vote:

Motion Carried 4-0 with the following Vote:

AYES: Ebbinghausen, Gardner, Walden-Qualls, Miller

NOES: None
ABSTAIN: None
ABSENT: Landgraf

8. EXPENDITURE REPORT: M/S Miller/Walden-Qualls approve with following vote:

Motion carried 4-0 with the following vote:

AYES: Ebbinghausen, Gardner, Walden-Qualls, Miller.
NOES: None.
ABSTAIN: None.
ABSENT: Landgraf

9. MONTHLY OPERATIONS REPORT.

A. Monthly General Manager Report – See Report.

10. BOARD MATTERS:

A. Grant Funding Opportunities – Melinda Hurzel with Trout Unlimited – Discussion
Melinda Hurzel shared with the Board and Community different grant opportunities available. She recommended that the community come together and share their ideas for River Pines and then apply for the various grants that cover those ideas.

Board set a date for February 15, 2017 at 5:00 p.m. for Community Meeting. Board instructed GM to include the information with the February district billing.

B. Update on DWSRF Grant – Discussion and Possible Action.

GM reported that a new bank account has been opened for all DWSRF Funds.

GM reported that KASL Engineers have begun surveying the area. She also stated that a meeting will be scheduled with Bruce Barraco, Jack Scroggs and the GM. This meeting is to discuss and coordinate the project between the hired contractors.

C. Hire an Operator in Training (OIT) – Discussion and Possible Action

Board asked GM to gather more information in regards to insurance, workers comp., etc.
Continued Item.

D. Emergency Entrance to Sewer Pond – Discussion and Possible Action

GM shared concerns with the Board in regards to sewer pond access if the Consumnes River floods. She informed the Board that the Plant Operator had no backup plan in the event of road flooding. GM informed the Board that she wanted to contact the owner of the property that backs up to the sewer pond for permission to use their property on an emergency basis to access the sewer pond. Board approved the GM to contact owner of the property for emergency access. GM, if approved, would create an emergency assess plan to the sewer pond.

E. Computer Offsite Backup – Discussion and Possible Action

Board approved GM to obtain offsite backup for the District's computer. Board instructed GM to choose an offsite backup along the lines of Carbonite.

Motion carried 5-0 with the following vote:

AYES: Landgraf, Gardner, Ebbinghausen, Miller, Walden-Qualls
NOES: None
ABSTAIN: None

ABSENT: None

F. Emigrant Trail Rehabilitation – Discussion and Possible Action

Following considerable discussion among Board members it was decided that the District would contract in an amount not to exceed \$1,000 to cover the culvert and exposed pipe with road base. The rest of the project to be tabled until the Distribution Project is completed.

M/S Ebbinghausen/Walden-Qualls with the following vote:

Motion carried 4-0 with the following vote:

AYES: Gardner, Ebbinghausen, Miller, Walden-Qualls
NOES: None
ABSTAIN: Landgraf (excused herself from the room during discussion)
ABSENT: None

G. Lot Line Adjustment at Shop Location – Discussion and Possible Action

Following considerable discussion among Board members, it was decided that the District would contact property owners adjacent to Shop Location with proposed lot line adjustment. GM was instructed to send notification certified return receipt with a 30-day response time.

Motion carried 5-0 with the following vote:

AYES: Landgraf, Gardner, Ebbinghausen, Miller, Walden-Qualls
NOES: None
ABSTAIN: None
ABSENT: None

H. Ramp Bids for Customer Payment Door – Discussion

GM reported she has not had a chance to pursue. Continued Item.

I. Amador Water Agency Vehicle Auction – Discussion and Possible Action

Board instructed GM to contact Amador Water Agency for details on the trucks. If the details given were good, then Director Miller volunteered to go look at the trucks. Board told GM if a truck looked good a bid not to exceed \$4,000 could be submitted.

Motion carried 5-0 to submit a bid not to exceed \$4,000 with the following vote:

AYES: Gardner, Landgraf, Ebbinghausen, Miller, Walden-Qualls
NOES: None
ABSTAIN: None
ABSENT: None

J. Sewer Pond Pump – Discussion and Possible Action

Board of Directors instructed GM to research the pump prices. Board approved the GM to purchase a pump no to exceed the amount of \$15,300 and to transfer such funds from the LAIF account.

Motion carried 5-0 to transfer funds from LAIF and purchase pump not to exceed \$15,300 with the following vote:

AYES: Gardner, Landgraf, Ebbinghausen, Miller, Walden-Qualls
NOES: None
ABSTAIN: None

ABSENT: None

11. BOARD OF DIRECTORS COMMENTS/REPORTS:

A. Capital Improvements and general repairs necessary at the District. Continued Item.
None now

12. COMMITTEE COMMENTS/REPORTS: None.

13. FUTURE AGENDA TOPICS:

14. ADJOURNMENT: The meeting adjourned at 8:00 p.m.

Respectively submitted,
Candi Bingham, Acting Board Clerk