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REGULAR MINUTES

Wednesday, April 19, 2023

ACTION MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Chairman Raymond at 6:08 p.m.

2. **ROLL CALL: Via Phone**

Director John Chapman
Director Karla Christensen
Director Anita Ebbinghausen
Director Roscoe Raymond
Director Eric Rewitzer

Candi Bingham, General Manager
Leslie Garrett, Office Manager
Gisele Wurzbarger, Board Clerk – Via Phone

3. **PLEDGE OF ALLEGIANCE:** Chairman Raymond led the Pledge of Allegiance.

4. **CLOSED MEETING:** Update

Chairman Raymond stated there was nothing to report on this item.

5. **AGENDA:**

Motion by Board Member Christensen, seconded by Board Member Chapman, and carried by a 5 to 0 vote to approve the Regular Agenda dated April 19, 2023, as submitted.

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer

NOES: None

ABSTAIN: None

ABSENT: None

6. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

Board Member Chapman reported there was a water leak on the Horseshoe. General Manager Bingham stated she would contact Amador Water Agency regarding this matter.

7. **MINUTES: Discussion / Approval.**

a. March 15, 2023, Regular Meeting.

Motion by Vice-Chairman Rewitzer, seconded by Board Member Chapman, and carried by a 5 to 0 vote to approve the Minutes dated March 15, 2023 as presented. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer

NOES: None

ABSTAIN: None

ABSENT: None

8. CONSENT ITEMS:

a. Monthly Financial Statements - Period Ending March 31, 2023.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

b. Expenditure Report - Submitted Check Approval through March 31, 2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Chairman Raymond, seconded by Board Member Ebbinghausen and carried by a 5 to 0 vote to approve the Monthly Financial Statements and Expenditure Report - Period Ending March 31, 2023. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: None

9. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

a. Monthly Operations Report.

March 1 thru March 31, 2023 Water Production/Sold Information:

Well 2 – 347,200 gallons Total Produced – 906,200 gallons
Well 3R – 559,000 gallons Total Sold – 439,410 gallons
Well 6R – 0 gallons Unaccounted Loss – 51.6%
Staff Hours: Water 66.5 hours

February 1 thru February 28, 2023 Wastewater Production:

Influent flow: 1,135,900 gallons Effluent Discharged: 1,299,200 gallons
Staff Hours: Wastewater 53.5.5 hours

b. Monthly General Manager Report – Period Ending March 31, 2023:

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

Vice-Chairman Rewitzer asked for a status update on the District’s Water Storage and Distribution Rehabilitation Project. General Manager Bingham reported April or May it should be finalized and then out to BID.

10. BOARD MATTERS: Discussion/Action.

a. **Solar Proposal Presentation.** Discussion/Action.

General Manager Bingham stated nothing had been submitted on this item.

Chairman Raymond stated he has contacted PG&E and was it was determined the District could not get an extension to obtain additional bids and funding.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken.

b. Firehouse Repair. Discussion/Action.

General Manager Bingham stated nothing had been submitted on this item. She reported at the last meeting the Storage Facility (Firehouse) does not qualify for FEMA funding.

Chairman Raymond stated it was determined at the last meeting that the District utilizes the Firehouse as a Storage Facility and not as a firehouse. He stated the repairs were not critical right now and would provide a list of the repairs for future consideration.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken.

c. Circle Tank Separate Maintenance Agreement. Discussion /Action.

General Manager Bingham stated nothing had been submitted on this item. She stated property owners decided they did not want Circle Tank Separate Maintenance Agreement. They wanted the District to participate with a 50/50 agreement for the maintenance of the road.

Chairman Raymond stated once this agreement has been prepared it will be submitted for consideration and approval at a future meeting.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken.

d. River Pines Murals Update. Discussion/Action

General Manager Bingham stated nothing had been submitted on this item.

Vice-Chairman Rewitzer reported he submitted the letter of intent to “KDA Creative Corp”. KDACC regarding application from arts and social service organizations, as well as individual artists and culture bearers to create projects. He stated the deadline is April 30, 2023G and he acknowledged he did not know how many letters of intent for mural projects were submitted. He stated if the District is not approved, he acknowledged he now has the knowledge for what it would take to perform this project. The proposed locations were on the Slow Sand building and the Storage Facility building. He stated he would contact the Booster Club and would welcome the community’s input on this proposed project.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken.

e. Resolution to Amend District ByLaws Board Member Description. Discussion/Action.

General Manager Bingham provided Resolution 2023, A Resolution which amends the Board of Directors Type of Compensation. The Board of Directors of River Pines Public Utilities District are now considered employees

without benefits of the District and will be paid a monthly gross wage of \$75 and must receive W-2 at the end of each year.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Chairman Raymond, seconded by Board Member Ebbinghausen and carried by a 5 to 0 vote to approve Resolution 2023 A Resolution which amends the Board of Directors Type of Compensation. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: None

11. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.

Nothing to report.

12. COMMITTEE COMMENTS/REPORTS: Continued Item.

Chairman Raymond stated the dam can go up as of May 1st.

13. FUTURE AGENDA TOPICS:

None.

ADJOURNMENT: The meeting adjourned at 7:05 p.m. to the scheduled meeting on May 17, 2023.

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River Pines Public Utility District
Profit & Loss by Class
April 2023

	Sewer	Water
Ordinary Income/Expense		
Income		
Amador County Auditor's Warrant Secured Appointment	195.91	229.97
Total Amador County Auditor's Warrant	195.91	229.97
Base Fee Income		
Maintenance Fees	300.00	300.00
Sewer	16,337.55	0.00
Voluntary Lock-Off	105.00	105.00
Water	0.00	12,800.56
Total Base Fee Income	16,742.55	13,205.56
Interest Income	0.00	3.02
Variable Income		
Block Meter	0.00	50.00
Door Hanger Fee	0.00	120.00
Late Fees	182.57	199.60
Reconnection Fee	0.00	360.00
Water - Usage	0.00	2,106.02
Total Variable Income	182.57	2,835.62
Total Income	17,121.03	16,274.17
Gross Profit	17,121.03	16,274.17
Expense		
Bank Charges		
Loan Service Charge	0.00	45.00
Total Bank Charges	0.00	45.00
Board Members		
Stipends	412.50	412.50
Total Board Members	412.50	412.50
Contracted Expenses		
Board Clerk	150.00	150.00
Manager	2,107.34	2,107.34
Total Contracted Expenses	2,257.34	2,257.34
Payroll		
Employee	733.97	733.98
Taxes	439.59	439.60
Total Payroll	1,173.56	1,173.58
Sewer Expenses		
Amador Water Agency		
After Hour On-Call	250.00	0.00
Routine Service	2,082.67	0.00
Total Amador Water Agency	2,332.67	0.00
Equipment Rental	4,821.39	0.00
Repairs/Maintenance	776.21	0.00
SCADA Service	1,400.00	0.00
Sewage - Pump Service	730.00	0.00
Sewer - Parts/Supplies	518.10	0.00
Telephone - Sewer	272.62	0.00
Testing - Sewer	202.00	0.00
Total Sewer Expenses	11,052.99	0.00

River Pines Public Utility District
Profit & Loss by Class
April 2023

	Sewer	Water
Water/Distribution Expenses		
Amador Water Agency		
After Hour On-Call	0.00	500.00
Backflow Testing	0.00	358.31
Customer Service	0.00	518.93
Large Equipment Use	0.00	620.60
Routine Service	0.00	2,438.36
Total Amador Water Agency	0.00	4,436.20
Parts/Supplies	0.00	1,246.83
Permit Fees	0.00	336.00
SCADA Service	0.00	600.00
Telephone - Water	0.00	266.59
Water Testing	0.00	133.75
Total Water/Distribution Expenses	0.00	7,019.37
64900 · Office Expenses		
Admin Cost - Tax Roll	258.12	258.12
Equipment	104.50	104.50
Postage/Shipping	93.32	93.33
Software	49.49	49.50
Website Service	25.00	25.00
Total 64900 · Office Expenses	530.43	530.45
68600 · Utilities		
Disposal	121.60	121.60
68100 · Telephone - Office	29.08	29.09
Total 68600 · Utilities	150.68	150.69
Total Expense	15,577.50	11,588.93
Net Ordinary Income	1,543.53	4,685.24
Other Income/Expense		
Other Income		
Wireless Site Lease	250.00	250.00
Total Other Income	250.00	250.00
Other Expense		
Distribution Project	0.00	220.00
FEMA - Reimbursements	200.00	200.00
Monitor Wells - Sewer	1,880.00	0.00
Total Other Expense	2,080.00	420.00
Net Other Income	-1,830.00	-170.00
Net Income	-286.47	4,515.24

River Pines Public Utility District
Account QuickReport-Board Meetings
As of April 30, 2023

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Type	Num	Date	Name	Memo	Amount
Bank Accounts					
El Dorado Checking					
Check	debit	04/01/2023	Candi Bingham		-2,107.34
Check	debit	04/03/2023	Aces Waste Services, Inc.	1175	-121.60
Check	debit	04/03/2023	Google Services	District Emails	-54.00
Check	debit	04/03/2023	Aces Waste Services, Inc.	1175	-121.60
Deposit		04/03/2023		Deposit	606.14
Deposit		04/04/2023		Deposit	160.00
Deposit		04/04/2023		Deposit	150.38
Deposit		04/04/2023		Deposit	1,863.04
Deposit		04/05/2023		Deposit	150.48
Deposit		04/06/2023		Deposit	912.20
Check	debit	04/06/2023	Adobe PDF		-19.99
Check	debit	04/06/2023	Avis	GM - Travel Expense	-400.00
Check	debit	04/06/2023	USPS	District Mailbox	-177.00
Deposit		04/06/2023		Deposit	571.77
Deposit		04/07/2023		Deposit	160.00
Check	debit	04/11/2023	Tax Impound		-22.91
Check	debit	04/11/2023	Tax Impound		-485.04
Check	debit	04/11/2023	GetStreamline	District Website	-50.00
Deposit		04/11/2023		Deposit	153.39
Deposit		04/11/2023		Deposit	150.00
Check	debit	04/12/2023	Alean Lanier		-780.57
Deposit		04/12/2023		Deposit	535.80
Deposit		04/13/2023		Deposit	2,240.70
Check	debit	04/13/2023	USPS		-9.65
Check	debit	04/13/2023	RJPro	Monthly Service	-209.00
Check	debit	04/13/2023	AT&T - Sewer	209 245-3984 701 9	-272.62
Check	debit	04/13/2023	AT&T - Water	209 245-4011 722 0	-266.59
Deposit		04/13/2023		Deposit	1,842.03
Deposit		04/14/2023		Deposit	4,072.12
Deposit		04/14/2023		Deposit	674.10
Check	debit	04/15/2023	Candi Bingham	GM Wage	-2,107.34
Bill Pmt -Check	14017	04/17/2023	Alean D Lanier	Final Check - 9 miles	-526.20
Check	debit	04/18/2023	Tax Impound		-371.24
Deposit		04/18/2023		Deposit	291.80
Deposit		04/18/2023		Deposit	309.74
Deposit		04/18/2023		Deposit	590.74
Deposit		04/18/2023		Deposit	519.35
Bill Pmt -Check	14014	04/19/2023	Anita Ebbinghausen	Wage - April 2023	-75.00
Bill Pmt -Check		04/19/2023	Brent Stewart, P.E.		-2,000.00
Bill Pmt -Check	14014	04/19/2023	California Bank & Trust	1030264749	-890.00
Bill Pmt -Check	14015	04/19/2023	California Department of Ta...	System Tin:013-831895; Vouche...	-336.00
Bill Pmt -Check	14016	04/19/2023	california Laboratory Servics	Testing	-2,158.00
Bill Pmt -Check	14083	04/19/2023	Colantuono, Highsmith & W...	Circle Tank Purchase	-220.00
Bill Pmt -Check	14084	04/19/2023	County of Amador	Tax Roll Admin Fees	-516.24
Bill Pmt -Check	14085	04/19/2023	Database Systems Corp.		-50.00
Bill Pmt -Check	14086	04/19/2023	Eric Rewitzer'	Wage - April 2023	-75.00
Bill Pmt -Check	14087	04/19/2023	Gisele L. Wurzbarger	Board Clerk - April Meeting 2023	-300.00

River Pines Public Utility District
Account QuickReport-Board Meetings
As of April 30, 2023

Type	Num	Date	Name	Memo	Amount
Bill Pmt -Check	14088	04/19/2023	John Chapman	Wage - April 2023	-75.00
Bill Pmt -Check	14089	04/19/2023	Karla Christensen	wage - April 2023	-75.00
Bill Pmt -Check	14091	04/19/2023	NV5, Inc.	VOID:	0.00
Bill Pmt -Check	14095	04/19/2023	Rocky Raymond	Wage - April 2023	-75.00
Bill Pmt -Check	14092	04/19/2023	sierra Foothill Fire Extinguis...	Fire Extinguisher Service - 7	-115.50
Bill Pmt -Check	14093	04/19/2023	Sweet Pea Ventures, Inc.	Desludge Lift Stations	-730.00
Bill Pmt -Check	14094	04/19/2023	Rocky Raymond	Wage - March 2023	-75.00
Bill Pmt -Check		04/19/2023	SEIU		-0.60
Bill Pmt -Check	14096	04/19/2023	Anita Ebbinghausen	Wage - March 2023	-75.00
Bill Pmt -Check	14097	04/19/2023	Eric Rewitzer	Wage - March 2023	-75.00
Bill Pmt -Check	14098	04/19/2023	John Chapman	Wage - March 2023	-75.00
Bill Pmt -Check	14099	04/19/2023	Karla Christensen	Wage - March 2023	-75.00
Bill Pmt -Check	14101	04/19/2023	Brent Stewart, P.E.	Alarm Monitoring	-1,000.00
Bill Pmt -Check	14102	04/19/2023	NV5, Inc.		-1,182.50
Bill Pmt -Check	14103	04/19/2023	Anita Ebbinghausen	Wage - April 2023	-75.00
Deposit		04/19/2023		Deposit	1,066.43
Bill Pmt -Check	14104	04/20/2023	Amador Water Agency	30018	-14,073.65
Deposit		04/20/2023		Deposit	1,653.41
Deposit		04/21/2023		Deposit	5,859.34
Deposit		04/21/2023		Deposit	686.07
Deposit		04/24/2023		Deposit	2,140.10
Deposit		04/25/2023		Deposit	150.13
Deposit		04/25/2023		Deposit	922.30
Deposit		04/25/2023		Deposit	152.16
Deposit		04/25/2023		Deposit	161.85
Check	debit	04/27/2023	RingCentral	District Phone	-58.17
Total El Dorado Checking					-3,812.78
Total Bank Accounts					-3,812.78
TOTAL					-3,812.78

River Pines Department Report

April 2023

Water Production/Sold

Well 2:	311,000 gallons	Total Produced:	931,974 gallons
Well 3R:	510,300 gallons	Total Sold:	505,780 gallons
Well 6R:	110,674 gallons	Unaccounted Loss:	46%

Regulatory Compliance Specialist

- Submitted monthly water report.
- Submitted monthly wastewater reports and no spill report for CIWQS.
- Completed Electronic Annual Report and Consumer Confidence Reports

Wastewater

- Influent flow 1,059,900 gallons. Effluent Discharged 1,242,400 gallons.
- Monitor collection system and jetted as needed
- Weed-eated and sprayed lift station and plant for weed abatement

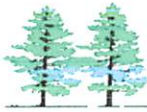
Water Treatment / Distribution

- Well 6R was put back into service in April after sample results were verified. No further problems have developed.
- Staff replaced the Rosedale pre-filters and notified the City of the need for annual replacements instead of bi-annual replacements.
- One (1) service line leak repaired

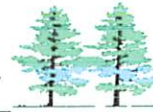
Staff Hours: 73 Water hrs. 46.5 Wastewater hrs.

Prepared by: Operations Department Staff

Reviewed by: Rick Ferriera, Operations and Engineering Manager



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

AGENDA ITEM – 8b

GENERAL MANAGER'S REPORT

For the Month of April/May 2023

1. **RCAC Training** – had office manager attend this webinar. Webinar covered how to apply for grants.
2. **FUNDING FAIR** – instructed office manager to attend this 4-hour webinar. The webinar covered current grant opportunities.
2. **GENERATOR** – AWA electrical is putting together the specs for a new generator for the lift station on Emmigrant Trail. This generator was approved for funding through the Amador County Air and Traffic up to \$15,000. I gave AWA a deadline of June 30th for the estimate and specs so that I can get this generator ordered.
3. **CONSUMER CONFIDENCE REPORT** – this report is required by the state yearly and be mailed to all customers and posted. The report has been completed and approved by the state for mailing. I will be taking it to Staples and getting copies and mailing them no later than July 1st.
4. **FEMA** – I traveled to River Pines and met with FEMA last month. I will be back in River Pines on May 23rd for a site visit with FEMA. I was also able to get all GPS locations of all the district's storm projects and send them to FEMA as required.

I also met with AWA Supervisor Goshorn and walked the spray fields. There are many fallen trees that need to be removed. Also, the brush needs to be cleared out desperately. I have opened another project with FEMA in hopes of getting some funding to help with this. I explained to them in my project report about the dangers of sewage contamination in the surrounding waters (creeks, streams, river). I am hoping this will qualify for 406 Mitigation funding.

5. **DISTRIBUTION PROJECT** – I received an email from our project manager from the state. Our project has been approved by the Senior Supervisor for full funding. Project is now with the state engineer.

5. Bank Deposits – myself and office staff
1. Monthly Billing & Monthly Late Notices
2. Monthly 48 Hour Notices
3. Agenda & Packets



OFFICE OF
AUDITOR – CONTROLLER

TACY ONETO ROUEN, Auditor-Controller

County Administration Center

810 Court Street · Jackson, CA 95642-2132

Telephone: (209) 223-6357

Fax: (209) 223-6721

ANNUAL CERTIFICATION OF DIRECT ASSESSMENT

DUE DATE: AUGUST 10, 2023

AGENCY River Pines Public Utility District

TAX CODE 66500

AUDITOR Contact Info For Auditor's office use only	TAXPAYER Contact Info For Tax Bill purposes
Contact Name	Contact Name Candi Bingham
Contact Phone #/Extension	Contact Phone #/Extension 209-245-6723
Contact Email	Contact Email rppud@riverpinespod.org

I, the undersigned authorized individual, have reviewed the Direct Assessment List that has been provided to the County of Amador Auditor-Controller's Office and certify that all Direct Assessments on this list are lawful and correct and have been approved by the Agency and are to be enrolled on the 2023-24 Secured Property Tax Roll.

6 19302
 Number of Records Total Dollar Amount

General Manager
 Title of Authorized Person Certifying this Form

Candi Bingham
 Signature of Authorized Person Certifying this Form

May 17, 2023
 Date

River Pines Public Utility District
Direct Charges (Assessments) Secured Tax Roll 2023/2024

014-043-015-000	1262	66500	RPDW
014-042-016-000	1890	66500	RPDW
014-052-002-000	1076	66500	RPDW
014-073-002-000	8940	66500	RPDW
014-043-027-000	4448	66500	RPDW
014-091-010-000	1686	66500	RPDW

\$ 19,302

AGREEMENT FOR DIRECT ASSESSMENT SERVICES

AGENCY Name: River Pines Public Utility District
Tax Codes: 66500

This Agreement for Direct Assessments ("Agreement") is made and entered into this 17 day of May, 2023, by and between the County of Amador through its Auditor-Controller's Office ("County") and River Pines Public Utility District ("Agency") to provide the service of placement of Direct Assessments on the Property Tax Roll and to distribute those collected to Agency.

WHEREAS, Agency is a city or district located in the County of Amador, and as such, desires to be the recipient of certain services involving Direct Assessments from County; and

WHEREAS, Agency and County wish to enter into an agreement whereby the services to be provided, the conditions under which the services are to be provided, and the compensation, if any, to County for services provided shall be stipulated and binding upon the parties who do so agree; and

WHEREAS, services to Agency may include providing roll information, collecting and distributing Direct Assessment amounts and maintenance of Agency funds in County Treasury; and

WHEREAS, the Government Code provides that County may charge the cost providing said services within certain limits;

NOW, THEREFORE, the parties hereto agree as follows:

I. DEFINITIONS FOR PURPOSES OF THIS AGREEMENT

The terms hereinafter set forth have the following definitions:

"Direct Assessment" or "Direct Assessments" means special tax, direct charge, special assessments to be levied in each fiscal year within the Agency tax rate area pursuant to the rate and method as defined by the district per California taxation codes.

"Tax Code" means the unique 5-digit number assigned by the County specifically to Agency.

II. DIRECT ASSESSMENT SERVICES AND FEES

A. Direct Assessment Services

County will provide services that include placing direct assessments on the Property Tax Roll and distributing those collected to Agency at the same time and in the same manner as Amador County property taxes are collected and distributed.

B. Fees for Direct Assessment Services

County hereby certifies that fees charged are for the purpose of recovering costs attributed to the services provided and that said fees do not exceed costs of providing said service. The annual Direct Assessment Information Sheet sets forth each fee charge for service provided and further explains each fee listed.

County shall charge and collect fees for the following Direct Assessment services:

1. For request by Agency of a new tax code, County shall charge and collect a one-time initial setup fee for the creation of the new Direct Assessment tax code.
2. For collection of all Direct Assessments for Agency, County shall charge and collect a fee per assessment per parcel.
3. When the Agency requests correction or removal of Direct Assessment after extension of the Property Tax Roll, the County will charge and collect a fee per correction or removal per fiscal year.
4. For additional services provided to Agency that are not listed in the annual Direct Assessment Information Sheet.

III. COLLECTION OF FEES

Property tax revenues are reduced by any applicable fees charged. Direct Assessment fees are netted against gross property tax revenue collected once a year on an apportionment distribution, usually in late April. Thereafter, any additional fees that are owed are deducted on the final apportionment distribution of the fiscal year.

IV. ACCOUNTING SERVICES

County maintains a report of direct assessments levied for each fiscal year by Tax Code.

A. Distribution of Direct Assessments

Direct Assessments so levied shall be collected at the same time and in the same manner as County property taxes are collected and then distributed.

1. When the County Treasurer acts as the depository for Agency funds, the taxes and Direct Assessments collected shall be paid into the County Treasury to the Agency's account.
2. When the County Treasurer does not act as the depository for Agency funds, the Direct Assessments collected shall be paid to Agency by County check net of fees under Section III above.

B. Removal of Direct Assessments

When an Agency desires to correct or remove a Direct Assessment from the Property Tax Roll, Agency shall provide written notice for said correction or removal. Written notice shall include the tax years, parcel numbers, and dollar amount requested to be corrected or removed. This written notice shall be signed by one of the Agency's authorized signatories whose name(s) have been previously provided to the County. County may request Agency to provide additional written authority for said correction or removal.

C. Delinquent/Defaulted Direct Assessments

The County will collect and distribute Direct Assessments. Agency may be requested to remove and collect Direct Assessments that are delinquent or in default on parcels for which ad valorem taxes (property taxes) are not assessed and collected.

V. MODIFICATION OF COLLECTION FEES

County reserves the right to annually increase or decrease any fees in proportion to any changes in costs incurred by the County in providing the services described herein, provided that written notice of any increase or decrease in fees is given to Agency on or before May 1 of any year during the term of this Agreement. Parties hereby agree to be bound by the fees calculated and set forth in section II, b, above, and incorporated herein in this Agreement.

VI. AUTHORITY FOR LEVY & COMPLIANCE WITH LAW

The authority of such levy (i.e. resolution, ordinance or election), shall accompany requests for the levy of Direct Assessments. Agency warrants that the taxes, fees, or assessments imposed by Agency and collected pursuant to this Agreement comply with all requirements of state law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218).

Before the Property Tax Roll is extended, the County will require the Agency to submit a completed Annual Direct Assessment Certification of Direct Assessment, which confirms the accuracy of the Direct Assessments to be enrolled.

Agency agrees that its officers, agents, consultants and employees will cooperate with County by answering taxpayer or other individual's inquires made to Agency concerning Agency's Direct Assessments. Agency agrees that its officers, agents, consultants and employees will not refer taxpayers, or other individuals, who make inquiries, to County officers or employees for responses to questions about Agency's Direct Assessments.

VII. DEFENSE AND INDEMNIFICATION

To the fullest extent permitted by law, Agency and its officers, agents, employees, representatives or consultants shall defend, indemnify and hold harmless County and its officers, agents, employees and volunteers from and against all claims, damages, losses,

judgements, liabilities, expenses and other costs, including litigation costs and attorneys' fees, arising out of, resulting from, or in connection with the performance of this Agreement by County or County's officers, agents, employees, and/or representatives. Agency's obligation under this paragraph extends to any claim, damage, loss, liability, expense or other cost which is caused in whole or in part, directly or indirectly, by any act or omission of the Agency and its officers, agents, employees, representatives, or anyone directly or indirectly employed by any of them or anyone for whose acts or omissions any of them may be liable.

VIII. SEVERABILITY

If any portion of this Agreement, or application thereof, to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if any portion is found in contravention of any federal laws, state or county statutes, ordinances or regulations, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

IX. NO CHANGE IN LIABILITY

It is the purpose and intent of the parties not to change their existing legal responsibilities and relationships by virtue of this Agreement. The purposes of this Agreement are to establish the fee schedule set in the annual Direct Assessment Information Sheet together with the description and scheduling of the tasks to be accomplished by each party, which are in accordance with existing provisions of law.

X. AMENDMENT

This Agreement may be modified, amended, changed, added to or subtracted from by the mutual consent of the parties hereto if such amendment or change is in written form and executed with the same formalities as this Agreement and attached to the original Agreement to maintain continuity.

XI. ADVICE OF ATTORNEY

Each party warrants and represents that in executing this Agreement, it has received independent legal advice from its attorneys or had the opportunity to seek such advice.

XII. CONSTRUCTION

Headings or caption to the provisions of this Agreement are solely for the convenience of the parties, are not part of this Agreement, and shall not be used to interpret or determine the validity of this Agreement. Any ambiguity in this Agreement shall not be construed against the drafter, but rather the terms and provisions hereof shall be given a reasonable interpretation as if both parties had in fact drafted this Agreement.

XIII. GOVERNING LAWS AND VENUE

This Agreement shall be deemed to be made under, and shall be governed by and construed in accordance with, the laws of the State of California. Any action brought to enforce the terms or provisions of this Agreement shall have venue in the County of Amador, State of California.

XIV. TERM OF AGREEMENT

This Agreement constitutes the entire agreement between County and Agency pertaining to the collection of Direct Assessments and accounting services by County. All prior agreements, whether oral or written, between County and Agency pertaining to the services for collection and distribution of Direct Assessments are hereby terminated effective immediately upon full execution of this Agreement.

The term of this Agreement shall be from the date set forth in the first paragraph of this Agreement and continue through June 30, 2024, unless otherwise terminated. In the last six months of the final year of this Agreement the parties may enter into a new agreement for future services.

Either party may terminate this Agreement for convenience and without cause upon providing thirty (30) day written notice to the other party on or before March 1 of any year during the term of this Agreement.

County of Amador, Auditor-Controller

River Pines Public Utility District

Agency Name

By: _____

By: Candi Bingham

Tacy Oneto Rouen, Auditor-Controller

Printed Name: Candi Bingham

Date: _____

Title: General Manager

Date: May 17, 2023

APPROVED AS TO FORM FOR COUNTY:

AMADOR COUNTY COUNSEL

By _____

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River Pines Public Utility District
Profit & Loss Budget Overview
 July 2023 through June 2024

	Sewer	Water	TOTAL
	Jul '23 - Jun 24	Jul '23 - Jun 24	Jul '23 - Jun 24
Ordinary Income/Expense			
Income			
Administrative Income		250.00	250.00
Amador County Auditor's Warrant			
HO & Timber Tax	127.00	74.00	201.00
Homeowners Exemption	0.00	0.00	0.00
Secured Appointment	3,982.00	4,177.00	8,159.00
Secured Direct Charges	3,535.00	3,535.00	7,070.00
Secured Taxes	0.00	0.00	0.00
Tax Roll - Penalty/Interest	438.00	431.00	869.00
Unitary Tax	178.00	478.00	656.00
Unsecured Appointment	119.24	120.00	239.24
Total Amador County Auditor's Warrant	8,379.24	8,815.00	17,194.24
Base Fee Income			
Connection Impact Fee - Sewer	0.00		0.00
Maintenance Fees	4,720.00	4,718.00	9,438.00
Sewer	192,157.00		192,157.00
Voluntary Lock-Off	1,313.00	1,312.00	2,625.00
Water		152,818.00	152,818.00
Total Base Fee Income	198,190.00	158,848.00	357,038.00
Interest Income	553.00	2.77	555.77
Repair Labor		0.00	0.00
Town Hall Rental	160.00	160.00	320.00
Variable Income			
Block Meter		50.00	50.00
Call-Out		350.00	350.00
Door Hanger Fee		350.00	350.00
Late Fees	2,176.87	2,244.00	4,420.87
Reconnection Fee	14.50	860.00	874.50
Returned Check Fee	0.00		0.00
Service Connection Fee	492.93	0.00	492.93
Water - Usage		40,458.00	40,458.00
Total Variable Income	2,684.30	44,312.00	46,996.30
Total Income	209,966.54	212,387.77	422,354.31
Gross Profit	209,966.54	212,387.77	422,354.31
Expense			
Bank Charges			
Paymentus Fees	0.00	0.00	0.00
Tax Roll Fees	225.00	14.00	239.00

River Pines Public Utility District
Profit & Loss Budget Overview
 July 2023 through June 2024

	Sewer	Water	TOTAL
	Jul '23 - Jun 24	Jul '23 - Jun 24	Jul '23 - Jun 24
60400 - Bank Service Charges	9.00	9.00	18.00
Total Bank Charges	234.00	23.00	257.00
Board Members Stipends	2,287.50	2,287.50	4,575.00
Total Board Members	2,287.50	2,287.50	4,575.00
Contracted Expenses			
Board Clerk	2,025.00	2,025.00	4,050.00
Manager	25,288.08	25,288.00	50,576.08
Office Staff	5,165.00	5,115.00	10,280.00
Total Contracted Expenses	32,478.08	32,428.00	64,906.08
Sewer Expenses			
Amador Water Agency			
After Hour On-Call	2,892.00		2,892.00
Emergency Call-Out	350.00		350.00
Mandated State Reporting	2,000.00		2,000.00
Operation Repairs	2,400.00		2,400.00
Routine Service	28,000.00		28,000.00
Total Amador Water Agency	35,642.00		35,642.00
Chemicals	800.00		800.00
Electricity - Sewer	30,000.00		30,000.00
Excavating	0.00	0.00	0.00
P&O Study - Salt	0.00		0.00
Repairs/Maintenance	1,000.00		1,000.00
SCADA Service	8,400.00		8,400.00
Sewage - Pump Service	800.00		800.00
Sewer - Parts/Supplies	10,500.00		10,500.00
Telephone - Sewer	1,500.00		1,500.00
Testing - Sewer	756.00		756.00
Total Sewer Expenses	89,398.00	0.00	89,398.00
Town Hall Expenses			
Janitorial	100.00	75.00	175.00
Supplies	125.00	125.00	250.00
Total Town Hall Expenses	225.00	200.00	425.00
Water/Distribution Expenses			
Amador Water Agency			
After Hour On-Call		5,826.00	5,826.00
Backflow Testing		0.00	0.00

River Pines Public Utility District
Profit & Loss Budget Overview
July 2023 through June 2024

	Sewer	Water	TOTAL
	Jul '23 - Jun 24	Jul '23 - Jun 24	Jul '23 - Jun 24
Customer Service		488.00	488.00
Electrical Repairs		588.00	588.00
Emergency Call-Out		1,846.00	1,846.00
Large Equipment Use		1,000.00	1,000.00
Mandatory State Reporting		1,550.00	1,550.00
Meter Reading		4,000.00	4,000.00
Operation Repairs		7,012.00	7,012.00
Routine Service		30,000.00	30,000.00
Total Amador Water Agency		52,310.00	52,310.00
Chlorine		1,210.00	1,210.00
Customer Expense - Reimbursable		0.00	0.00
Electricity - Water		18,000.00	18,000.00
Parts/Supplies		11,770.00	11,770.00
Permit Fees		7,981.00	7,981.00
Repair/Maintenance		280.00	280.00
SCADA Service		3,600.00	3,600.00
Sm. Tools		0.00	0.00
Telephone - Water		1,500.00	1,500.00
Water Testing		5,698.00	5,698.00
Total Water/Distribution Expenses		102,349.00	102,349.00
60000 · Advertising and Promotion		0.00	0.00
63300 · Insurance Expense			
Director's Liability	1,200.00	1,200.00	2,400.00
Insurance - Property/Liability	1,800.00	1,800.00	3,600.00
Total 63300 · Insurance Expense	3,000.00	3,000.00	6,000.00
64900 · Office Expenses			
Admin Cost - Tax Roll	230.00	229.00	459.00
Filing Fees	200.00	200.00	400.00
Membership Dues	1,100.00	1,015.00	2,115.00
Postage/Shipping	572.00	620.00	1,192.00
Shredding Service	0.00	0.00	0.00
Software	250.00	1,174.00	1,424.00
Supplies	500.00	500.00	1,000.00
Website Service	300.00	300.00	600.00
Total 64900 · Office Expenses	3,152.00	4,038.00	7,190.00
66700 · Professional Fees			
Legal Expenses	0.00	500.00	500.00
Security Service/Maintenance	450.00	450.00	900.00
Yearly Audit	1,975.00	1,975.00	3,950.00

River Pines Public Utility District
Profit & Loss Budget Overview
July 2023 through June 2024

	Sewer	Water	TOTAL
	Jul '23 - Jun 24	Jul '23 - Jun 24	Jul '23 - Jun 24
Total 66700 · Professional Fees	2,425.00	2,925.00	5,350.00
66900 · Reconciliation Discrepancies		0.00	0.00
68600 · Utilities			
Disposal	665.00	665.00	1,330.00
Electricity - Office		209.00	209.00
Electricity - Town Hall	208.00	0.00	208.00
Electricity - Street Lights	1,248.00	1,248.00	2,496.00
Propane	800.00		800.00
68100 · Telephone - Office	350.00	348.00	698.00
Total 68600 · Utilities	3,271.00	2,470.00	5,741.00
Total Expense	136,470.58	149,720.50	286,191.08
Net Ordinary Income	73,495.96	62,667.27	136,163.23
Other Income/Expense			
Other Income			
Wireless Site Lease	3,250.00	3,250.00	6,500.00
Total Other Income	3,250.00	3,250.00	6,500.00
Other Expense			
Distribution Project		0.00	0.00
Monitor Wells - Sewer	11,882.00		11,882.00
Total Other Expense	11,882.00	0.00	11,882.00
Net Other Income	-8,632.00	3,250.00	-5,382.00
Net Income	64,863.96	65,917.27	130,781.23