



## REGULAR MINUTES

Wednesday, June 16, 2021

## ACTION MINUTES

**In Compliance with Executive Department State of California  
Executive Order N-29-20**

**Join Hangouts Meet: [meet.google.com/xuu-djir-afw](https://meet.google.com/xuu-djir-afw)**

**Join by Phone: +1 617-674-4444 PIN#**

**1. CALL TO ORDER:** The meeting was called to order by Vice-Chairman Raymond at 6:05 p.m.

**2. ROLL CALL: Via Phone**

Director Anita Ebbinghausen  
Director Patrick Henry  
Director Roscoe Raymond

Candi Bingham, General Manager  
Gisele Wurzburger, Board Clerk – Google Meet

Director Karla Christensen on phone 6:05 p.m.

Director Patrick Henry arrived 6:15 p.m.

Director John Chapman – absent

**3. PLEDGE OF ALLEGIANCE:** Vice-Chairman Raymond led the Pledge of Allegiance.

**4. AGENDA:**

Board Member Henry stated he thought there would be an item on the agenda regarding agricultural water usage. Board Clerk Wurzburger stated item 9f. Discuss Conservation Concerns was to address conservation and agricultural concerns as noted at the May meeting.

**Motion by Board Member Henry seconded by Vice-Chairman Raymond and carried by a 4 to 0 vote to approve the Regular Agenda dated June 16, 2021 as presented. Motion passed by the following vote:**

**AYES: Christensen, Ebbinghausen, Henry, Raymond**

**NOES: None**

**ABSTAIN: None**

**ABSENT: Chapman**

**5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

Leslie \_\_\_\_\_, was present to speak about holding the District Board meetings at the Town Hall and open to the public. She stated the State of California lifted the restrictions as of June 15<sup>th</sup>. She believes the public would whether attend an open meeting at the Town Hall then attend a Google Meeting.

General Manager stated under the Governor's reopening plan, the Brown Act provisions within Executive Order N-29-20 will be lifted on September 30. Any local agency meetings taking place after that time must ensure physical public access to all meeting locations.

Vice-Chairman Raymond stated for the record the next meeting being held on July 21<sup>st</sup> meeting will be open to the public at the Town Hall.

Dane Whatley, Field Representative, California Special District Association, was present to report the California State Legislature passed AB 128, the 2021-22 State Budget Act as proposed by the Legislature, and in it several funding programs that would be accessible to COVID-19 impacted special districts.

- \$100 million in one-time General Fund fiscal relief for special districts able to demonstrate expenditure and revenue loss impacts related to COVID-19 response
- \$1 billion in Coronavirus Fiscal Recovery Fund for water arrearage debt relief.

Mr. Whatley also reported the "2021 Special District Leadership Academy Lake Tahoe" will be held September 26 thru 29. This conference is designed for both new and experienced special district board members. He will provide additional information on this Academy to the District Board Members.

## **6. MINUTES: Discussion / Approval.**

### **A. May 19, 2021 Regular Meeting.**

**Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 4 to 0 vote to approve the Minutes dated May 19, 2021 as presented. Motion passed by the following vote:**

**AYES: Christensen, Ebbinghausen, Henry, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Chapman**

## **7. CONSENT ITEMS:**

- Monthly Financial Statements - Period Ending May 31, 2021.
- Expenditure Report - Submitted Check Approval through May 31, 2021.

Board Member Henry requested a recap of Amador Water Agency's invoice in the amount of \$14,012. General Manager Bingham provided a recap of this invoice which reflected charges for both April and May.

Chairman Christensen opened the public discussion. Hearing no further comments from the public, Chairman Christensen closed the public discussion.

**Motion by Board Member Henry, seconded by Board Member Ebbinghausen, and carried by a 4 to 0 vote to approve the Consent Items - Period Ending May 31, 2021. Motion passed by the following vote:**

**AYES: Christensen, Ebbinghausen, Henry, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Chapman**

## **8. MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

**May 1 thru May 31, 2021 Water Production/Sold Information:**

Well 2 - 346,100 gallons      Total Produced – 1,307,356 gallons

Well 3R – 535,100 gallons      Total Sold – 728,825 gallons

Well 6R – 156,156 gallons      Unaccounted Loss - 30%

Staff Hours: Water 74.5 hours

**May 1 thru May 31, 2021 Wastewater Production:**

Influent flow: 938,600 gallons      Effluent Discharged: 714,300 gallons

Staff Hours: Wastewater 46 hours

General Manager Bingham reported Cooper Controls came out to calibrate the chart recorder which is supposed to be done yearly. This should help determine the unaccountable water loss recorded on the meter.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham also noted for the record: Governor Newsom’s Executive Order N-42-20, known as the water shutoff moratorium, prevented public agencies from discontinuing water service during the COVID-19 pandemic. Under the Governor’s reopening plan, the shutoff moratorium provisions within Executive Order N-42-20 will also be lifted on September 30. Local agencies will still be required to adhere to all existing state laws and regulations related to utility shutoffs. She will be notifying delinquent accounts regarding the regulations related to utility shutoffs lift date of September 30.

General Manager Bingham reported until September 30, both the Brown Act Executive Order and water shutoff Executive Order will remain in place and have the full force and effect of law.

General Manager Bingham reported that she received a letter from the State regarding delinquent accounts applying for assistance to help pay the water and sewer bills. She noted she would be notifying those delinquent accounts regarding this funding so that no duplicate funding would be applied for.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

**9. BOARD MATTERS: Discussion/Action.**

**a. Approve 2020 Annual Audit. Discussion/Action.**

General Manager Bingham reported the 2020 Annual Audit was not received and requested this item be continued to the July meeting. No action was taken.

**b. Review Draft 2021/2022 Budget. Discussion/Action.**

No written report was submitted on this item. General Manager Bingham provided the Profit & Loss Budget Overview July 2021 through June 2022. She reported based on last year’s expenses she added a 3 percent CPI. She stated the bottom line looks pretty good. Chairman Christensen inquired if the new generators were included in the 2021/2022 Budget. General Manager Bingham stated the generators were included under sewer expenses.

Chairman Christensen opened the public discussion. Hearing no further comments from the public, Chairman Christensen closed the public discussion.

**Motion by Chairman Christensen, seconded by Board Member Henry, and carried by a 4 to 0 vote to approve the 2021/2022 Budget as presented. Motion passed by the following vote:**

**AYES: Christensen, Ebbinghausen, Henry, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Chapman**

**c. Tax Roll Assessments. Discussion/Action.**

General Manager reported 14 accounts totaling \$20,172 were reported on the Direct Charges Secured Tax Roll 2021/2022. Since preparing this report one account has requested amortization. The modified amount that will be reflected in Resolution 2021-05 will be \$18,226.

Chairman Christensen opened the public discussion. Hearing no further comments from the public, Vice-Chairman Christensen closed the public discussion.

After considerable discussion amongst the Board, the following motion was made:

**Motion by Chairman Christensen, seconded by Board Member Henry, and carried by a 4 to 0 vote to approve the Direct Charges Secured Tax Roll 2021/2022 in the total amount \$18,226 as amended. Motion passed by the following vote:**

**AYES: Christensen, Ebbinghausen, Henry, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Chapman**

**d. Resolution 2021-05 – Tax Roll Assessment 2021/2022. Discussion/Action.**

General Manager Bingham stated the Direct Charges Secured Tax Roll 2021/2022 in the total revised amount \$18,22 and revised Resolution 2021-05 Approving and Confirming the Final Assessment Secured Tax Roll for 2021/2022 for discussion and action.

Chairman Christensen opened the public discussion. Hearing no further comments from the public, Vice-Chairman Christensen closed the public discussion.

**Motion by Chairman Christensen, seconded by Board Member Henry, and carried by a 4 to 0 vote to approve the Direct Charges Secured Tax Roll 2021/2022 in the total amount \$18,226 and to adopt Resolution 2021-05 Approving and Confirming the Final Assessment Secured Tax Roll for 2021/2022 as amended. Motion passed by the following vote:**

**AYES: Christensen, Ebbinghausen, Henry, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Chapman**

**e. Resolution 2021-06 – Consolidated Election to Even Year. Discussion/Action.**

No written report was submitted on this item. General Manager Bingham reported at the last meeting she reported Amador County Election Department had sent notification that they will be only holding “Even Year

Consolidated Elections”. Those Board Members that are up for election will be carried over to 2022. Resolution 2021-06 was submitted to consolidated odd-year governing election to occur on the same date as even year General Elections.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

After considerable discussion amongst the Board, the following motion was made:

**Motion by Chairman Christensen, seconded by Board Member Ebbinghausen, and carried by a 4 to 0 vote to approve Resolution 2021-06 Consolidating Odd Year Governing Elections to Occur on the Same Date as Even Year General Elections. Motion passed by the following vote:**

**AYES: Christensen, Ebbinghausen, Henry, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Chapman**

**f. Discussion Conservation Concerns. Discussion/Action.**

No written report was submitted on this item. Vice-Chairman Raymond noted for the record that in the past the District was notified that the State could fine the District for any customer’s water usage that was deemed over the set guideline for monthly usage.

There was some discussion on whether the District could bill the customer for these finds imposed by the State. Staff was directed to contact the District’s Attorney regarding the ability to charge the offending water users the finds issued by the State for water usage overage.

There was continued discussion by the Board regarding creating conservation and agricultural water usage guidelines for customers. Guidelines will be prepared for discussion at next regular meeting.

Board Member Ebbinghausen noted for the record she would be installing a lap pool for medical reasons and would be using 10,000 gallons to fill said pool.

Board Member Henry reiterated his concerns regarding agricultural usage and that it should be included in the provided guidelines.

Chairman Christensen opened the public discussion. Leslie \_\_\_\_\_ commented on the conservation concerns. Hearing no further comments from the public, Chairman Christensen closed the public discussion.

No action taken.

**g. River Access Dam Committee. Continued Discussion.**

No written report was submitted on this item. Vice-Chairman Raymond noted for the record the river was running very slow, less than 15 gallons per minute. Chairman Christensen stated they would be taking down the boards for the River Access Dam. General Manager Bingham requested the information for reporting to the State.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

No action taken.

**10. BOARD OF DIRECTORS COMMENTS/REPORTS:** Discussion Only.

- a. Capital Improvements and general repairs necessary at the District. Continued Item.

**11. COMMITTEE COMMENTS/REPORTS:** Continued Item.

General Manager Bingham inquired if someone would provide weed eating at the Town Hall. Vice-Chairman Raymond said he would do the weed eating at the Town Hall.

**12. FUTURE AGENDA TOPICS:**

- a. Approve 2020 Annual Audit. Discussion/Action.
- b. Discuss Conservation and Agricultural Water Usage Guidelines. Discussion/Action.

**13. ADJOURNMENT:** The meeting adjourned at 7:40 p.m. to the scheduled meeting on July 21, 2021.