

# RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Avenue, P.O. Box 70, River Pines, CA. 95675  
(209) 245-6723 Tel (209) 245-5710 Fax  
[www.rppud.org](http://www.rppud.org)

## REGULAR AGENDA

**Wednesday, February 20, 2019 - 6:00 P.M.**

---

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **AGENDA:** Approval of agenda for this date; all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)
5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board now upon any subject within the jurisdiction of the Board; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a **three (3) minute limit per topic**.
6. **MINUTES: Discussion / Approval.**
  - a. January 9, 2019 Regular Meeting.
7. **CONSENT ITEMS:**
  - a. Monthly Financial Statements – Period Ending January 31, 2019.
  - b. Expenditure Report – Submitted Check Approval through January 31, 2019.
8. **MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring Action will be placed on and upcoming agenda for consideration.
  - a. Monthly Operations Report.
  - b. Monthly General Manager Report.
9. **BOARD MATTERS:** Discussion / Action / Direction to Staff.
  - a. Augie Gonzaga – address the Board. Discussion/Action
  - b. Account #96-010 would like the District to reimburse for clogged sewer in the amount of \$160.00. Discussion/Action
  - c. Update on Cal.Net. Discussion/Action
  - d. Update on Monitoring Wells. Discussion/Action.
  - e. Board Clerk – attend Board meetings remotely and accept Contract. Discussion/Action.
  - f. Estimate for Grinder Control Box Lights & Electricity for Firehouse. Discussion/Action
  - g. Send GM to Prevailing Wage Workshop. Discussion/Action.
10. **BOARD OF DIRECTORS COMMENTS/REPORTS:** Discussion Only.
  - a. Capital Improvements and general repairs necessary at the District. Continued Item.

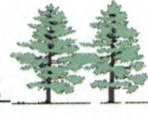
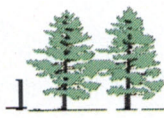
**11. COMMITTEE COMMENTS/REPORTS:** Continued Item.

- a. Solar Panel Committee. Discussion/Possible Action.
- b. Water Rights Committee. Discussion/Possible Action.

**12. FUTURE AGENDA TOPICS:** This is an opportunity for Board Members and District Staff to request matters to be placed on upcoming agendas.

**13. ADJOURNMENT** – The next Regular Meeting – March 20, 2019 at 6:00 p.m.

\* \* \* \* \*



REGULAR MINUTES

Wednesday, January 9, 2019

ACTION MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Vice-Chairman Raymond at 5:30 p.m.

2. **ROLL CALL:**

Director Rosce Raymond  
Director Anita Ebbinghausen  
Director Patrick Henry  
Director Richard Miller

Candi Bingham, General Manager – Via Phone  
Gisele Wurzburger, Board Clerk

**ABSENT:** Director Mark Etter

3. **PLEDGE OF ALLEGIANCE:** Chairman Miller led the Pledge of Allegiance.

4. **AGENDA:**

Motion by Board Member Henry, seconded by Chairman Miller, and carried by a 4 to 0 vote (Board Member Etter absent) to approve the Regular Agenda dated January 9, 2019 as provided.  
Motion passed by the following vote:

**AYES:** Ebbinghausen, Henry, Miller, Raymond  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Etter

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

Karla Christenson, was present to ask several customer account related matters for various customers. General Manager Bingham addressed each of the items to the satisfaction of Karla Christenson.

6. **MINUTES: Discussion / Approval.**

A. November 14, 2018 Regular Meeting.

Motion by Chairman Miller, seconded by Board Member Ebbinghausen, and carried by a 4 to 0 vote (Board Member Etter absent) to approve the Minutes dated November 14, 2018 as amended.  
Motion passed by the following vote:

**AYES:** Ebbinghausen, Henry, Miller, Raymond  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Etter

**7. CONSENT ITEMS:**

- a. Monthly Financial Statements - Period Ending November 30 and December 21, 2018.
- b. Expenditure Report - Submitted Check Approval through November 30 and December 21, 2018.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

**Motion by Vice-Chairman Raymond, seconded by Chairman Miller, and carried by a 4 to 0 vote (Board Member Etter absent) to approve the Consent Items - Period Ending November 30 and December 21, 2018. Motion passed by the following vote:**

**AYES: Ebbinghausen, Henry, Miller, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Etter**

**8. MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring action will be placed on an upcoming agenda for consideration.

**A. Monthly Operations Report.**

The report included updates from AWA staff, construction, wastewater and water – no report was submitted.

**December Water Production/Sold Information:**

Well 2 - 499,100 gallons    Total Produced – 961,518 gallons  
Well 3R - 435,100 gallons    Total Sold – 452,960 gallons  
Well 6R - 27,318 gallons    Total Lost - 53%

General Manager Bingham explained 535 was misleading as there are 7 days of additional production counted. When looking at total water production for the year over what was sold for the year the unaccounted loss comes in at 30%.

**September Wastewater Production:**

Influent flow: 1,191,000 gallons    Effluent 583,100 gallons

General Manager Bingham stated she would speak to the Amador Water Agency regarding the big difference in the Water Production Total Loss percentage number - total lost was 53%.

**B. Monthly General Manager Report.**

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham reported she would be at the office January 21 through January 24.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

**9. BOARD MATTERS: Discussion / Action / Direction to Staff.**

**a. Resignation Board Clerk Wurzburger. Discussion Only.**

Board Clerk Wurzburger submitted her letter of resignation effective after the completion of the January 9 Minutes because she will be moving out to the area.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

The Board requested Board Clerk Wurzburger to provide a job description to assist a new Board Clerk during this transition. It was noted that a new Board Clerk would possibly be required to take a class on public meeting procedures.

Board Member Ebbinghausen inquired if there was a possibility that Board Clerk Wurzburger would consider working remotely like General Manager Bingham was currently performing. It was noted that if the Board approves changing the Board Meeting date to the third Wednesday of each calendar month it was the week General Manager Bingham works at the District Office. Board Clerk Wurzburger stated she would consider that option.

**Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 4 to 0 vote (Board Member Etter absent) to directed staff to draft a contract approving remote employment with Gisele Wurzburger as the Board Clerk be place an item for on the next agenda for discussion and consideration. Motion passed by the following vote:**

**AYES: Ebbinghausen, Henry, Miller, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Etter**

**b. Change Board Meetings to Third Wednesday of each Month. Discussion/Action.**

General Manager Bingham at a previous meeting the Board of Directors discussed the the possibility of changing the date and time of the Board meetings to the third Wednesday of the calendar month and the time to 6:00 p.m. Board Matter 9c is the Resolution being submitted for consideration and action.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

**c. Resolution 2018-15 Changing Board Meeting Date. Discussion/Action.**

Board Clerk Wurzburger noted for the record this resolution needed to be amended to Resolution 2019-01.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

**Motion by Board Member Henry, seconded by Board Member Ebbinghausen, and carried by a 4 to 0 vote (Board Member Etter absent) to Adopt Resolution 2019-01 Changing Board Meeting Date and Time to the "Third Wednesday of each calendar month at six (6:00) o'clock p.m. as amended. Motion passed by the following vote:**

**AYES: Ebbinghausen, Henry, Miller, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Etter**

**d. Adoption of Ordinance 2018-01 Amendment of Bylaws, Rule and Procedures by Second Reading. Discussion/Action.**

Board Clerk Wurzburger reported Ordinance 2018-01 Amendment of Bylaws, Rule and Procedures will be effective 30 days after adoption and noted the Ordinance should be amended to February 7, 2019.

Chairman Miller opened the public hearing. Hearing no comments from the public, Chairman Miller closed the public hearing.

**Motion by Vice-Chairman Raymond, seconded by Board Member Ebbinghausen, and carried by a 4 to 0 vote (Board Member Etter absent) to Adopt Ordinance 2018-01 Amendment of Bylaws, Rule and Procedures by Second Reading t. Motion passed by the following vote:**

**AYES: Ebbinghausen, Henry, Miller, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Etter**

**e. Adoption of Ordinance 2018-02 Amending of Standby Fee Ordinance by Second Reading.**

**Discussion/Action.**

Board Clerk Wurzburger reported Ordinance 2018-02 Amending of Standby Fee will be effective 30 days after adoption and noted the Ordinance should be amended to February 7, 2019.

Chairman Miller opened the public hearing. Hearing no comments from the public, Chairman Miller closed the public hearing.

**Motion by Vice-Chairman Raymond, seconded by Chairman Miller, and carried by a 4 to 0 vote (Board Member Etter absent) to Adopt Ordinance 2018-02 Amending of Standby Fee Ordinance. Motion passed by the following vote:**

**AYES: Ebbinghausen, Henry, Miller, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Etter**

**f. Chlorine Injection Pump Well 2/3R Purchase. Discussion/Action.**

General Manager Bingham provided an email from Joel Mottishaw regarding the purchase of the Chlorine Injection Pump Well 2/3R in the amount of \$4,357.79.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

**Motion by Board Member Henry, seconded by Board Member Ebbinghausen, and carried by a 4 to 0 vote (Board Member Etter absent) to approve the purchase of the Chlorine Injection Pump Well 2/3R in the amount of \$4,357.79. Motion passed by the following vote:**

**AYES: Ebbinghausen, Henry, Miller, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Etter**

**g. Monitoring Wells Update. Discussion/Action.**

General Manager Bingham reported this item was discussed under the General Manager's Report Item 4.

No action taken.

**h. Approve \$2,500 Graveling Access Road to Horseshoe Lift Station. Discussion/Action.**

General Manager Bingham reported this item was discussed under the General Manager's Report Item 3.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

After considerable discussion amongst the Board, staff was directed to contact other propane companies to get estimates to fill the Horseshoe Lift Station propane tank with the current road conditions. This item was continued to the February 20 meeting.

**10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.**

- A. Capital Improvements and general repairs necessary at the District. Continued Item.

No action taken – continued to the February 20 meeting.

**11. COMMITTEE COMMENTS/REPORTS: Continued Item.**

- a. Solar Panel Committee. Discussion/Possible Action.
- b. Water Rights Committee. Discussion/Possible Action.

No action taken – continued to the February 20 meeting.

**12. FUTURE AGENDA TOPICS:**

- a. Contract approving remote employment with Gisele Wurzbürger as the Board Clerk.
- b. Graveling Access Road to Horseshoe Lift Station/Propane Proposals.
- c. Monitoring Wells Update.

**13. ADJOURNMENT:** The meeting adjourned at 6:51 p.m.

Respectively submitted,  
Gisele Wurzbürger, Board Clerk

**River Pines Public Utility District**  
**Profit & Loss**  
**January 2019**

	Jan 19
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Amador County Auditor's Warrant	
Homeowners Exemption	26.82
Secured Taxes	6,150.63
Unitary Tax	290.08
	6,467.53
<b>Total Amador County Auditor's Warrant</b>	
<b>Base Fee Income</b>	
Maintenance Fees	570.00
Sewer	14,829.38
Voluntary Lock-Off	280.00
Water	11,421.36
	27,100.74
<b>Total Base Fee Income</b>	
Interest Income	0.02
Town Hall Rental	20.00
<b>Variable Income</b>	
Door Hanger Fee	140.00
Late Fees	737.67
Reconnection Fee	120.00
Water - Usage	1,473.47
	2,471.14
<b>Total Variable Income</b>	
<b>Total Income</b>	36,059.43
<b>Gross Profit</b>	36,059.43
<b>Expense</b>	
Board Members	
Stipends	450.00
	450.00
<b>Total Board Members</b>	
Contracted Expenses	
Manager	4,833.34
	4,833.34
<b>Total Contracted Expenses</b>	
<b>Sewer Expenses</b>	
Alarm Monitoring	700.00
Amador Water - After Hour Cover	243.00
Amador Water - Routine Service	2,589.74
Amador Water Agency-State Repor	33.25
Amador Water Agency - Call-Out	195.04
Amador Water Agency - Electric	477.11
Amador Water Agency Maintenance	515.15
Electricity - Sewer	2,465.69
Repairs/Maintenance	1,986.80
Sewage - Pump Service	536.00
Sewer - Parts/Supplies	456.01
Telephone - Sewer	102.52
Testing - Sewer	136.00
	10,436.31
<b>Total Sewer Expenses</b>	
<b>Water Expenses</b>	
Alarm Monitoring	300.00
Amador Water - After Hour Cover	486.00
Amador Water Agency-Meter Read	292.60
Amador Water Agency-Prev. Maint	535.96
Amador Water Agency-Routine	1,862.81
Amador Water Agency-State Repor	99.77
Amador Water Agency - Customers	259.58
Electricity - Water	1,722.77
Parts/Supplies	547.76



**River Pines Public Utility District**  
**Profit & Loss**  
**January 2019**

---

	Jan 19
Permit Fees	830.44
Telephone - Water	105.75
Water Testing	110.00
Total Water Expenses	7,153.44
64900 · Office Expenses	
Postage/Shipping	408.90
Software	143.97
Supplies	225.22
Total 64900 · Office Expenses	778.09
66700 · Professional Fees	
Security Service/Maintenance	500.00
Total 66700 · Professional Fees	500.00
68600 · Utilities	
Disposal	92.63
Electricity - Office	28.67
Electricity - Town Hall	28.67
Electricity - Street Lights	139.86
Propane	590.67
68100 · Telephone - Office	61.15
Total 68600 · Utilities	941.65
Total Expense	25,092.83
Net Ordinary Income	10,966.60
Other Income/Expense	
Other Income	
Wireless Site Lease	500.00
Total Other Income	500.00
Net Other Income	500.00
Net Income	11,466.60

# River Pines Public Utility District

## Account QuickReport-Board Meetings

As of January 31, 2019

Type	Date	Num	Name	Memo	Amount	Balance
<b>Bank Accounts</b>						
<b>El Dorado Checking</b>						
Check	01/01/2019	debit	Candi Bingham	Deposit	-2,416.67	43,595.76
Deposit	01/02/2019				120.00	43,595.76
Check	01/02/2019	eft	Google Services	toner and envelopes	-37.00	41,179.09
Check	01/02/2019	debit	Staples	Email Service	-225.22	41,262.09
Check	01/02/2019	eft	Google Services	4 rolls stampsp	-37.00	41,036.87
Check	01/02/2019	debit	USPS	Deposit	-200.00	40,999.87
Deposit	01/04/2019			401.05	41,200.92	41,334.78
Deposit	01/04/2019			133.86	41,334.78	41,301.28
Check	01/04/2019	debit	USPS	Agenda Packets	-33.50	41,976.82
Deposit	01/07/2019	eft	Adobe PDF	Deposit	675.54	41,961.83
Check	01/07/2019	eft	Adobe PDF		-14.99	41,946.84
Deposit	01/08/2019			279.93	42,226.77	42,520.77
Deposit	01/09/2019			294.00	42,520.77	42,800.53
Deposit	01/09/2019			279.76	42,800.53	43,381.62
Deposit	01/09/2019			581.09	43,381.62	43,504.62
Deposit	01/11/2019			123.00	43,504.62	43,846.34
Deposit	01/14/2019			341.72	43,846.34	41,859.54
Check	01/14/2019	debit	Cummins Pacific LLC	Generator Repair	-1,986.80	5,229.37
Deposit	01/15/2019			5,229.37	47,088.91	48,219.88
Deposit	01/15/2019			1,130.97	48,219.88	48,710.96
Deposit	01/15/2019			491.08	48,710.96	46,294.29
Check	01/15/2019	eft	Candi Bingham	January Services	-2,416.67	46,691.08
Deposit	01/16/2019			396.79	46,691.08	46,588.65
Check	01/16/2019	eft	AT&T - Sewer	209 245-3984 701 9	-102.43	46,526.65
Check	01/16/2019	eft	USPS	Mail Box Rental	-62.00	46,513.25
Check	01/16/2019	debit	USPS		-13.40	46,918.39
Deposit	01/17/2019			240.64	47,159.03	47,066.40
Deposit	01/18/2019			-92.63	47,066.40	38,472.62
Bill Pmt -Check	01/21/2019	13180	Aces Waste Services, Inc.	1175	-8,593.78	38,397.62
Bill Pmt -Check	01/21/2019	13181	Amador Water Agency	30018	-75.00	38,291.87
Bill Pmt -Check	01/21/2019	13182	Anita Ebbinghausen	Stipend - February 2019	-105.75	37,291.87
Bill Pmt -Check	01/21/2019	13183	AT&T - Water	209 245-4011 722 0	-1,000.00	36,401.87
Bill Pmt -Check	01/21/2019	13184	Brent Stewart, P.E.	December 2018 Alarm Monitoring	-890.00	36,155.87
Bill Pmt -Check	01/21/2019	13185	California Bank & Trust	1030264749	-246.00	36,016.13
Bill Pmt -Check	01/21/2019	13186	california Laboratory Services	Testing - December 2018	-139.74	35,941.13
Bill Pmt -Check	01/21/2019	13187	Kamps Propane	Account # 171557	-75.00	35,441.13
Bill Pmt -Check	01/21/2019	13188	Mark Etter	Stipend - January 2019	-500.00	35,366.13
Bill Pmt -Check	01/21/2019	13189	Mission IT Solutions	Solar Panel Repair	-75.00	35,291.13
Bill Pmt -Check	01/21/2019	13190	Patrick Henry	Stipend - February 2019	-75.00	35,216.13
Bill Pmt -Check	01/21/2019	13191	Richard Miller	Stipend - February 2019	-75.00	34,884.13
Bill Pmt -Check	01/21/2019	13192	Rocky Raymond	Invoice #: SM-1018711	-332.00	34,433.20
Bill Pmt -Check	01/21/2019	13193	State Water Resources Contr...	3 Tank Repairs	-450.93	34,358.20
Bill Pmt -Check	01/21/2019	13194	Kamps Propane	Stipend - February 2019	-75.00	34,255.86
Bill Pmt -Check	01/21/2019	13195	Mark Etter	209 245-3984 701 9	-102.34	34,255.77
Bill Pmt -Check	01/21/2019	debit	AT&T - Sewer	209 245-3984 701 9	-0.09	
Check	01/21/2019		AT&T - Sewer			

**River Pines Public Utility District**  
**Account QuickReport-Board Meetings**  
 As of January 31, 2019

Type	Date	Num	Name	Memo	Amount	Balance
Check	01/21/2019	debit	California Department of Tax ...	Water Rights Fee	-249.22	34,006.55
Deposit	01/22/2019			Deposit	19,044.01	53,050.56
Deposit	01/22/2019			Deposit	130.50	53,181.06
Check	01/22/2019	debit	PG&E - Sewer	8721806002-5	-2,465.69	50,715.37
Check	01/22/2019	debit	PG&E - Water 2	2458584137-2	-1,230.66	49,484.71
Check	01/22/2019	debit	PG&E - Water	3357284549-4	-492.11	48,992.60
Check	01/22/2019	debit	PG&E - Officer/Town Hall	6898952032-2	-57.34	48,935.26
Check	01/22/2019	debit	PG&E - Street Lights	7368064062-7	-139.86	48,795.40
Check	01/22/2019	debit	Malwarebytes	1 Year Protection	-39.99	48,755.41
Check	01/22/2019	debit	USPS	Postage Stamps (2) - River Pines ...	-100.00	48,655.41
Check	01/23/2019	debit	State Water Resources Contr. ...		-249.22	48,406.19
Check	01/23/2019	debit	Sweet Pea Ventures, Inc.		-536.00	47,870.19
Bill Pmt -Check	01/24/2019	13196		Pumped 1200 gals from 3 lift stations	-586.02	48,456.21
Deposit	01/24/2019			Deposit	586.02	48,456.21
Check	01/28/2019	eft	RingCentral	Office Phone	-61.15	48,395.06
Total El Dorado Checking						4,799.30
Total Bank Accounts						4,799.30
<b>TOTAL</b>						<b>48,395.06</b>

## River Pines Dept. Report

January 1 – January 31, 2019

### **Water Production/Sold**

Well 2: 477,600 gallons

Total Produced: 990,192 gallons

Well 3R: 475,200 gallons

Total Sold: 575,190 gallons

Well 6R: 37,392 gallons

Unaccounted Loss: 42%

---

### **Regulatory Compliance Specialist-**

- Completed monthly reporting for water and wastewater. Including No Spill Report to CIWQS and updated annual questionnaire
- Attended annual inspection with State regulator and Water Treatment Supervisor

### **Wastewater-**

- Influent flow 677,40 gallons. Effluent Discharged 544,400 gallons.
- Continue to adjust influent meter to actual flow
- Continued to monitor and run the complete wastewater system from plant to collections.
- Continue to keep storage pond as empty as possible
- Continue to maintain all lift stations
- Weed-eated and sprayed plant

### **Water-**

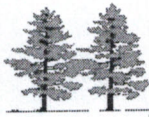
- Completed all regulatory sampling.
- Staff continues to operate Wells 2 / 3R and 6R facilities
- Attended annual inspection with State Regulator and Regulatory Compliance Specialist of Wells 2, 3R and 6R as well as Circle and Jaybird Tank sites.
- Staff cut and cleared large pine tree that was blocking roadway up to Circle Tank
- Repaired leak on chlorine pump after hours on Well 2/3R site. New pump to be delivered in February.
- Corrected communication issue for Well 6R chlorine pump. Tested-pump is working properly now.

### **Distribution-**

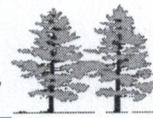
- Routine flushing

Prepared by: Andrea Hinton, Regulatory Specialist

Reviewed by: Gene Mancebo, General Manager



# RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675  
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

## AGENDA ITEM – 8B

### GENERAL MANAGER'S REPORT

**For the Month of: January 2019**

1. Spoke with AWA regarding notifying customers of leaks when the meters are read. They assured me that they would speak to the meter readers about being more careful in catching the water leaks and notifying the customers. They also stated that if they miss any, they would like me to let them know.
2. Met with Larry Wilson and showed him the grinders and firehouse for an estimate on lighting. Agenda Item
3. Met with Amerigas for propane service. They had no problem filling the tanks with everything as is. They did state that they may have to do the Horseshoe lift station when the ground is dry.
4. Fire Hydrant installed on Meadowview. Picture attached. AWA did a great job.
5. State Water Resource, Tahir, made a site visit with AWA the week I was here. It was the District's yearly inspection. Will go over the report with the Board once it is received.
6. Chlorine Pump for Well 2/3R has been ordered. Should arrive mid-February and then it will be installed. In the meantime, had another call-out alarm.
7. Tree fell across the road going to Circle Tank. AWA was going to remove it, however, part of it fell on customers property so they asked if they could have it. Told them if they clean it all up, they could. Saved District from paying AWA.
8. With all the rain, AWA has done a good job keeping things within regulations. So far, no spills and they have not had to discharge during rainfall. Regulations state that you can not discharge until after 24 hours following rain.
9. Weekly Bank Deposits
10. Monthly Service Billing
11. Monthly Late Notices
12. Monthly 48 Hour Notices

- 13.Updated Website
- 14.Agenda & Packets

Will be in the River Pines Office March 18th through March 22<sup>nd</sup>.



Candi Bingham <rppud@riverpinespod.org>

---

**22861 MEADOW VIEW**

---

**Jerry Goshorn** <jgoshorn@amadorwater.org>  
To: Candi Bingham <rppud@riverpinespod.org>

Tue, Feb 5, 2019 at 8:40 AM

It is to property line I mis spoke when I said main but blockage was on his property

*Sent from my LG G6, an AT&T 4G LTE smartphone*

[Quoted text hidden]



Candi Bingham <rppud@riverpinespod.org>

---

## 22861 MEADOW VIEW

---

**Jerry Goshorn** <jgoshorn@amadorwater.org>  
To: Candi Bingham <rppud@riverpinespod.org>

Thu, Dec 20, 2018 at 10:12 AM

When Amador water agency responded to a wastewater call at 22861 meadow view first step was to check main line, main line was clear and flowing fine,we then made contact with the customer and found the blockage was between house and main (customer responsibility) we only arrived with jetter so we explained to customer we could not open clean out because it would cause a spill and we had no way to contain.Explained to customer needed to call sweet pea .I personally contacted owner of sweet pea for customer and sent them to address. SERVICE LINE ,FROM HOUSE TO MAIN IS CUSTOMERS RESPONSIBILITY.

Sincerely,

*Jerome S. Goshorn*

Wastewater Supervisor

Amador Water Agency

12800 Ridge Rd

Sutter Creek, CA 95685

Direct Line: 209-257-5277

Fax Line: 209-257-5267

---

CONFIDENTIALITY NOTICE: This e-mail and any attachments are for the sole use of the addressee(s) and may be privileged, confidential and protected from disclosure. If you have received this message in error or are not the intended recipient, then we (1) advise you that any disclosure, copying, distribution, saving or use of this information is strictly prohibited, and (2) request that you delete this e-mail and any attachments and notify us by reply e-mail or telephone 209-223-3018.

Thank You,

Amador Water Agency 12800 Ridge Road, Sutter Creek, California 95685 [www.amadorwater.org](http://www.amadorwater.org)







Candi Bingham <rppud@riverpinespub.org>

---

## Re: Meeting with Croyle

---

**Candi Bingham** <rppud@riverpinespub.org>  
To: Darrel Evensen <devensen@amadorwater.org>  
Cc: Jerry Goshorn <jgoshorn@amadorwater.org>

Mon, Feb 18, 2019 at 9:27 AM

Hi Darrel,

Wanted to follow up on your meeting with Kenny. Were you able to meet with him, and if so, where do we stand?

--

Thank you.

Sincerely,  
Candi Bingham  
General Manager  
River Pines Public Utility District  
(209) 245-6723  
[www.rppud.org](http://www.rppud.org) - website  
[rppud@riverpinespub.org](mailto:rppud@riverpinespub.org) - email

STATE OF CONFIDENTIALITY - This electronic message and any files or attachments transmitted with it may be confidential, privileged, or proprietary information of the River Pines Public Utility District. The information is solely for the use of the individual or entity to which it was intended to be addressed. If the reader of this message is not intended recipient, you are hereby notified that use, distribution, or copying of this e-mail is strictly prohibited. If you received this e-mail in error, please notify the sender immediately, destroy any copies, and delete it from your system.



Candi Bingham <rppud@riverpinespod.org>

---

**Re: Meeting with Croyle**

---

**Darrel Evensen** <devensen@amadorwater.org>

Mon, Feb 18, 2019 at 9:37 AM

To: Candi Bingham <rppud@riverpinespod.org>

Cc: Jerry Goshorn <jgoshorn@amadorwater.org>, Rick Ferriera <RFerriera@amadorwater.org>

Candi,

Myself and the new operations manager, Rick Ferriera, met with Kenny and his boss Howard. They are fine with the new monitoring well locations but would like to have all installed by June 30.

They want a letter from us discussing the well locations, showing a map, and that we will install the wells before the end of June. They will give us an extension of time if needed but they dont want that written in the letter.

We need to line up several well drillers to visit the site and see the access road. I'm thinking of calling several well drillers from Nevada that may give us better pricing.

Darrel

Sent from my Verizon, Samsung Galaxy smartphone

[Quoted text hidden]

---

CONFIDENTIALITY NOTICE: This e-mail and any attachments are for the sole use of the addressee(s) and may be privileged, confidential and protected from disclosure. If you have received this message in error or are not the intended recipient, then we (1) advise you that any disclosure, copying, distribution, saving or use of this information is strictly prohibited, and (2) request that you delete this e-mail and any attachments and notify us by reply e-mail or telephone 209-223-3018.

Thank You,

Amador Water Agency 12800 Ridge Road, Sutter Creek, California 95685 [www.amadorwater.org](http://www.amadorwater.org)

THIS INDEPENDENT CONTRACT AGREEMENT  
DATED - FEBRUARY 20, 2019

River Pines Public Utility District (Client)  
22900 Canyon Ave.  
River Pines, CA 95675

AND

Gisele Wurzbarger (Contractor)  
78 Dorsey Lane  
Coleville, CA 96170

**BACKGROUND:**

The Client is of the opinion that the Contractor has the necessary qualifications, experience and abilities to provide service to the Client.

The Contractor is agreeable to providing such services to the Client on the terms and conditions set out in this Agreement.

**IN CONSIDERATION OF** the matters described above and the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Contractor (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

**Services Provided:**

- a. The Client hereby agrees to engage the Contractor to provide services (the "Services") consisting of: **REMOTE BOARD CLERK**
- b. The Services will also include any other tasks which the Parties may agree on. The Contractor hereby agrees to provide such Service to the Client: **DOCUMENTS NECESSARY TO ASSIST WITH THE COMPLETION OF THE AGENDA PACKET, COMPLETED AGENDA PACKETS SUBMITTED TO BOARD FOR SAID MEETING.**

**Terms of Agreement:**

The term of this Agreement (the "Term") will begin on the date of this Agreement and will remain in full force and effect until **June 30, 2019**, subject to earlier termination as provided in this Agreement. The Terms of this Agreement may be extended by mutual written agreement to the other Party. In the event either Party chooses to terminate this Agreement prior to June 30, 2019, that Party will be required to provide at least 30 days' notice to the other Party.

**Compensation:**

For the services rendered by the Contractor as required by this Agreement, the Client will provide compensation "the Compensation") to the Contractor at the rate of **\$300.00** per month.

The Compensation will be payable, while this Agreement is in force, according to the following payment terms: **Pay upon completion of Monthly Minutes.**

The Contractor will not be reimbursed for expenses incurred by the Contractor in connection with providing the Agenda and Minutes of said meetings.

**Confidentiality:**

The Contractor agrees that it will not disclose, divulge, reveal, report or use, for the purpose, any Confidential Information which the Contractor has obtained, except as authorized by the Client. The obligation will survive the expiration or termination of this Agreement and will continue indefinitely.

**Indemnification:**

The Client agrees to hold the Contractor hold harmless for any loss or damage for services provided under this Agreement.

**IN WITNESS WHEREOF** the Parties have duly affixed their signatures under hand and seal on this 20<sup>th</sup> day of February 2019.

River Pines Public Utility District

Signed: \_\_\_\_\_  
Chairman

Signed: \_\_\_\_\_  
Gisele Wurzbürger

WILSON ELECTRICAL & DATA

ESTIMATE

2946 HENEY LN

Valley Springs Ca. 95252

LIC.801124

209-772-9198 wilson2946@comcast.net FAX 209-772-9198

DATE: 1/25/2019

CUSTOMER: River Pines public utility district

Po Box 70

River Pines Ca 95675

rppud@riverpinespubd.org

-----  
JOB DESCRIPTION: install LED dusk to dawn lighting at six grinder stations

---

6 58w outdoor dusk to dawn pole lights  
Complete install w/10ft pole mounts and 15a breaker

Specifications:

58watts LED  
Lumens 6000  
Input voltage 120v  
Color temp 5000k  
Water proof for outdoor use  
Size 14"x10"x5"

6 @ \$325.00 ea

total installed \$1950.00

ESTIMATE

TOTAL AMOUNT : \$1950.00

THANK YOU FOR YOUR BUSINESS

---

WILSON ELECTRICAL & DATA

ESTIMATE

2946 HENEY LN

Valley Springs Ca. 95252

LIC.801124

209-772-9198    wilson2946@comcast.net    FAX 209-772-9198

All work done is payable upon completion or a \$30 late fee will be added after 30 days and each month thereafter

DATE: 1/25/2019

CUSTOMER: River Pines Utility District

---

JOB DESCRIPTION: install power cabling to fire house

---

Provide, install and connect #8 awg wire from district office to fire house  
(customer to provide ditch and conduit installed by others.)

ESTIMATE

TOTAL AMOUNT : \$900.00

THANK YOU FOR YOUR BUSINESS

---

**WORKSHOP AND DESCRIPTION**



**SPECIAL DISTRICT LEADERSHIP ACADEMY  
Governance Foundations - Module 1**

A Comprehensive Governance Series for Elected and Appointed Directors/Trustees

CSDA's Special District Leadership Academy is a groundbreaking and curriculum-based continuing education program that recognizes the necessity for the board and general manager to work closely toward a common goal. If you are a special district professional, you must include this training in your schedule. It is important. It is your responsibility. Completion of the Leadership Academy training program marks a hallmark in your special district career. This training is the signature of professionalism for special district leadership and special district governance.

This course qualifies for six hours of governance training toward the Special District Leadership Foundation District of Distinction Accreditation.

Governance Foundations, the first of four modules and the core of the Special District Leadership Academy series, provides the basic information needed by board members, general managers, and staff to build an effective and functional governance team. This course teaches the foundational knowledge and skills that identify and define the essential building blocks of a successful board, focusing on the critical elements of governance: effective trustees, board mindset, structure, process and protocols, individual/team standards, board's role and responsibilities.

*Co-sponsored by the Special District Risk Management Authority  
Earn SDRMA Credit Incentive Points.*

**LOCATIONS AND DATES**

**AGENDA**

**SACRAMENTO**

**March 26, 2019**

Hilton Sacramento  
Arden West  
2200 Harvard Street  
Sacramento, CA 95815

*Special Pricing  
Costs for this location:*

- Free SDRMA Member
- \$125 CSDA Member

*Sacramento Location  
Agenda*

10:00 a.m. – 3:45 p.m.  
Workshop  
(lunch provided)

**ANAHEIM**

**September 25, 2019**

*A pre-conference activity  
ahead of the CSDA Annual  
Conference and Exhibitor  
Showcase*  
Anaheim Marriott  
700 West Convention Way  
Anaheim, CA 92801

*Costs for this location:*

- \$225 CSDA Member
- \$340 Non-member

*Anaheim  
Location Agenda*

8:30 – 9:00 a.m.  
Registration  
  
9:00 a.m. – 3:30 p.m.  
Workshop  
(lunch provided)



**Prevailing Wage: Basics and Beyond**

This workshop covers: **Prevailing Wage Basics and Updates:** Review basic contract clauses that need to be in all prevailing wage contracts (including change orders), the requirement that ALL contractors and subcontractors need to be registered and penalties which are imposed on the contractor AND the agency for non-compliance. Minimum requirements as well as the limited exemptions from prevailing wages and best practices to meet the State's prevailing wage mandates will be discussed.

**You've Got Federal Funding, Now What?:** Federal funding for a project brings with it additional prevailing wage requirements. Every district attending will also receive a copy of the speaker's book, *Davis Bacon Handbook for Public Agencies*.

**Prevailing Wage Enforcement - the Deep Dive:** Your Agency has decided they want to review and audit their own projects for prevailing wage compliance. This session will include confirming the proper California wage rate and understanding when those rates are issued and go into effect; review of audit options and the top issues that contractor miss on their certified payrolls; and more!

*Costs: \$225 CSDA Member / \$340 Non-member*

**SACRAMENTO**

**April 16, 2019**

CSDA Training Center  
1112 I Street, Suite 250  
Sacramento, CA 95814

8:30 – 9:00 a.m.  
Registration  
  
9:00 a.m. – 4:00 p.m.  
Workshop  
(lunch provided)