



REGULAR MINUTES

Wednesday, October 20, 2021
ACTION MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Chairman Christensen at 6:02 p.m.

2. **ROLL CALL: Via Phone**

Director Karla Christensen
Director John Chapman
Director Patrick Henry
Director Anita Ebbinghausen
Director Roscoe Raymond

Candi Bingham, General Manager
Gisele Wurzburger, Board Clerk – Via Phone

3. **PLEDGE OF ALLEGIANCE:** Chairman Christensen led the Pledge of Allegiance.

4. **AGENDA:**

General Manager Bingham requested Agenda Item 9c. CalFire Dumpster for Green Waste be placed on the agenda for discussion and action.

Motion by Chairman Christensen, seconded by Vice-Chairman Raymond and carried by a 5 to 0 vote to approve the Regular Agenda dated October 20, 2021 as amended. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

None.

6. **MINUTES: Discussion / Approval.**

A. September 15, 2021 Regular Meeting.

Motion by Chairman Christensen, seconded by Board Member Henry, and carried by a 5 to 0 vote to approve the Minutes dated September 15, 2021 as amended. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSENT ITEMS:

a. Monthly Financial Statements - Period Ending September 30, 2021.

Chairman Christensen opened the public discussion. Hearing no further comments from the public, Chairman Christensen closed the public discussion.

Motion by Board Member Henry, seconded by Vice-Chairman Raymond carried by a 5 to 0 vote to approve the Monthly Financial Statements - Period Ending September 30, 2021. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

b. Expenditure Report - Submitted Check Approval through September 30, 2021.

Chairman Christensen opened the public discussion. Hearing no further comments from the public, Chairman Christensen closed the public discussion.

Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 vote to approve the Expenditure Report - Period Ending September 30, 2021. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

September 1 thru September 30, 2021 Water Production/Sold Information:

Well 2 - 266,500 gallons Total Produced – 1,105,784 gallons

Well 3R – 491,600 gallons Total Sold – 923,977 gallons

Well 6R – 347,684 gallons Unaccounted Loss - 16%

Staff Hours: Water 46 hours

September 1 thru September 30, 2021 Wastewater Production:

Influent flow: 970,600 gallons Effluent Discharged: 850,300 gallons

Staff Hours: Wastewater 47.5 hours

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham reported she spoke with Amador Water Agency regarding locking the Fire Hydrants. Vice-Chairman Raymond stated CallFire has a universal fire key and staff could coordinate with

them on an annual basis to determine their usage. General Manager requested Purchase of a Fire Hydrant Meter Lock be placed on the next agenda for discussion and action.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

9. BOARD MATTERS: Discussion/Action.

a. Distribution Project Funding Loan Options. Continued Discussion.

No written report was submitted on this item. General Manager Bingham reported the State has contacted the District regarding the loan for the District's Water Storage and Distribution Rehabilitation Project. They are now requesting the Project Fund in the amount of \$6,356,850.00 with the new loan breakdown of 90 percent from the Grant and \$1,356,850.00 from the 40-year interest free loan. She noted tried contacting Roseanne Chamberlain from Amador LAFCO but she has not responded yet.

General Manager Bingham reported she would be looking into grant options with the USDA and CDBG – Community Development Block Grant through Amador County.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion

No action taken.

b. Conservation and Agricultural Water Usage Guidelines. Discussion/Action.

No written report was submitted on this item. General Manager Bingham reported she received a letter from the State requesting Districts to conserve water, however because the District has under 1,000 water customers we are not required. However, the State is still watching all District's water usage. More information will be provided at the November meeting.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion

No action taken.

c. CalFire Green Waste Dumpster. Discussion/Action.

No written report was submitted on this item. Vice-Chairman Raymond Amador Fire and CalFire wants to place a Green Waste Dumpster in River Pines two times a month for 4 hours. They are working out the details with ACES Waste Services.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion

Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 vote to approve CalFire Green Waste Dumpster Program. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.

Nothing to report.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

12. FUTURE AGENDA TOPICS:

General Manager Bingham reported Board Member Henry has submitted his resignation. The following information has been posted on the District's website and other District locations: Letters of Interest To fill One (1) vacancy on the Board Interested persons must submit a Letter of Interest to: rppud@riverpinespub.org River Pines Public Utility District P.O. Box 70 River Pines, CA 95675-0070 Fax: 209-245-5710 Drop Box Main Office 22900 Canyon Avenue River Pines, CA 95675 Please submit letters by noon on Friday, November 12, 2021. A Regular Meeting will be held on November 17, 2021 at 6:00 p.m.

- a. Conservation and Agricultural Water Usage Guidelines. Discussion/Action.
- b. Purchase of a Fire Hydrant Meter Lock. Discussion/Action.
- c. Consider Letters of Interest and Appoint Director Position Vacancy. Discussion/Action
- d. Elect New Chairman and Vice-Chairman. Discussion/Action.

13. ADJOURNMENT: The meeting adjourned at 7:03 p.m. to the scheduled meeting on November 17, 2021.