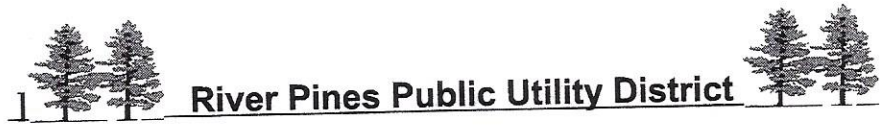


6A



REGULAR MINUTES

Wednesday, June 13, 2018
ACTION MINUTES

1. CALL TO ORDER: The meeting was called to order by Chairman Miller at 5:30 p.m.

2. ROLL CALL:

Director Richard Miller	Candi Bingham, General Manager – Via Phone
Director Mark Etter	Gisele Wurzburger, Board Clerk
Director Rosco Raymond	
Absent: Director Anita Ebbinghausen	
Absent: Director Patrick Henry	

3. PLEDGE OF ALLEGIANCE: Chairman Miller led the Pledge of Allegiance.

4. AGENDA:

Motion by Vice-Chairman Raymond, seconded by Chairman Miller, and carried by a 3 to 0 vote (Board Member Ebbinghausen and Board Member Henry absent) to approve the Regular Agenda dated June 13, 2018 as presented. Motion passed by the following vote:

AYES: Etter, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen, Henry

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

Dave Wadley, CSDA, was present to provide information regarding the services provided by CSDA.

Nell Raymond reported the May 30, 2018 Amador County Veteran Service event by Officer Terry Sanders regarding Veteran's Services Outreach for Veteran services and benefits was an outstanding success and will be held again in August.

Gabriel Stewart inquired if the newly passed Senate Bills 606 and 1668 regarding water restriction apply to the District.

General Manager Bingham reported the District has received information on these Senate Bills which become effective in 2020 and staff will be working with the Board to implement these water restrictions.

Dave Wadley, CSDA, reiterated these Senate Bills will be effective in 2020 and the State will be machining recommendation on the implementation on these bills.

6. MINUTES: Discussion / Approval.

A. May 9, 2018 Regular Meeting.

Motion by Chairman Miller, seconded by Vice-Chairman Raymond, and carried by a 3 to 0 vote (Board Member Ebbinghausen and Board Member Henry absent) to approve the Minutes dated May 9, 2018 as presented. Motion passed by the following vote:

AYES: Etter, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen, Henry

7. CONSENT ITEMS:

- a. Monthly Financial Statements - Period Ending May 31, 2018.
- b. Expenditure Report - Submitted Check Approval through May 31, 2018.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Board Member Etter, seconded by Vice-Chairman Raymond, and carried by a 3 to 0 vote (Board Member Ebbinghausen and Board Member Henry absent) to approve the Consent Items - Period Ending May 31, 2018. Motion passed by the following vote:

AYES: Etter, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen, Henry

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details.

May Water Production/Sold Information:

Well 2 - 452,800 gallons Total Produced - 941,911 gallons
Well 3R - 472,500 gallons Total Sold - 618,030 gallons
Well 6R - 316,611 gallons Total Lost - 34%

May Wastewater Production:

Influent flow: 1,197,300 gallons Effluent 935,500 gallons

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

Chairman Miller opened the public discussion. Hearing no further comments from the public, Chairman Miller closed the public discussion.

9. BOARD MATTERS: Discussion / Action / Direction to Staff.

a. Community Service Award Presentation. Discussion/Possible Action.

Vice-Chairman Raymond stated the individual was not present. This item was continued and no action was taken on this item.

b. 2018/2019 Budget. Discussion/Possible Action.

No written report was submitted on this item. General Manager Bingham requested a 2018/2019 Budget workshop be scheduled next week during her monthly office visit.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

No action taken on this item.

c. Void Resolution 2018-06 – Annexation Amador County LAFCO. Discussion/Possible Action.

No written report was submitted on this item. Vice-Chairman Raymond provided a verbal report. He stated Roseanne Chamberlain, LAFCO had reported Resolution 2018-06 was incorrected. This resolution needs to be voided and resubmitted with the correct information for the application for Annexation Amador County LAFCO AB-8 Agreement.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Chairman Miller, seconded by Vice-Chairman Raymond and carried by a 3 to 0 vote (Board Member Ebbinghausen and Board Member Henry absent) to void Resolution 2018-06 Annexation Amador County LAFCO AB-8 Agreement. Motion passed by the following vote:

AYES: Etter, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen, Henry

d. Adopt Resolution 2018-07 – Annexation Amador County LAFCO. Discussion/Possible Action.

No written report was submitted on this item. Vice-Chairman Raymond provided a verbal report. He stated Roseanne Chamberlain, LAFCO had reported Resolution 2018-06 was incorrected. Resolution 2018-07 was provided with the correct information for the annexation of 14 parcels in El Dorado - Annexation Amador County LAFCO AB-8 Agreement.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Chairman Miller, seconded by Vice-Chairman Raymond, and carried by a 3 to 0 vote (Board Member Ebbinghausen and Board Member Henry absent) to adopt Resolution 2018-07 – Annexation of 14 parcels in El Dorado for the Annexation Amador County LAFCO AB-8 Agreement. Motion passed by the following vote:

AYES:	Etter, Miller, Raymond
NOES:	None
ABSTAIN:	None
ABSENT:	Ebbinghausen, Henry

e. Adopt Resolution 2018-08 – Annexation Amador County LAFCO. Discussion/Possible Action.

No written report was submitted on this item. Vice-Chairman Raymond provided a verbal report. He stated Roseanne Chamberlain, LAFCO had reported Resolution 2018-06 was incorrect. Resolution 2018-08 was provided with the correct information annexation of 4 parcels in Amador County - for Annexation Amador County LAFCO AB-8 Agreement.

Chairman Miller opened the public discussion.

Gabriel Stewart stated the Resolutions 2018-07 and 2018-08 needed to be corrected as they both state Amador County.

Board Clerk Wurzburger noted for the record: “Amador County” referred to the Annexation Amador County LAFCO and that the resolutions were correct as submitted. She noted in the body: **Resolution 2018-07 was for 14 parcels located in El Dorado County and Resolution 2018-08 was for 4 parcels in Amador County.**

Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Chairman Miller, seconded by Chairman Raymond, and carried by a 3 to 0 vote (Board Member Ebbinghausen and Board Member Henry absent) to Approve Resolution 2018-08 – Annexation of 4 parcels in Amador County for the Annexation Amador County LAFCO AB-8 Agreement. Motion passed by the following vote:

AYES:	Etter, Miller, Raymond
NOES:	None
ABSTAIN:	None
ABSENT:	Ebbinghausen, Henry

f. Surplus Item Sale – Resolution 2018-09 - LP Wedgewood Gas Stove. Discussion/Possible Action.

No written report was submitted on this item. General Manager Bingham reported at the last meeting the Board requested staff prepare a resolution to approve the sale of District surplus items for consideration and approval. Resolution 2018-09 declares the LP Wedgewood Gas Stove as surplus and authorizes the sale of surplus district property.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

It was the consensus of the Board to advertise the sale of LP Wedgewood Gas Stove for \$1,000 and not to except less than \$500.

Motion by Chairman Miller, seconded by Board Member Etter, and carried by a 3 to 0 vote (Board Member Ebbinghausen and Board Member Henry absent) to Approve Resolution 2018-09 Declaring Equipment Surplus and Authorizing the Sale of Surplus District Property. Motion passed by the following vote:

AYES: Etter, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen, Henry

g. Purchase New Circle Tank Property – Approx. \$13,000. Discussion/Possible Action.

No written report was submitted on this item. General Manager Bingham reported the new Circle Tank Property has been surveyed and appraised with a value for approximately \$13,000. She noted all expenses associated with this purchase would be reimbursed once the loan has been approved. This purchase request is the first step in the process to purchase of the property. If approved staff would contact the District's Attorney to prepare the appropriate documentation to complete this purchase.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Board Member Etter, seconded by Chairman Miller, and carried by a 3 to 0 vote (Board Member Ebbinghausen and Board Member Henry absent) to approve the concept to purchase the New Circle Tank Property and authorized staff to obtain the appropriate documentation to complete the purchase in an amount not to exceed \$14,000. Motion passed by the following vote:

AYES: Etter, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen, Henry

h. Resolution 2018-10 – Purchase Circle Tank Property. Discussion/Possible Action.

No written report was submitted on this item. General Manager Bingham reported Resolution 2018-10 was pending the Board's approval to purchase the Circle Tank Property.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

It was the consensus of the Board to direct General Manager Bingham to contact the District's Attorney to prepare the appropriate documentation to complete the purchase of the Circle Tank Property.

i. Letter Brian Oneto & Public Works. Discussion/Possible Action.

No written report was submitted on this item. Vice-Chairman requested the Board approve drafting a letter to Supervisor Oneto and Department of Public Works requesting River Pines Road Repairs be submitted to the Amador County Board of Supervisors for consideration in their 2019-2020 Budget.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Board Member Etter, seconded by Vice-Chairman Raymond and carried by a 3 to 0 vote (Board Member Ebbinghausen and Board Member Henry absent) to direct staff to draft a letter to Supervisor Oneto and Department of Public Works requesting River Pines Road Repairs be submitted to the Amador County Board of Supervisors for consideration in their 2019-2020 Budget. Motion passed by the following vote:

AYES: Etter, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen, Henry

j. Bylaws. Discussion/Possible Action.

No written report was submitted on this item. The Board was provided a draft copy of the River Pines Public Utility District Bylaws, Rules and Procedures for review.

General Manager Bingham reported this item was the first draft copy of the River Pines Public Utility District Bylaws, Rules and Procedures and adoption of an Ordinance would be necessary to adopt these Bylaws, Rules and Procedures. She used the District's current Bylaws, Rules and Procedures, Amador Water Agency's and other small special districts to assist her in drafting this document.

Board Clerk Wurzbarger explained the Board would have to following the following steps to adopt this document:

- Publish a Public Notice to Adopt an Ordinance River Pines Public Utility District Bylaws, Rules and Procedures – to include rescinding current and any amendments to the original Ordinance.
 - This must be published 10 days prior to the meeting to consider the new District Bylaws.
- Hold two Public Hearings;
 - First meeting for the first reading by title only and review of provided Ordinance.
 - Second meeting submittal of the final draft to adopt Ordinance River Pines Public Utility District Bylaws, Rules and Procedures which become effective 30 days after adoption.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

It was the consensus of the Board to schedule a Public Hearing Notice for consideration of an Ordinance to adopt the River Pines Public Utility District Bylaws, Rules and Procedures and directed General Manager Bingham to publish the necessary Public Notice for this Public Hearing 10 days prior to July 11, 2018 meeting.

k. Board Clerk Contract. Discussion/Possible Action.

No written report was submitted on this item. Board Clerk Wurzbarger stated at the December 13, 2017 meeting the Board approved an extension to the Board Clerk Contract through June 30, 2018. At the May 9, 2018 meeting the Board was advised the contract ended June 30, 2018 and inquired if the Board wanted to extend the contract for another 6 months. The request would be to approve the contract at the current pay of \$300.00 per meeting.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Board Member Etter, seconded by Vice-Chairman Raymond, and carried by a 3 to 0 vote (Board Member Ebbinghausen and Board Member Henry absent) to approve Board Clerk Contract thru December 2018 at the current pay of \$300.00 per meeting. Motion passed by the following vote:

AYES: Etter, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen, Henry

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

A. Capital Improvements and general repairs necessary at the District. Continued Item.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

No written report was submitted on this item. Vice-Chairman Raymond provided a brief update on the committee meetings and no action was taken.

- a. Standby Fee Determination Committee. Discussion/Possible Action.
- b. Town Hall Improvement Committee. Discussion/Possible Action.
- c. Solar Panel Committee. Discussion/Possible Action.
- d. Water Rights Committee. Discussion/Possible Action.

Nell Raymond reported there has been no response regarding the Lowe's grant application that was submitted for consideration.

Board Member Etter reported there was a problem with weeds at the District. General Manager Bingham stated she would contact the Amador Water Agency regarding this weed eating problem.

Julienne Hiatt reported the RPA would be paying for River Pines' children to attend the Summer Camp Program "Our Amazing Environment" June 25 – July 6 organized by the Amador County Recreation Agency being held at the River Pines Town Hall.

12. FUTURE AGENDA TOPICS:

- a. 2018/2019 Budget.
- b. Public Hearing - River Pines Public Utility District Bylaws, Rules and Procedures.
- c. Purchase Circle Tank Property.

13. ADJOURNMENT: The meeting adjourned at 6:26 p.m.

Respectively submitted,
Gisele Wurzbarger, Board Clerk

7A

River Pines Public Utility District
Profit & Loss by Class
June 2018

	Sewer	Water	TOTAL
Ordinary Income/Expense			
Income			
Amador County Auditor's Warrant HO & Timber Tax	28.68	28.69	57.37
Total Amador County Auditor's Warrant	28.68	28.69	57.37
Base Fee Income			
Sewer	10,769.70	0.00	10,769.70
Stanby	330.00	330.00	660.00
Voluntary Lock-Off	122.50	122.50	245.00
Water	0.00	12,410.18	12,410.18
Total Base Fee Income	11,222.20	12,862.68	24,084.88
Interest Income	0.86	0.48	1.34
Town Hall Rental	10.00	10.00	20.00
Variable Income			
Door Hanger Fee	0.00	60.00	60.00
Late Fees	152.38	153.96	306.34
Reconnection Fee	0.00	60.00	60.00
Service Connection Fee	32.86	32.89	65.75
Water - Usage	0.00	4,452.26	4,452.26
Total Variable Income	185.24	4,759.11	4,944.35
Total Income	11,446.98	17,660.96	29,107.94
Gross Profit	11,446.98	17,660.96	29,107.94
Expense			
Board Members			
Stipends	187.50	187.50	375.00
Total Board Members	187.50	187.50	375.00
Contracted Expenses			
Board Clerk	150.00	150.00	300.00
Manager	2,416.66	2,416.68	4,833.34
Total Contracted Expenses	2,566.66	2,566.68	5,133.34
Sewer Expenses			
Alarm Monitoring	700.00	0.00	700.00
Amador Water - After Hour Cover	606.48	0.00	606.48
Amador Water - Routine Service	4,659.77	0.00	4,659.77
Amador Water Agency-State Repor	32.60	0.00	32.60
Amador Water Agency - Electric	155.80	0.00	155.80
Electricity - Sewer	3,064.66	0.00	3,064.66
Sewer - Parts/Supplies	4,108.06	0.00	4,108.06
Telephone - Sewer	212.02	0.00	212.02
Testing - Sewer	137.00	0.00	137.00
Total Sewer Expenses	13,676.39	0.00	13,676.39
Town Hall Expenses			
Janitorial	120.00	120.00	240.00
Supplies	26.16	26.18	52.34
Total Town Hall Expenses	146.16	146.18	292.34
Water Expenses			
Alarm Monitoring	0.00	300.00	300.00
Amador Water - After Hour Cover	0.00	474.00	474.00
Amador Water Agency-Electrical	0.00	1,512.35	1,512.35
Amador Water Agency-Prev. Maint	0.00	493.87	493.87
Amador Water Agency-Routine	0.00	2,937.99	2,937.99
Amador Water Agency-State Repor	0.00	195.62	195.62
Electricity - Water	0.00	1,284.17	1,284.17
Supplies	0.00	18.89	18.89

River Pines Public Utility District
Profit & Loss by Class
June 2018

	Sewer	Water	TOTAL
Telephone - Water	0.00	198.95	198.95
Water Testing	0.00	977.00	977.00
Total Water Expenses	0.00	8,392.84	8,392.84
64900 · Office Expenses			
Filing Fees	0.00	1,000.00	1,000.00
Postage/Shipping	115.12	115.13	230.25
Printing	0.00	72.93	72.93
Software	194.49	194.50	388.99
Supplies	540.51	540.52	1,081.03
Website Service	50.00	50.00	100.00
Total 64900 · Office Expenses	900.12	1,973.08	2,873.20
66700 · Professional Fees			
Security Service/Maintenance	140.00	140.00	280.00
Total 66700 · Professional Fees	140.00	140.00	280.00
68600 · Utilities			
Disposal	40.81	40.81	81.62
Electricity - Office	0.00	24.53	24.53
Electricity - Town Hall	24.53	0.00	24.53
Electricity - Street Lights	69.82	69.83	139.65
68100 · Telephone - Office	30.32	30.32	60.64
Total 68600 · Utilities	165.48	165.49	330.97
Total Expense	17,782.31	13,571.77	31,354.08
Net Ordinary Income	-6,335.33	4,089.19	-2,246.14
Other Income/Expense			
Other Income			
Wireless Site Lease	250.00	250.00	500.00
Total Other Income	250.00	250.00	500.00
Net Other Income	250.00	250.00	500.00
Net Income	-6,085.33	4,339.19	-1,746.14

7B

River Pines Public Utility District Account QuickReport-Board Meetings As of June 30, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Bank Accounts						
El Dorado Checking						
Check	06/01/2018	debit	USPS	Postage	-6.58	27,723.10
Check	06/01/2018	eft	Candi Bingham	payment was returned to District account 6...	-2,416.67	27,723.10
Deposit	06/01/2018			Deposit	400.33	25,299.85
Check	06/04/2018	eft	Google Services	Director email accounts	-25.00	25,700.18
Check	06/04/2018	eft	Herold & Mielenz, Inc.	2 new motors for ponds	-3,350.00	25,675.18
Deposit	06/04/2018			Deposit	2,416.67	22,325.18
Deposit	06/05/2018			Deposit	82.43	24,741.85
Deposit	06/05/2018			Deposit	174.32	24,824.28
Deposit	06/05/2018			Deposit	133.16	24,998.60
Deposit	06/06/2018			Deposit	302.05	25,131.76
Deposit	06/07/2018			Deposit	422.83	25,433.81
Check	06/07/2018	eft	Adobe PDF		-14.99	25,856.64
Check	06/07/2018	debit	USPS		-33.75	25,841.65
Deposit	06/08/2018			Deposit	483.57	25,807.90
Check	06/11/2018	debit	Staples	Consumer Confidence Report Copies	-72.93	26,291.47
Deposit	06/12/2018			Deposit	432.12	26,218.54
Deposit	06/13/2018			Deposit	876.26	26,650.66
Deposit	06/14/2018			Deposit	7,352.20	27,526.92
Deposit	06/14/2018			Deposit	122.47	34,879.12
Check	06/14/2018	debit	Intuit	Quickbooks Software	-349.00	35,001.59
Check	06/14/2018	debit	USPS	Postage	-150.00	34,652.59
Check	06/14/2018	debit	USPS		-24.70	34,502.59
Check	06/15/2018	debit	USPS		-15.22	34,477.89
Bill Pmt -Check	06/18/2018	13041	Aces Waste Services, L...	1175	-81.62	34,462.67
Bill Pmt -Check	06/18/2018	13042	Angelica Hernandez	Town Hall Cleaning - June 2018	-240.00	34,381.05
Bill Pmt -Check	06/18/2018	13043	Anita Ebbinghausen	Stipend - July 2018	-75.00	34,141.05
Bill Pmt -Check	06/18/2018	13044	AT&T - Sewer	209 245-3984 701 9	-212.02	34,066.05
Bill Pmt -Check	06/18/2018	13045	AT&T - Water	209 245-4011 722 0	-198.95	33,854.03
Bill Pmt -Check	06/18/2018	13046	Brent Stewart, P.E.	May 2018 Alarm Monitoring	-1,000.00	33,655.08
Bill Pmt -Check	06/18/2018	13047	California Bank & Trust	1030264749	-850.00	32,655.08
Bill Pmt -Check	06/18/2018	13048	Gisele L. Wurzburger	June 2018 - Board Clerk	-300.00	31,805.08
Bill Pmt -Check	06/18/2018	13049	Mark Etter	Stipend - July 2018	-75.00	31,505.08
Bill Pmt -Check	06/18/2018	13050	Mission IT Solutions	Camera Service	-280.00	31,430.08
Bill Pmt -Check	06/18/2018	13051	Mt. Aukum Store	Rope Wastewater Plant	-67.03	31,083.05
Bill Pmt -Check	06/18/2018	13052	Patrick Henry	Stipend - July 2018	-75.00	31,008.05
Bill Pmt -Check	06/18/2018	13053	PG&E - Officer/Town Hall	6898952032-2	-49.06	30,958.99
Bill Pmt -Check	06/18/2018	13054	PG&E - Sewer	8721806002-5	-3,064.66	27,894.33
Bill Pmt -Check	06/18/2018	13055	PG&E - Street Lights	7368064062-7	-139.65	27,754.68
Bill Pmt -Check	06/18/2018	13056	PG&E - Water	3357284549-4	-470.01	27,284.67
Bill Pmt -Check	06/18/2018	13057	PG&E - Water 2	2458584137-2	-814.16	26,470.51
Bill Pmt -Check	06/18/2018	13058	Richard Miller	Stipend - July 2018	-75.00	26,395.51
Bill Pmt -Check	06/18/2018	13059	Rocky Raymond	Stipend - July 2018	-75.00	26,320.51
Bill Pmt -Check	06/18/2018	13060	Staples	Toner Cartridges, paper, mailing labels, etc.	-739.59	25,580.92
Check	06/18/2018	debit	Mt. Aukum Store	Town Hall - Paper Towels	-26.17	25,554.75
Check	06/18/2018	debit	Digital Deployment	Website Hosting	-50.00	25,504.75
Check	06/18/2018	debit	Mt. Aukum Store	VOID: Town Hall Paper Towels/Bug Spray/...	0.00	25,504.75
Deposit	06/18/2018			Deposit	325.76	25,830.51

River Pines Public Utility District Account QuickReport-Board Meetings As of June 30, 2018

Type	Date	Num	Name	Memo	Amount	Balance
General Journal	06/18/2018	66	Mt. Aukum Store	For CHK debit voided on 07/06/2018	-26.17	25,804.34
Deposit	06/19/2018			Deposit	254.80	26,059.14
Bill Pmt -Check	06/19/2018	13061	Amador LAFCO	Project 292	-1,000.00	25,059.14
Check	06/19/2018	debit	Deluxe Business Produ...	Customer District Payment Receipts	-204.32	24,854.82
Bill Pmt -Check	06/19/2018	13062	Amador Water Agency	30018	-11,778.40	13,076.42
Check	06/19/2018	eft	Digital Deployment	VOID: Website Hosting GJE, RGJE create...	0.00	13,076.42
Deposit	06/19/2018			Deposit	516.21	13,592.63
General Journal	06/19/2018	67	Digital Deployment	For CHK eft voided on 07/06/2018	-50.00	13,542.63
Check	06/20/2018	debit	Costco	Main Account Checks (1,000)/Check Envel...	-83.56	13,459.07
Bill Pmt -Check	06/20/2018	13063	california Laboratory Se...	May Water/Sewer Testing	-1,114.00	12,345.07
Deposit	06/20/2018			Deposit	272.86	12,617.93
Deposit	06/20/2018			Deposit	380.38	12,998.31
Deposit	06/21/2018			Deposit	11,478.47	24,476.78
Deposit	06/21/2018			Deposit	232.37	24,709.15
Deposit	06/21/2018			Deposit	286.54	24,995.69
Deposit	06/22/2018			Deposit	807.75	25,803.44
Check	06/25/2018	debit	Harland Clarke	VOID: Customer Receipt Books GJE, RGJ...	0.00	25,803.44
Deposit	06/25/2018			Deposit	277.36	26,080.80
General Journal	06/25/2018	68	Harland Clarke	For CHK debit voided on 07/06/2018	-53.56	26,027.24
Deposit	06/26/2018			Deposit	713.86	26,741.10
Check	06/27/2018	eft	RingCentral	Office Phone	-60.64	26,680.46
Check	06/27/2018	eft	Candi Bingham	Services per contract	-2,416.67	24,263.79
Deposit	06/27/2018			Deposit	138.89	24,402.68
Deposit	06/27/2018			Deposit	118.13	24,520.81
Deposit	06/27/2018			Deposit	359.94	24,880.75
Deposit	06/28/2018			Deposit	1,506.59	26,387.34
Check	06/28/2018			Services per contract	-2,416.67	23,970.67
Deposit	06/29/2018			Deposit	144.00	24,114.67
Deposit	06/29/2018			Deposit	210.08	24,324.75
Deposit	06/30/2018			Interest	0.48	24,325.23
Total El Dorado Checking					-3,397.87	24,325.23
Total Bank Accounts					-3,397.87	24,325.23
TOTAL					-3,397.87	24,325.23

9B

River Pines Public Utility District Profit & Loss Budget Overview July 2018 through June 2019

	Sewer	Water	TOTAL
	Jul '18 - Jun 19	Jul '18 - Jun 19	Jul '18 - Jun 19
Ordinary Income/Expense			
Income			
Amador County Auditor's Warrant			
HO & Timber Tax	36.00	24.00	60.00
Homeowners Exemption	60.00	60.00	120.00
Secured Appointment	3,096.00	3,240.00	6,336.00
Secured Direct Charges		192.00	192.00
Secured Taxes	3,192.00	3,192.00	6,384.00
Unitary Tax	240.00	252.00	492.00
Unsecured Appointment	108.00	96.00	204.00
Total Amador County Auditor's Warrant	6,732.00	7,056.00	13,788.00
Base Fee Income			
Sewer	118,488.00		118,488.00
Stanby	4,944.00	4,944.00	9,888.00
Voluntary Lock-Off	1,176.00	1,176.00	2,352.00
Water		126,156.00	126,156.00
Total Base Fee Income	124,608.00	132,276.00	256,884.00
Interest Income	1,980.00	384.00	2,364.00
Town Hall Rental	240.00	240.00	480.00
Variable Income			
Broken Locks		0.00	0.00
Door Hanger Fee		1,308.00	1,308.00
Late Fees	2,544.00	2,652.00	5,196.00
Reconnection Fee		1,080.00	1,080.00
Returned Check Fee	0.00	0.00	0.00
Service Connection Fee	192.00	204.00	396.00
Water - Usage		30,876.00	30,876.00
Total Variable Income	2,736.00	36,120.00	38,856.00
Total Income	136,296.00	176,076.00	312,372.00
Gross Profit	136,296.00	176,076.00	312,372.00
Expense			
Bank Charges			
Loan Service Charge		180.00	180.00
Tax Roll Fees	204.00	204.00	408.00
60400 - Bank Service Charges	84.00	84.00	168.00
Total Bank Charges	288.00	468.00	756.00
Board Members			
Stipends	2,256.00	2,250.00	4,506.00
Total Board Members	2,256.00	2,250.00	4,506.00
Contracted Expenses			
Manager	29,004.00	29,004.00	58,008.00
Total Contracted Expenses	29,004.00	29,004.00	58,008.00
Depreciation Expense			
Sewer	14,652.00		14,652.00
Water		26,320.00	26,320.00
Total Depreciation Expense	14,652.00	26,320.00	40,972.00
Employees			
Amador Water -Vacation Coverag	0.00	0.00	0.00
District Sub-Contractor	0.00	0.00	0.00
Medical Insurance			
Field	0.00	0.00	0.00

River Pines Public Utility District
Profit & Loss Budget Overview
 July 2018 through June 2019

	Sewer	Water	TOTAL
	Jul '18 - Jun 19	Jul '18 - Jun 19	Jul '18 - Jun 19
Total Medical Insurance	0.00	0.00	0.00
Payroll Expense			
Field Payroll	0.00	0.00	0.00
Payroll Taxes - Employer's	0.00	0.00	0.00
Total Payroll Expense	0.00	0.00	0.00
Reimbursements			
Phone	0.00	0.00	0.00
Total Reimbursements	0.00	0.00	0.00
Retirement - Field	0.00	0.00	0.00
Total Employees	0.00	0.00	0.00
Sewer Expenses			
Alarm Monitoring	8,400.00		8,400.00
Amador Water - After Hour Cover	2,964.00	0.00	2,964.00
Amador Water - Routine Service	19,548.00		19,548.00
Amador Water Agency-State Repor	252.00		252.00
Amador Water Agency - Electric	1,500.00		1,500.00
Amador Water Agency - Repairs	12,000.00		12,000.00
Chemicals	494.94		494.94
Consulting - Engineer	0.00		0.00
Electricity - Sewer	32,268.00		32,268.00
Excavating	0.00		0.00
Jetting	0.00		0.00
Permit/Fees	80.60		80.60
Repairs/Maintenance	5,784.05		5,784.05
Sewage - Pump Service	490.00		490.00
Sewer - Parts/Supplies	581.68		581.68
Sm. Tools	0.00		0.00
Storm Damage/Repair	0.00		0.00
Storm Work - 2017	0.00		0.00
Telephone - Sewer	936.00		936.00
Testing - Sewer	1,260.72		1,260.72
Total Sewer Expenses	86,559.99	0.00	86,559.99
Town Hall Expenses			
Janitorial	1,440.00	1,440.00	2,880.00
Repairs/Maintenance	120.31	0.00	120.31
Supplies	72.00	86.52	158.52
Total Town Hall Expenses	1,632.31	1,526.52	3,158.83
Void		0.00	0.00
Water Expenses			
Alarm Monitoring		3,600.00	3,600.00
Amador Water - After Hour Cover		5,928.00	5,928.00
Amador Water Agency-Electrical		6,264.00	6,264.00
Amador Water Agency-Meter Read		3,516.00	3,516.00
Amador Water Agency-Routine		21,060.00	21,060.00
Amador Water Agency-State Repor		912.00	912.00
Amador Water Agency - Engineer		0.00	0.00
Amador Water Agency - Prog/Plan		504.00	504.00
Amador Water Agency - Repairs		10,080.00	10,080.00
Certification Fees	33.32	0.00	33.32
Chlorine		1,495.56	1,495.56
Electricity - Water		18,024.00	18,024.00
Excavating		0.00	0.00
Permit Fees		6,612.60	6,612.60
Repair/Maintenance		1,379.87	1,379.87
Sm. Tools		984.72	984.72
Supplies		1,760.31	1,760.31

River Pines Public Utility District
Profit & Loss Budget Overview
 July 2018 through June 2019

	Sewer	Water	TOTAL
	Jul '18 - Jun 19	Jul '18 - Jun 19	Jul '18 - Jun 19
Telephone - Water		976.44	976.44
Water Testing		7,292.40	7,292.40
Total Water Expenses	33.32	90,389.90	90,423.22
63300 · Insurance Expense			
Insurance - Property/Liability	2,768.64	1,928.16	4,696.80
Workers' Compensation	0.00	0.00	0.00
Total 63300 · Insurance Expense	2,768.64	1,928.16	4,696.80
64900 · Office Expenses			
License/Certifications		252.00	252.00
Maintenance/Improvements	0.00	0.00	0.00
Membership Dues	624.00	624.00	1,248.00
Postage/Shipping	900.00	900.00	1,800.00
Printing	148.32	432.60	580.92
Software	168.00	173.04	341.04
Supplies	988.80	1,025.88	2,014.68
Website Service	300.00	300.00	600.00
61700 · Computer and Internet Expenses	75.00	0.00	75.00
Total 64900 · Office Expenses	3,204.12	3,707.52	6,911.64
66700 · Professional Fees			
Legal Fees	1,200.00	1,194.00	2,394.00
Property Surveying	0.00	0.00	0.00
Security Service/Maintenance	1,680.00	1,680.00	3,360.00
Yearly Audit	1,860.00	1,848.00	3,708.00
Total 66700 · Professional Fees	4,740.00	4,722.00	9,462.00
68600 · Utilities			
Disposal	506.76	506.76	1,013.52
Electricity - Office	315.00	309.00	624.00
Electricity - Town Hall	352.80	346.08	698.88
Electricity - Street Lights	1,058.40	1,050.60	2,109.00
Internet	1,020.00	1,020.00	2,040.00
68100 · Telephone - Office	395.52	370.80	766.32
Total 68600 · Utilities	3,648.48	3,603.24	7,251.72
Total Expense	148,786.86	163,919.34	312,706.20
Net Ordinary Income	-12,490.86	12,156.66	-334.20
Other Income/Expense			
Other Income			
Grant - SRAFPF(CAL FIRE)	0.00	0.00	0.00
Grant Income - DWSRF		0.00	0.00
Other Income	0.00	0.00	0.00
Wireless Site Lease	3,000.00	3,000.00	6,000.00
Total Other Income	3,000.00	3,000.00	6,000.00
Other Expense			
Bad Debt - Sewer	18,500.00		18,500.00
Bad Debt - Water		18,500.00	18,500.00
DWSRF - Environmental Study		0.00	0.00
DWSRF Grant - Surveying		0.00	0.00
Mastication Project(CalFire)	0.00	0.00	0.00
Write-Off Accounts	3,231.18	3,231.19	6,462.37
Total Other Expense	21,731.18	21,731.19	43,462.37
Net Other Income	-18,731.18	-18,731.19	-37,462.37
Net Income	-31,222.04	-6,574.53	-37,796.57

River Pines Public Utility District
Direct Charges (Assessments) Secured Tax Roll 2018/2019

014-063-001-000	1516	66500	RPDW
014-082-011-000	1674	66500	RPDW
014-066-005-000	308	66500	RPDW
014-092-005-000	110	66500	RPDW
014-043-026-000	3116	66500	RPDW
014-043-008-000	132	66500	RPDW
014-043-009-000	132	66500	RPDW
014-061-008-000	1020	66500	RPDW
014-047-003-000	832	66500	RPDW
014-091-012-000	1784	66500	RPDW
014-043-027-000	1806	66500	RPDW
014-043-012-000	1966	66500	RPDW
014-043-010-000	2088	66500	RPDW

9D

RESOLUTION NO. 2018-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIVER PINES PUBLIC UTILITY DISTRICT APPROVING AND CONFIRMING THE FINAL ASSESSMENT SECURED TAX ROLL FOR 2018-2019 FOR RIVER PINES PUBLIC UTILITY DISTRICT LOCATED IN RIVER PINES, CALIFORNIA

WHEREAS, a final Assessment Secured Tax Roll for 2018-2019 (Tax Roll) listing defaulted accounts for properties located within the River Pines Public Utility District (the District), Amador County, California is presented to the River Pines Public Utility District Board of Directors (the Board) pursuant to Public Utilities Code §16472; and

WHEREAS, a genized notice of the date, time and place of presentation to the Board of the Tax Roll was posted as July 11, 2018 at 5:30 p.m. at the River Pines Town Hall at a Regular Meeting of the Board and written notice was mailed to all defaulted accounts; and

WHEREAS, at the date, time and place designated in said notice, the said Tax Roll with each property identified by Assessor's Parcel Number (APN) and each property account's default amount was presented for approval to the Board; and

NOW THEREORE, BE IT RESOLVED, by the Board of Directors of the River Pines Public Utility District as follows:

1. The Board does hereby approve the final Assessment Secured Tax Roll for 2018-2019 in the total amount \$16,544.
2. A copy of said Tax Roll is attached hereto, identified as the document Final Assessment Secured Tax Roll for 2018-2019 and incorporated herein by reference.
3. If any section, subsection, sentence, clause or phrase in this Resolution or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of this Resolution or the application of such provisions to other persons or circumstances shall not be affected thereby. The Board of Directors hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases of the application thereof to any person or circumstance by held invalid.

NOW THEREORE, BE IT ACTED, that the Board directs the District General Manager to submit to the Amador County Auditor-Controller the final Assessment Secured Tax Roll for 2018-2019 along with the signed Direct Charge Certification Letter pursuant to Government Code §26911.

The foregoing resolution was duly passed and adopted by the Board of Directors of the River Pines Public Utility District at a Regular Meeting on the 11th of July, 2018, by the following vote:

AYES:

None

NOES:

None

ABSENT:

None

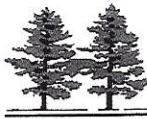
ABSTAIN:

River Pines Public Utility District

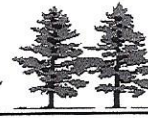
Rick Miller, Chairman

ATTEST:

Gisele Wurzbarger, Board Clerk



RIVER PINES PUBLIC UTILITY DISTRICT



9E

RESOLUTION NO. 2018-12

Authorizing the District General Manager to Sign and File A Financial Assistance Application for a Financing Agreement From the United States Department of Agriculture Rural Development (USDA)

WHEREAS, the River Pines Public Utility District (District) desires to make application to the United States Department of Agriculture Rural Development for Financial Assistance for River Pines Town Hall Repairs.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE RIVER PINES PUBLIC UTILITY DISTRICT as follows:

The **District General Manager** (the “Authorized Representative”) or designee is hereby authorized and directed to sign and file, for and on behalf of the District, a Financial Assistance Application for a financing agreement from the United States Department of Agriculture Rural Development for the repairs of the River Pines Town Hall (the “Project”).

This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the United States Department of Agriculture Rural Development and any amendments or changes thereto.

The Authorized Representative, or his/her designee, is designated to represent the District in carrying out the District’s responsibilities under the financing agreement, including certifying disbursement requests on behalf of the District and compliance with applicable state and federal laws.

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of the resolution duly and regularly adopted at a meeting of the River Pines Public Utility District held on the 11th day of July 2018 with the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Rick Miller, CHAIRMAN

Gisele Wurzburer, CLERK OF THE BOARD

River Pines Public Utility District
Account QuickReport-Board Meetings
As of May 31, 2018

Revised
 Previous was
 Not Rec'd

Type	Date	Num	Name	Memo	Amount	Balance
Bank Accounts						
El Dorado Checking						
Deposit	04/30/2018				0.57	13,741.36
Deposit	04/30/2018				146.84	13,741.93
Deposit	04/30/2018				1,592.26	13,888.77
Check	04/30/2018	eft	Google Services	District Domain & Email	-25.00	15,481.03
Deposit	05/02/2018				276.89	15,456.03
Check	05/03/2018	debit	PG&E - Street Lights	7368064062-7	-162.26	15,570.66
Deposit	05/03/2018				961.80	16,532.46
Deposit	05/04/2018				160.15	16,692.61
Check	05/07/2018	eft	Adobe PDF		-14.99	16,677.62
Deposit	05/07/2018				130.08	16,807.70
Deposit	05/08/2018				1,626.40	18,434.10
Deposit	05/08/2018	eft	Candi Bingham		-2,416.67	16,017.43
Check	05/08/2018				273.00	16,290.43
Deposit	05/08/2018				446.00	16,736.43
Deposit	05/09/2018				110.60	16,847.03
Deposit	05/09/2018				618.80	17,465.83
Deposit	05/09/2018				381.95	17,847.78
Deposit	05/09/2018				500.00	18,347.78
Deposit	05/10/2018				196.23	18,544.01
Deposit	05/11/2018				106.28	18,650.29
Deposit	05/14/2018				4,034.23	22,684.52
Deposit	05/15/2018				140.78	22,825.30
Deposit	05/15/2018				-3,216.48	19,608.82
Check	05/15/2018	debit	Ferguson Enterprises		4,690.03	24,298.85
Deposit	05/16/2018				-74.70	24,224.15
Check	05/16/2018	debit	USPS		722.13	24,946.28
Deposit	05/16/2018				260.00	25,206.28
Deposit	05/16/2018				158.17	25,364.45
Deposit	05/17/2018				143.87	25,508.32
Deposit	05/18/2018				-81.62	25,426.70
Bill Pmt -Check	05/21/2018	13013	Aces Waste Service...	Town Hall Cleaning - April 2018	-240.00	25,186.70
Bill Pmt -Check	05/21/2018	13014	Angelica Hernandez	Stipend - May 2018	-75.00	25,111.70
Bill Pmt -Check	05/21/2018	13015	Anita Ebbinghausen	209 245-4011 722 0	-94.44	25,017.26
Bill Pmt -Check	05/21/2018	13016	AT&T - Water	1030264749	-850.00	24,167.26
Bill Pmt -Check	05/21/2018	13017	California Bank & Trust	2017/2018 Property Tax Collector	-399.92	23,767.34
Bill Pmt -Check	05/21/2018	13018	County of Amador	Stipend - May 2018	-75.00	23,692.34
Bill Pmt -Check	05/21/2018	13019	Mark Etter	Stipend - May 2018	-75.00	23,617.34
Bill Pmt -Check	05/21/2018	13020	Patrick Henry	7368064062-7	-81.62	23,535.72
Bill Pmt -Check	05/21/2018	13021	PG&E - Street Lights		-75.00	23,460.72
Bill Pmt -Check	05/21/2018	13022	Richard Miller	Stipend - May 2018	-75.00	23,385.72
Bill Pmt -Check	05/21/2018	13023	Rocky Raymond	Town Hall Cleaning - May 2018	-240.00	23,145.72
Bill Pmt -Check	05/21/2018	13024	Angelica Hernandez	Stipend - June 2018	-75.00	23,070.72
Bill Pmt -Check	05/21/2018	13025	Anita Ebbinghausen	209 245-3984 701 9	-95.96	22,974.76
Bill Pmt -Check	05/21/2018	13026	AT&T - Sewer	May 2018 - Board Clerk	-300.00	22,674.76
Bill Pmt -Check	05/21/2018	13027	Gisele L. Wurzbarger	Stipend - June 2018	-75.00	22,599.76
Bill Pmt -Check	05/21/2018	13028	Patrick Etter	Stipend - June 2018	-75.00	22,524.76
Bill Pmt -Check	05/21/2018	13029	Patrick Henry	8721806002-5	-2,513.27	20,011.49
Bill Pmt -Check	05/21/2018	13030	PG&E - Sewer			

River Pines Public Utility District
Account QuickReport-Board Meetings
As of May 31, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	05/21/2018	13031	Richard Miller	Stipend - June 2018	-75.00	19,936.49
Bill Pmt -Check	05/21/2018	13032	Rocky Raymond	Stipend - June 2018	-75.00	19,861.49
Bill Pmt -Check	05/21/2018	13033	PG&E - Water 2	2458584137-2	-830.01	19,031.48
Bill Pmt -Check	05/21/2018	13034	PG&E - Water	3357284549-4	-496.19	18,535.29
Bill Pmt -Check	05/21/2018	13035	PG&E - Officer/Town ...	6898952032-2	-53.94	18,481.35
Check	05/21/2018	debit	Digital Deployment	District Website	-50.00	18,431.35
Check	05/21/2018	debit	Deluxe Business Pro...	Deposit Stamp	-58.86	18,372.49
Check	05/21/2018	debit	USPS	Postag	-109.00	18,263.49
Deposit	05/21/2018			Deposit	183.80	18,447.29
Bill Pmt -Check	05/22/2018	13036	Amador Water Agency	30018	-9,466.12	8,981.17
Bill Pmt -Check	05/22/2018	13037	Brent Stewart, P E.	Alarm Monitoring - April 2018	-1,000.00	7,981.17
Bill Pmt -Check	05/22/2018	13038	Lemieux Law Office	Legal Retainer	-199.00	7,782.17
Bill Pmt -Check	05/22/2018	13039	Mission IT Solutions	Camera Maintenance	-280.00	7,502.17
Deposit	05/22/2018			Deposit	131.00	7,633.17
Bill Pmt -Check	05/23/2018	13040	california Laboratory ...	April testing - 2018	-581.00	7,052.17
Deposit	05/23/2018			Deposit	23,378.19	30,430.36
Deposit	05/23/2018			Deposit	127.62	30,557.98
Deposit	05/23/2018			Deposit	434.56	30,992.54
Deposit	05/23/2018			Deposit	645.90	31,638.44
Deposit	05/24/2018			Deposit	147.81	31,786.25
Deposit	05/25/2018			Deposit	142.92	31,929.17
Invoice	05/29/2018	70421	[REDACTED]	Bank Fee for Non-Sufficient Fun...	-5.00	31,924.17
Invoice	05/29/2018	70421	[REDACTED]	Bank Fee for Non-Sufficient Fun...	-5.00	31,919.17
Invoice	05/29/2018	70421	[REDACTED]	Returned Check	-57.75	31,861.42
Invoice	05/29/2018	70421	[REDACTED]	Returned Check	-66.86	31,794.56
Invoice	05/29/2018	70422	[REDACTED]	Returned Check	-57.75	31,736.81
Invoice	05/29/2018	70422	[REDACTED]	Returned Check	-77.07	31,659.74
Invoice	05/29/2018	70423	[REDACTED]	Returned Check	-5.00	31,654.74
Invoice	05/29/2018	70423	[REDACTED]	Returned Check	-5.00	31,649.74
Check	05/29/2018	eft	RingCentral	Office Phone	-60.64	31,589.10
Check	05/29/2018	eft	Candi Bingham	June Services	-2,416.67	29,172.43
Deposit	05/29/2018			Deposit	118.13	29,290.56
Check	05/30/2018	debit	USA Bluebook	Deposit	-1,616.86	27,673.70
Deposit	05/31/2018	debit	USPS	Interest	0.40	27,674.10
Check	05/31/2018	debit	USPS	Interest	-150.00	27,524.10
Total El Dorado Checking						27,524.10
Total Bank Accounts						27,524.10
TOTAL						27,524.10