



RIVER PINES
PUBLIC UTILITY DISTRICT

ra

N22900 Canyon Ave – P.O. Box 70 – River Pines, CA 95675
(209) 245-6723

rppud@riverpinespubd.org

REGULAR MINUTES
November 20, 2024
ACTION MINUTES

1. CALL TO ORDER: The meeting was called to order by Chairman Raymond at 6:04 p.m.

2. ROLL CALL: Via Phone

Candi Bingham, General Manager -Via Phone
Leslie Garrett, Office Manager
Gisele Wurzbarger, Board Clerk – Via Phone

Director Karla Christensen
Director Anita Ebbinghausen
Director Roscoe Raymond

ABSENT:

3. PLEDGE OF ALLEGIANCE: Chairman Raymond led the Pledge of Allegiance.

4. AGENDA:

Motion by Board Member Ebbinghausen, seconded by Chairman Raymond and carried by a 3 to 0 vote to approve the Regular Agenda dated November 20, 2024.

AYES: Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

For the Record: Due to the multiple individuals speaking at the same time and additional excessive noise during the meeting the Minutes will be “Action Minutes” only.

5. PUBLIC COMMENT FOR MATTERS NOT THE AGENDA:

For the Record: No action can be taken on items discussed not on the current agenda.

1. Serenity Nelson requested the District Board meeting be conducted on Zoom.
2. Member of Public request – Proposition 218 be discussed.
3. Member of Public request \$704.41 reimbursement.

MINUTES: Discussion / Approval.

- a. October 16, 2024, Regular Meeting.

Motion by Board Member Ebbinghausen, seconded by Chairman Raymond and carried by a 3 to 0 vote to approve the Minutes dated October 16, 2024, as presented. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

a. November 6, 2024, Special Meeting.

Motion by Chairman Raymond, seconded by Board Member Ebbinghausen and carried by a 3 to 0 vote to approve the Minutes dated November 6, 2024, as presented. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

6. CONSENT ITEMS:

a. Monthly Financial Statements and Bank Accounts - Period Ending October, 2024.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

b. Expenditure Report - Submitted Check Approval through October 31, 2024.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Chairman Raymond, seconded by Board Member Ebbinghausen and carried by a 3 to 0 vote to approve the Monthly Financial Statements and Expenditure Report – Period Ending October 31, 2024. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSENT ITEMS:

a. Monthly Financial Statements and Bank Accounts - Period Ending October 31, 2024.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

b. Expenditure Report - Submitted Check Approval through October 31, 2024.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Chairman Raymond, seconded by Board Member Ebbinghausen and carried by a 3 to 0 vote to approve the Monthly Financial Statements and Expenditure Report – Period Ending October 31, 2024. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

a. Monthly Operations Report

October 1, thru October 31, 2024 Water Production/Sold Information:

Well 2 - 347,100 gallons Total Produced - 1,494,963 gallons

Well 3R – 735,500 gallons Total Sold – 1,044,341 gallons

Well 6R 406,665 gallons Unaccounted Loss – 49%

Staff Hours: Water 110.5 hours

October 1 thru October 31, 2024 Wastewater Production:

Influent flow: 1987,500 gallons Effluent Discharged: 249,400 gallons

Staff Hours: Wastewater 37.5 hours

b. Monthly General Manager Report – Period Ending October/November 2024.

The Monthly General Manager Report included updates from the General Manager. The following items were discussed - see report for complete details.

1. Distribution Reimbursement
2. Lead Line Service Report
3. Spay Field Clearing
4. Audit
5. FEMA Grant
6. **Holiday Office Hours. Office will be closed Thanksgiving Day and December 23, 2024 thru January 3, 2025. Office will be open January 7, 2025.**

9. BOARD MATTERS: Discussion/Action.

a. Appoint New Board Member – Replacing Board Member Rewitzer. Discussion/Action.

General Manager Bingham reported no one submitted interest to be on the Board with the Amador County Elections Department. Therefore there were no elections for the River Pines Board positions.

District received two letters, Anita Ebbinghausen to continue her position on the Board and Alan Black to replace Board Member Rewitzer. The last vacant position will be on the January 15, 2025 Agenda for consideration.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Chairman Raymond, seconded by Vice-Chairman Christensen and carried by a 3 to 0 vote to appoint Alan Black to this vacant position. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

Board Clerk Wurzburger administered the Oath of Office with Board Member Black.

b. Appoint New Chairman and Vice-Chairman. Discussion/Action

Motion by Board Member Ebbinghausen, seconded by Board Member Ebbinghausen and carried by a 3 to 0 vote to appoint Roscoe Raymond as Chairman. Motion passed by the following vote:

AYES: Black, Christensen, Ebbinghausen
NOES: None
ABSTAIN: Raymond
ABSENT: None

Motion by Board Member Ebbinghausen, seconded by Chairman Raymond and carried by a 3 to 0 vote to appoint Karla Christensen as Vice-Chairman. Motion passed by the following vote:

AYES: Black, Ebbinghausen, Raymond
NOES: None
ABSTAIN: Christensen
ABSENT: None

c. Property Outside of Service Area Requests the District go through LAFCO to have Parcel added to the District Service Area. Discussion/Action.

For the Record: Due to the multiple individuals speaking at the same time and additional excessive noise during the meeting the Minutes will be "Action Minutes" only. The information for this item was provided on the staff report submitted in the Agenda Packet.

General Manager Bingham reported that the District went through LAFCO process to legally add and service all customers in El Dorado County that were already being served and those customers at the end of Emigrate Trail approximately five years ago. This process cost the District approximately \$20,000 to complete.

There is now 70 acres across the river on Emigrant that are asking to be added to the District for water service so that they can sell their property. There is no water in those hills to drill a well, therefore, they only water source that this property has is the River Pines Public Utility District.

Staff has concerns about the District current water production. Currently the District has two wells that produce approximately 30 gallons a minute, which in the summer cannot keep up with demand. Also Well 6R is under the influence of ground water which requires a special filtration system that costs the District \$18,000/year for filters. This well is often taken offline to winter contamination from the rainwater, then the District is solely relying on Well 2 & 3R. Also how does the District control how this property uses their water if hooked up? If the District adds these 70 acres, than what about the Standby Lots already within the District's service area and that they have been paying their fees for future service.

The property owner was present.

No action was taken.

d. Distribution Project Update. Discussion/Action.

For the Record: Due to the multiple individuals speaking at the same time and additional excessive noise during the meeting the Minutes will be “Action Minutes” only.

General Manager Bingham reported the reduced project plans were submitted to the State approximately three weeks ago. In the submission, plans were sent and an inquiry if there were any contingency funds over above what funds the District was awarded. KASL engineer has been working with the contractor on the reduced plans and trying to figure if they can adjust some line items on their bid.

Board Member Black stated the Board needs to conduct the meeting in accordance with Robert’s Ruled of Order and the Brown Act which provides guidance for public comment during the meeting.

No action was taken.

e. Managerial Consolidation with AWA Update. Discussion/Action.

General Manager Bingham stated the studies for this consolidation have not been started. She contacted the State and Amador Water Agency for an update. The State informed her they were waiting for the Amador Water Agency’s letter of approval. Amador Water Agency General Manager reported this Board was waiting for a written letter of approval from the River Pines Board. They sent a letter asking Chairman Raymond to address this matter and still have not heard back from him. If the Board is not going to respond to AWA’s letter, she needs to let the State that the District will just be in the mix with all of the other District’s.

General Manager Bingham stated at the August meeting she reported Briain Kidwell was requesting a letter from the District approving Amador Water Agency’s request for Technical Assistance for Potential Managerial Consolidation of River Pines Public Utility District into Amador Water Agency.

Chairman Raymond stated he had not submitted the letter as requested and stated he would send it out tomorrow.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken.

f. Resolution 2024-03 District Guidelines. Discussion/Action.

For the Record: Due to the multiple individuals speaking at the same time and additional excessive noise during the meeting the Minutes, the information for this item was provided on the staff report submitted in the Agenda Packet.

General Manager Bingham reported after the last meeting and the Board’s decision to redo Proposition 218, staff contacted the District’s legal counsel asking him to outline Proposition 218 for a “Water District”. This did not cost the District much since he already had the Memorandum and Resolution completed for other Districts that have been seeking his legal expertise.

Legal counsel stated the State law leaves procedural gaps, therefore suggested the District adopt a Resolution to fill in those gaps so there are no misconceptions through the Proposition 218 process. In the Memorandum he suggests the District's complete a Rate Study in order to get a successful rate increase to pass. For the District to do a Rate Study it will cost a minimum of \$10,000. The last Rate Study was in 2014 and the District is still behind in their rates in 2024. For the new Proposition 218 letter a financial table that helps show the customers why this rate increase is necessary.

Please note according to the attached information provided from legal counsel, the District is not required to put "enclosed ballot" on the envelopes. Staff did everything correctly except for sending the ballots to the Board Chair, this can be done in the instance of other type of rate increase, but not water/sewer. There is room for the General Manager and Board to make final decisions on accepting legitimate ballots. Ballots must be mailed to the "property owner" as they are the one's held accountable with tax rolls and property liens. The General Manager must confirm the count, so General Manager Bingham will be in attendance at the January 15, 2025 meeting to perform this duty.

Chairman Raymond opened the public discussion. Chairman Raymond closed the public discussion.

Motion by Board Member Ebbinghausen, seconded by Chairman Raymond, and carried by a 4 to 0 vote to approve Resolution 2024-03 Adopting Guidelines for the Submission and Tabulation of Protest in Connection with Rate Hearing Conducted. Motion passed by the following vote:

AYES: Black, Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

g. Proposition 218 Rate Increase – Approve with Adopted Guidelines. Discussion/Action.
This information was provided in item f. Resolution 2024-03 District Guidelines.

Chairman Raymond opened the public discussion. Chairman Raymond closed the public discussion.

Motion by Board Member Black, seconded by Chairman Raymond, and carried by a 4 to 0 vote to approve Proposition 218 Rate Increase with Adopted Guidelines Resolution 2024-03. Motion passed by the following vote:

AYES: Black, Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

h. Account #73-002 Wants Water on with Large Account Balance. Discussion/Action.
For the Record: Due to the multiple individuals speaking at the same time and additional excessive noise during the meeting the Minutes will be "Action Minutes" only.

No staff report was submitted on this item. General Manager Bingham reported this property was purchased through a County Tax Sale and monies are owed to the District. The customer is requesting their water be turned on.

Customer Account #73-002 was present.

After considerable discussion this item was continued to the January meeting for further consideration. The customer was requested to bring documentation from the County articulating the purchase of the property and the lien information that has not been paid to the District.

i. December 18, 2024 Meeting Cancellation. Discussion Only.

Chairman Raymond opened the public discussion. Chairman Raymond closed the public discussion.

Motion by Board Member Ebbinghausen, seconded by Vice-Chairman Christensen, and carried by a 4 to 0 vote to cancel December 18, 2024 Board Meeting. Motion passed by the following vote:

AYES: Black, Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

a. Water Rights Committee. Discussion/Possible Action.

Chairman Raymond stated the dam boards have not been put away.

12. FUTURE AGENDA TOPICS:

1. Distribution Project Update. Discussion/Action
2. Proposition 218 Public Hearing. Discussion/Action
3. Account #73-002 Wants Water on with Large Account Balance. Discussion/Action

ADJOURNMENT: The meeting adjourned at 7:44 p.m. to be Meeting January 15, 2025.

After Chairman Raymond adjourned the meeting Serenity Nelson requested a copy of General Manager Bingham's job description.

River Pines Public Utility District

Profit and Loss by Class

November 2024

	SEWER	WATER	NOT SPECIFIED	TOTAL
Income				
Amador County Auditor's Warrant				\$0.00
Unsecured Appointment	228.65	228.66		\$457.31
Total Amador County Auditor's Warrant	228.65	228.66		\$457.31
Base Fee Income				
Base Fee Income				\$0.00
Maintenance Fees	300.00	300.00		\$600.00
Sewer	16,360.83			\$16,360.83
Voluntary Lock-Off	87.50	87.50		\$175.00
Water		12,955.81		\$12,955.81
Total Base Fee Income	16,748.33	13,343.31		\$30,091.64
Variable Income				
Variable Income				\$0.00
Call-Out		0.00		\$0.00
Door Hanger Fee		90.00		\$90.00
Late Fees	255.20	309.23		\$564.43
Water - Usage		4,199.97		\$4,199.97
Total Variable Income	255.20	4,599.20		\$4,854.40
Total Income	\$17,232.18	\$18,171.17	\$0.00	\$35,403.35
GROSS PROFIT	\$17,232.18	\$18,171.17	\$0.00	\$35,403.35
Expenses				
60000 Advertising and Promotion	54.00	54.00		\$108.00
63300 Insurance Expense				\$0.00
Worker's Compensation	641.59	641.61		\$1,283.20
Total 63300 Insurance Expense	641.59	641.61		\$1,283.20
64900 Office Expenses				\$0.00
Equipment	137.00	137.00		\$274.00
Postage/Shipping		384.55		\$384.55
Printing	152.10	152.11		\$304.21
Software	79.50	79.50		\$159.00
Supplies	7.41	7.42		\$14.83
Website Service	31.50	31.50		\$63.00
Total 64900 Office Expenses	407.51	792.08		\$1,199.59
68600 Utilities		1,841.62		\$1,841.62
68100 Telephone - Office	28.82	28.83		\$57.65
Electricity - Street Lights	65.81	65.82		\$131.63
Total 68600 Utilities	94.63	1,936.27		\$2,030.90
Board Members				\$0.00
Salary	225.00	225.00		\$450.00
Total Board Members	225.00	225.00		\$450.00

River Pines Public Utility District

Profit and Loss by Class

November 2024

	SEWER	WATER	NOT SPECIFIED	TOTAL
Contracted Expenses				\$0.00
Board Clerk	300.00	300.00		\$600.00
Manager	2,859.51	2,859.51		\$5,719.02
Travel Expense	300.00	300.00		\$600.00
Total Contracted Expenses	3,459.51	3,459.51		\$6,919.02
Payroll				\$0.00
Employee	1,254.20	1,254.21		\$2,508.41
Total Payroll	1,254.20	1,254.21		\$2,508.41
Sewer Expenses				\$0.00
Amador Water Agency				\$0.00
After Hour On-Call	484.00			\$484.00
Mandated State Reporting	81.26			\$81.26
Routine Service	3,145.58			\$3,145.58
Total Amador Water Agency	3,710.84			\$3,710.84
Electricity - Sewer	11,959.64			\$11,959.64
Excavating	5,000.00			\$5,000.00
Repairs/Maintenance	657.15			\$657.15
SCADA Service	1,400.00			\$1,400.00
Sewer - Parts/Supplies	2,139.28			\$2,139.28
Telephone - Sewer	463.00			\$463.00
Testing - Sewer	218.00			\$218.00
Total Sewer Expenses	25,547.91			\$25,547.91
Water/Distribution Expenses				\$0.00
Amador Water Agency				\$0.00
After Hour On-Call		968.00		\$968.00
Customer Service		175.78		\$175.78
Emergency Call-Out		496.30		\$496.30
Mandatory State Reporting		2,458.15		\$2,458.15
Meter Reading		505.86		\$505.86
Operation Repairs		459.83		\$459.83
Routine Service		1,891.79		\$1,891.79
Total Amador Water Agency		6,955.71		\$6,955.71
Electricity - Water		4,975.99		\$4,975.99
Parts/Supplies		871.94		\$871.94
Permit Fees		714.58		\$714.58
Repair/Maintenance		8,461.51		\$8,461.51
SCADA Service		600.00		\$600.00
Water Testing		220.00		\$220.00
Total Water/Distribution Expenses		22,799.73		\$22,799.73
Total Expenses	\$31,684.35	\$31,162.41	\$6.60	\$62,846.76
NET OPERATING INCOME	\$-14,452.17	\$-12,991.24	\$6.60	\$-27,443.41

River Pines Public Utility District

Profit and Loss by Class

November 2024

	SEWER	WATER	NOT SPECIFIED	TOTAL
Other Income				
Late Fee Income		7.98	822.62	\$830.60
Wireless Site Lease	250.00	250.00		\$500.00
Total Other Income	\$250.00	\$257.98	\$822.62	\$1,330.60
Other Expenses				
Distribution Project		5,874.00		\$5,874.00
Monitor Wells - Sewer	810.00			\$810.00
Total Other Expenses	\$810.00	\$5,874.00	\$0.00	\$6,684.00
NET OTHER INCOME	\$-560.00	\$-5,616.02	\$822.62	\$-5,353.40
NET INCOME	\$-15,012.17	\$-18,667.26	\$822.62	\$-32,796.81

River Pines Public Utility District

8b

Profit and Loss by Class

December 2024

	SEWER	WATER	NOT SPECIFIED	TOTAL
Income				
Amador County Auditor's Warrant				\$0.00
Secured Appointment	486.00	486.00		\$972.00
Unitary Tax		29.31		\$29.31
Total Amador County Auditor's Warrant	486.00	515.31		\$1,001.31
Base Fee Income				
Base Fee Income				\$0.00
Maintenance Fees	290.00	290.00		\$580.00
Sewer	16,420.30			\$16,420.30
Voluntary Lock-Off	87.50	87.50		\$175.00
Water		12,685.42		\$12,685.42
Total Base Fee Income	16,797.80	13,062.92		\$29,860.72
Services			724.55	\$724.55
Variable Income				\$0.00
Late Fees	23.15	23.15	0.00	\$46.30
Water - Usage		7,752.90		\$7,752.90
Total Variable Income	23.15	7,776.05	0.00	\$7,799.20
Total Income	\$17,306.95	\$21,354.28	\$724.55	\$39,385.78
GROSS PROFIT	\$17,306.95	\$21,354.28	\$724.55	\$39,385.78
Expenses				
64900 Office Expenses				
Equipment	137.00	137.00		\$274.00
Software	164.48	164.50		\$328.98
Website Service	31.50	31.50		\$63.00
Total 64900 Office Expenses	332.98	333.00		\$665.98
68600 Utilities				
68600 Utilities		2,147.63		\$2,147.63
68100 Telephone - Office	28.82	28.83		\$57.65
Disposal	132.42	132.43		\$264.85
Electricity - Street Lights	132.64	132.66		\$265.30
Total 68600 Utilities	293.88	2,441.55		\$2,735.43
Contracted Expenses				
Contracted Expenses				\$0.00
Manager	1,907.34	1,907.34		\$3,814.68
Total Contracted Expenses	1,907.34	1,907.34		\$3,814.68
Payroll				
Payroll				\$0.00
Employee	1,073.37	1,073.37		\$2,146.74
Total Payroll	1,073.37	1,073.37		\$2,146.74
Sewer Expenses				
Sewer Expenses				\$0.00
Electricity - Sewer	3,743.87			\$3,743.87
Telephone - Sewer	484.63			\$484.63
Total Sewer Expenses	4,228.50			\$4,228.50

River Pines Public Utility District

Profit and Loss by Class

December 2024

	SEWER	WATER	NOT SPECIFIED	TOTAL
Water/Distribution Expenses				\$0.00
Electricity - Water		2,147.63		\$2,147.63
Total Water/Distribution Expenses		2,147.63		\$2,147.63
Total Expenses	\$7,836.67	\$7,982.89	\$0.00	\$15,738.96
NET OPERATING INCOME	\$9,470.88	\$13,451.39	\$724.55	\$23,646.82
Other Income				
Late Fee Income		1.10		\$1.10
Wireless Site Lease	250.00	250.00		\$500.00
Total Other Income	\$250.00	\$251.10	\$0.00	\$501.10
NET OTHER INCOME	\$250.00	\$251.10	\$0.00	\$501.10
NET INCOME	\$9,720.88	\$13,702.49	\$724.55	\$24,147.92

River Pines Public Utility District

Check Detail Report

November 1-December 31, 2024

JCD

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
EI Dorado Checking						
126050						
11/01/2024	Expense		Candi Bingham	PREAUTHORIZED WD PAYROLL PAYROLL 241101 3074797 PREAUTHORIZED WD PAYROLL PAYROLL 241127 3074797	Cleared	-\$1,904.34
11/01/2024	Expense		Candi Bingham	PREAUTHORIZED WD PAYROLL PAYROLL 241101 3074797 PREAUTHORIZED WD PAYROLL PAYROLL 241127 3074797		\$952.17
11/01/2024	Expense		Candi Bingham	PREAUTHORIZED WD PAYROLL PAYROLL 241101 3074797 PREAUTHORIZED WD PAYROLL PAYROLL 241127 3074797		\$952.17
126075						
11/01/2024	Check	14412	USPS	CHECK 14412	Cleared	-\$92.55
11/01/2024	Check	14412	USPS	CHECK 14412		\$92.55
126051						
11/04/2024	Expense		Google Services	POS PURCHASE MERCHANT PURCHASE TERMINAL 420429 Google GSUITE_rive rpines650 25300 CA 11-01-24 XXXXXXXXXXXX4980	Cleared	-\$108.00
11/04/2024	Expense		Google Services	POS PURCHASE MERCHANT PURCHASE TERMINAL 420429 Google GSUITE_rive rpines650 25300 CA 11-01-24 XXXXXXXXXXXX4980		\$54.00
11/04/2024	Expense		Google Services	POS PURCHASE MERCHANT PURCHASE TERMINAL 420429 Google GSUITE_rive rpines650 25300 CA 11-01-24 XXXXXXXXXXXX4980		\$54.00
126052						
11/06/2024	Check	Debit	RJPro		Cleared	-\$274.00
11/06/2024	Check	Debit	RJPro			\$137.00
11/06/2024	Check	Debit	RJPro			\$137.00
126053						
11/06/2024	Check	debit	GetStreamline		Cleared	-\$63.00
11/06/2024	Check	debit	GetStreamline			\$31.50
11/06/2024	Check	debit	GetStreamline			\$31.50
126054						
11/06/2024	Check	debit	PG&E - Sewer	8721806002-5	Cleared	-\$11,959.64
11/06/2024	Check	debit	PG&E - Sewer			\$11,959.64
126055						
11/06/2024	Check	Debit	PG&E - Water 2	2458584137-2	Cleared	-\$3,068.65
11/06/2024	Check	Debit	PG&E - Water 2			\$3,068.65
126056						
11/06/2024	Check	debit	PG&E - Water	3357284549-4	Cleared	-\$1,907.34
11/06/2024	Check	debit	PG&E - Water			\$1,907.34
126057						
11/06/2024	Check	Debit	PG&E - Street Lights	7368064062-7	Cleared	-\$131.63
11/06/2024	Check	Debit	PG&E - Street Lights			\$65.82
11/06/2024	Check	Debit	PG&E - Street Lights			\$65.81
126074						
11/07/2024	Expense			PREAUTHORIZED WD PGANDE WEB ONLINE	Cleared	-\$1,841.62

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
11/07/2024	Expense			241107 PREAUTHORIZED WD PGANDE WEB ONLINE 241107		\$1,841.62
126058						
11/08/2024	Check	debit	Amazon		Cleared	-\$14.83
11/08/2024	Check	debit	Amazon			\$7.42
11/08/2024	Check	debit	Amazon			\$7.41
124689						
11/13/2024	Bill Payment (Check)	1	california Laboratory Servics		Cleared	-\$438.00
11/13/2024	Bill Payment (Check)	1	california Laboratory Servics			-\$438.00
124690						
11/13/2024	Bill Payment (Check)	2	KASL Consulting Engineers		Cleared	-\$5,000.00
11/13/2024	Bill Payment (Check)	2	KASL Consulting Engineers			-\$5,000.00
124691						
11/13/2024	Bill Payment (Check)	3	Newterra Corporation, Inc		Cleared	-\$5,000.00
11/13/2024	Bill Payment (Check)	3	Newterra Corporation, Inc			-\$5,000.00
124692						
11/13/2024	Bill Payment (Check)	4	Sweet Pea Ventures, Inc.		Cleared	-\$1,040.00
11/13/2024	Bill Payment (Check)	4	Sweet Pea Ventures, Inc.			-\$1,040.00
124693						
11/13/2024	Bill Payment (Check)	5	Amador Water Agency	30018	Cleared	-\$10,000.00
11/13/2024	Bill Payment (Check)	5	Amador Water Agency			-\$10,000.00
124694						
11/13/2024	Bill Payment (Check)	6	Anita Ebbinghausen		Cleared	-\$75.00
11/13/2024	Bill Payment (Check)	6	Anita Ebbinghausen			-\$75.00
124695						
11/13/2024	Bill Payment (Check)	7	Brent Stewart, P.E.		Uncleared	-\$1,000.00
11/13/2024	Bill Payment (Check)	7	Brent Stewart, P.E.			-\$1,000.00
124696						
11/13/2024	Bill Payment (Check)	8	California Bank & Trust	1030264749	Cleared	-\$890.00
11/13/2024	Bill Payment (Check)	8	California Bank & Trust			-\$890.00
124697						
11/13/2024	Bill Payment (Check)	9	Database Systems Corp.		Cleared	-\$25.00
11/13/2024	Bill Payment (Check)	9	Database Systems Corp.			-\$25.00
124698						
11/13/2024	Bill Payment (Check)	10	Gisele L. Wurzburger		Uncleared	-\$300.00
11/13/2024	Bill Payment (Check)	10	Gisele L. Wurzburger			-\$300.00
124699						
11/13/2024	Bill Payment (Check)	11	John Chapman		Uncleared	-\$75.00
11/13/2024	Bill Payment (Check)	11	John Chapman			-\$75.00
124700						
11/13/2024	Bill Payment (Check)	12	Karla Christensen		Cleared	-\$75.00
11/13/2024	Bill Payment (Check)	12	Karla Christensen			-\$75.00
124701						
11/13/2024	Bill Payment (Check)	13	Rocky Raymond		Uncleared	-\$75.00
11/13/2024	Bill Payment (Check)	13	Rocky Raymond			-\$75.00
124702						
11/13/2024	Bill Payment (Check)	14432	california Laboratory Servics		Cleared	-\$438.00
11/13/2024	Bill Payment (Check)	14432	california Laboratory Servics			-\$438.00
126059						
11/13/2024	Check	Debit	Leslie K Garrett		Cleared	-\$1,068.88
11/13/2024	Check	Debit	Leslie K Garrett			\$534.44
11/13/2024	Check	Debit	Leslie K Garrett			\$534.44
126060						
11/13/2024	Check	Debit	Candi Bingham		Uncleared	-\$1,907.34
11/13/2024	Check	Debit	Candi Bingham			\$953.67
11/13/2024	Check	Debit	Candi Bingham			\$953.67
126061						
11/13/2024	Check	debit	AT&T - Sewer	209 245-3984 701 9	Cleared	-\$463.00
11/13/2024	Check	debit	AT&T - Sewer			\$463.00
126062						

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
11/18/2024	Check	Debit	Staples		Uncleared	-\$258.44
11/18/2024	Check	Debit	Staples	Prop 218		\$129.22
11/18/2024	Check	Debit	Staples			\$129.22
126063						
11/18/2024	Check	Debit	State Compensation Insurance Fund		Cleared	-\$73.20
11/18/2024	Check	Debit	State Compensation Insurance Fund			\$36.60
11/18/2024	Check	Debit	State Compensation Insurance Fund			\$36.60
126064						
11/18/2024	Check	debit	State Compensation Insurance Fund		Cleared	-\$142.41
11/18/2024	Check	debit	State Compensation Insurance Fund			\$71.21
11/18/2024	Check	debit	State Compensation Insurance Fund			\$71.20
126065						
11/19/2024	Check	Debit	Leslie K Garrett		Cleared	-\$235.20
11/19/2024	Check	Debit	Leslie K Garrett			\$117.60
11/19/2024	Check	Debit	Leslie K Garrett			\$117.60
126066						
11/19/2024	Check	debit	Candi Bingham		Cleared	-\$600.00
11/19/2024	Check	debit	Candi Bingham			\$300.00
11/19/2024	Check	debit	Candi Bingham			\$300.00
126067						
11/19/2024	Check	debit	Xero		Cleared	-\$8.00
11/19/2024	Check	debit	Xero			\$4.00
11/19/2024	Check	debit	Xero			\$4.00
126068						
11/22/2024	Check	debit	Intuit	Billing Software	Cleared	-\$101.00
11/22/2024	Check	debit	Intuit			\$50.50
11/22/2024	Check	debit	Intuit			\$50.50
126076						
11/22/2024	Check	14451	USPS	CHECK 14412	Uncleared	-\$292.00
11/22/2024	Check	14451	USPS	Prop 218		\$292.00
126069						
11/27/2024	Check	debit	RingCentral		Cleared	-\$57.65
11/27/2024	Check	debit	RingCentral			\$28.83
11/27/2024	Check	debit	RingCentral			\$28.82
126071						
11/27/2024	Check	debit	Leslie K Garrett		Cleared	-\$1,204.33
11/27/2024	Check	debit	Leslie K Garrett			\$602.17
11/27/2024	Check	debit	Leslie K Garrett			\$602.16
126072						
11/27/2024	Check	debit	Candi Bingham		Cleared	-\$1,907.34
11/27/2024	Check	debit	Candi Bingham			\$953.67
11/27/2024	Check	debit	Candi Bingham			\$953.67
126073						
11/29/2024	Check	debit	Staples		Cleared	-\$45.77
11/29/2024	Check	debit	Staples	Prop 218		\$22.89
11/29/2024	Check	debit	Staples			\$22.88
126083						
12/02/2024	Check	debit	Google Services		Uncleared	-\$108.00
12/02/2024	Check	debit	Google Services			\$54.00
12/02/2024	Check	debit	Google Services			\$54.00
125301						
12/03/2024	Bill Payment (Check)	14465	California Department of Tax & Fee Admin		Uncleared	-\$363.97
12/03/2024	Bill Payment (Check)	14465	California Department of Tax & Fee Admin			-\$363.97
125302						
12/03/2024	Bill Payment (Check)	14466	NV5, Inc.		Uncleared	-\$810.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
12/03/2024 125303	Bill Payment (Check)	14466	NV5, Inc.			-\$810.00
12/03/2024	Bill Payment (Check)	14467	Smith & Loveless Inc.		Uncleared	-\$657.15
12/03/2024 125304	Bill Payment (Check)	14467	Smith & Loveless Inc.			-\$657.15
12/03/2024	Bill Payment (Check)	14468	State Compensation Insurance Fund		Uncleared	-\$1,067.59
12/03/2024 125306	Bill Payment (Check)	14468	State Compensation Insurance Fund			-\$1,067.59
12/03/2024	Bill Payment (Check)	14469	Anita Ebbinghausen		Uncleared	-\$75.00
12/03/2024 125307	Bill Payment (Check)	14469	Anita Ebbinghausen			-\$75.00
12/03/2024	Bill Payment (Check)	14470	BayCity Electric Works		Uncleared	-\$2,139.28
12/03/2024 125308	Bill Payment (Check)	14470	BayCity Electric Works			-\$2,139.28
12/03/2024	Bill Payment (Check)	14471	Brent Stewart, P.E.		Cleared	-\$1,000.00
12/03/2024 125309	Bill Payment (Check)	14471	Brent Stewart, P.E.			-\$1,000.00
12/03/2024	Bill Payment (Check)	14472	California Bank & Trust	1030264749	Uncleared	-\$890.00
12/03/2024 125310	Bill Payment (Check)	14472	California Bank & Trust			-\$890.00
12/03/2024	Bill Payment (Check)	14473	Database Systems Corp.		Uncleared	-\$25.00
12/03/2024 125311	Bill Payment (Check)	14473	Database Systems Corp.			-\$25.00
12/03/2024	Bill Payment (Check)	14474	Gisele L. Wurzburger		Uncleared	-\$300.00
12/03/2024 125312	Bill Payment (Check)	14474	Gisele L. Wurzburger			-\$300.00
12/03/2024	Bill Payment (Check)	14475	Karla Christensen		Uncleared	-\$75.00
12/03/2024 125313	Bill Payment (Check)	14475	Karla Christensen			-\$75.00
12/03/2024	Bill Payment (Check)	14476	KASL Consulting Engineers		Uncleared	-\$5,874.00
12/03/2024 125314	Bill Payment (Check)	14476	KASL Consulting Engineers			-\$5,874.00
12/03/2024	Bill Payment (Check)	14477	Newterra Corporation, Inc		Uncleared	-\$2,000.00
12/03/2024 125315	Bill Payment (Check)	14477	Newterra Corporation, Inc			-\$2,000.00
12/03/2024	Bill Payment (Check)	14478	Rocky Raymond		Uncleared	-\$75.00
12/03/2024 125316	Bill Payment (Check)	14478	Rocky Raymond			-\$75.00
12/03/2024	Bill Payment (Check)	14479	Timber Ridge Clearing LLC		Cleared	-\$5,000.00
12/03/2024 125317	Bill Payment (Check)	14479	Timber Ridge Clearing LLC			-\$5,000.00
12/03/2024	Bill Payment (Check)	14480	California Department of Tax & Fee Admin		Uncleared	-\$350.61
12/03/2024 125380	Bill Payment (Check)	14480	California Department of Tax & Fee Admin			-\$350.61
12/04/2024	Expense			PREAUTHORIZED WD PGANDE WEB ONLINE 241204	Cleared	-\$2,147.63
12/04/2024	Expense			PREAUTHORIZED WD PGANDE WEB ONLINE 241204		\$2,147.63
12/04/2024	Expense			PREAUTHORIZED WD PGANDE WEB ONLINE 241204	Cleared	-\$132.65
12/04/2024	Expense			PREAUTHORIZED WD PGANDE WEB ONLINE 241204		\$66.33
12/04/2024 126084	Expense			PREAUTHORIZED WD PGANDE WEB ONLINE 241204		\$66.32
12/04/2024	Check	debit	Aces Waste Services, Inc.	1175	Uncleared	-\$264.85

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
12/04/2024	Check	debit	Aces Waste Services, Inc.			\$132.43
12/04/2024	Check	debit	Aces Waste Services, Inc.			\$132.42
126085						
12/04/2024	Check	debit	Microsoft Office 365		Uncleared	-\$99.99
12/04/2024	Check	debit	Microsoft Office 365			\$50.00
12/04/2024	Check	debit	Microsoft Office 365			\$49.99
126086						
12/04/2024	Check	debit	PG&E - Sewer	8721806002-5	Uncleared	-\$3,743.87
12/04/2024	Check	debit	PG&E - Sewer			\$3,743.87
126087						
12/04/2024	Check	debit	PG&E - Water 2	2458584137-2	Uncleared	-\$2,147.63
12/04/2024	Check	debit	PG&E - Water 2			\$2,147.63
126088						
12/04/2024	Check	debit	PG&E - Street Lights	7368064062-7	Uncleared	-\$132.65
12/04/2024	Check	debit	PG&E - Street Lights			\$66.33
12/04/2024	Check	debit	PG&E - Street Lights			\$66.32
126089						
12/04/2024	Check	debit	Adobe PDF		Uncleared	-\$19.99
12/04/2024	Check	debit	Adobe PDF			\$10.00
12/04/2024	Check	debit	Adobe PDF			\$9.99
126090						
12/04/2024	Check	debit	Leslie K Garrett		Uncleared	-\$1,068.88
12/04/2024	Check	debit	Leslie K Garrett			\$534.44
12/04/2024	Check	debit	Leslie K Garrett			\$534.44
126091						
12/13/2024	Check	debit	Candi Bingham		Uncleared	-\$1,907.34
12/13/2024	Check	debit	Candi Bingham			\$953.67
12/13/2024	Check	debit	Candi Bingham			\$953.67
126092						
12/18/2024	Check	debit	GetStreamline		Uncleared	-\$63.00
12/18/2024	Check	debit	GetStreamline			\$31.50
12/18/2024	Check	debit	GetStreamline			\$31.50
126093						
12/18/2024	Check	debit	AT&T - Sewer	209 245-3984 701 9	Uncleared	-\$21.33
12/18/2024	Check	debit	AT&T - Sewer			\$21.33
126094						
12/18/2024	Check	debit	AT&T - Sewer	209 245-3984 701 9	Uncleared	-\$463.30
12/18/2024	Check	debit	AT&T - Sewer			\$463.30
126095						
12/18/2024	Check	debit	RJPro		Uncleared	-\$274.00
12/18/2024	Check	debit	RJPro			\$137.00
12/18/2024	Check	debit	RJPro			\$137.00
126096						
12/19/2024	Check	debit	Intuit	Billing Software	Uncleared	-\$101.00
12/19/2024	Check	debit	Intuit			\$50.50
12/19/2024	Check	debit	Intuit			\$50.50
126097						
12/26/2024	Check	debit	Leslie K Garrett		Uncleared	-\$1,077.86
12/26/2024	Check	debit	Leslie K Garrett			\$538.93
12/26/2024	Check	debit	Leslie K Garrett			\$538.93
126098						
12/27/2024	Check	debit	RingCentral		Uncleared	-\$57.65
12/27/2024	Check	debit	RingCentral			\$28.83
12/27/2024	Check	debit	RingCentral			\$28.82
126099						
12/27/2024	Check	debit	Candi Bingham		Uncleared	-\$1,907.34
12/27/2024	Check	debit	Candi Bingham			\$953.67
12/27/2024	Check	debit	Candi Bingham			\$953.67

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River Pines Department Report

November 2024

Water Production/Sold

Well 2:	220,900 gallons	Total Produced:	1,019,785 gallons
Well 3R:	511,400 gallons	Total Sold:	688,602 gallons
Well 6R:	287,485 gallons	Unaccounted Loss:	38%

Regulatory Compliance Specialist

- Sending weekly reports to General Manager with completed work orders
- Completed monthly water and wastewater reporting

Wastewater

- Routine operation and maintenance
- Locating irrigation leaks in spray fields
- Influent flow 1,015,500 gallons. Effluent Discharged 0 gallons.

Water Treatment / Distribution

- Routine sampling and maintenance
- One (1) leak repair

Electrical

- Staff replaced a failed vacuum prime pump at the East Side Lift Station

Staff Hours: 46.5 Water hrs. 38 Wastewater hrs.

Prepared by: Operations Department Staff

Reviewed by: Rick Ferreira, Operations and Engineering Manager

9b

River Pines Department Report

December 2024

Water Production/Sold

Well 2:	298,300 gallons	Total Produced:	1,636,369 gallons
Well 3R:	786,700 gallons	Total Sold:	933,572 gallons
Well 6R:	548,369 gallons	Unaccounted Loss:	57%

Regulatory Compliance Specialist

- Sending weekly reports to General Manager with completed work orders
- Completed monthly water and wastewater reporting

Wastewater

- Routine operation and maintenance
- Timber Ridge completed clearing of spray fields, but in the process damaged some irrigation lines, in process or repairing.
- Had all doors re-keyed and waiting for new pad locks
- Replaced vacuum pump at Horseshoe Lift station
- Influent flow 1,162,300 gallons. Effluent Discharged 193,700 gallons.

Water Treatment / Distribution

- Routine sampling and maintenance

Electrical

- Staff repaired the high-level alarm wiring for the #2 Grinder Pump

Staff Hours: 44.75 Water hrs. 56.5 Wastewater hrs.

Prepared by: Operations Department Staff

Reviewed by: Rick Ferriera, Operations and Engineering Manager



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

AGENDA ITEM – ~~8b~~

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GENERAL MANAGER'S REPORT

For the Month of December 2024/January 2025

- 1. Distribution Reimbursement** – received reimbursement of \$21,634.34 from the State for the Distribution Project.
- 2. Lead Line Service Report** – we were approved for assistance on the lead line service. I sent the department with the state all the necessary information for this to be completed. They will be coming out to River Pines and reporting the type of line connection from the meter to the house of each customer. They will also complete the required report and submit it to the State.
- 3. Spray Field Clearing** – spray field clearing is now completed. We are making \$5,000 monthly payments since FEMA did not cover this expense.
- 4. Audit** – the audit is in progress as of January 13, 2025. It will be completed, and the results will be submitted to the State and the Board.
- 5. FEMA Grant** – still working on getting the funds for the Emigrant FEMA work. Having difficulties getting SAM renewal. In the meantime, I have submitted a payment of \$8,000 to Shenandoah Excavating. Will continue to make payments until funds are received.
- 6. GM Resignation** – following the November Board Meeting, I submitted my resignation to the Board. March 11, 2025, I will no longer be the General Manager for the River Pines Public Utility District. I have already accepted a new job and want to thank those that made my last few months very difficult, thank you for doing me a favor. I feel my sixteen years with the District have been very productive and myself, with the Board's assistance and continuing support, have had many great accomplishments!

1. Bank Deposits – Office Manager
2. Monthly Billing & Monthly Late Notices - GM

3. Monthly 48 Hour Notices – Office Manager (GM reviews list before submitted to AWA)
4. Agenda & Packets – Board Clerk and GM
5. Monitor Office Staff - GM
6. Liens and Releases – GM and Office Manager
7. Utility Demands – Office Manager & GM



RIVER PINES
PUBLIC UTILITY DISTRICT

2900 Canyon Ave – P.O. Box 70 – River Pines, CA 95675
(209) 245-6723
rppud@riverpinespubd.org

DATE: January 15, 2025
MEETING: Regular
Attachments: No
Subject: Customer Account #73-002
Item: 9b

UPDATE: In November I reached out to the Amador County Tax Assessor's Office, Karen Gonzalez and she referred me to the Tax Collector's Office, Pam Matthews. Pam called me and informed me that because this property was placed on the Tax Roll, the entire balance was collected at the time of the tax sale. She also stated that there is no one else to receive any of the money collected and the District will receive the entire amount due that was submitted to the Tax Roll.

The amount on the Tax Roll that I submitted covered the entire past due balance on this account.

I asked Pam when the District would receive these funds and she stated that I would have to ask Karen that question. Tax Roll payments are disbursed twice a year by Amador County. The District will receive those funds July/August 2025.

Recommendation: I have confirmed that the District will receive all the funds past due on this account. This buyer has paid his funds, it is not any fault of his that the county only makes payments on their timeline. This customer has kept his account current (all charges since he purchased the property are paid in a timely manner), so I see no reason his water should not be resumed.

I also recommend that the District create a policy for this kind of circumstance for past due accounts. I recommend that this policy include that the District due its due diligence and check with the county that all of the customer's past due amount WAS collected at the time of the Tax Sale AND that the District will receive all of its share. If the District will not receive all its share, then the customer should be required to pay the amount not being paid by the county tax sale as the bill for "water" stays with the property.



RIVER PINES
PUBLIC UTILITY DISTRICT

2900 Canyon Ave – P.O. Box 70 – River Pines, CA 95675
(209) 245-6723
rppud@riverpinespod.org

DATE: January 15, 2025
MEETING: Regular
Attachments: No
Subject: Distribution Project Update
Item: 9c

UPDATE: the District's Project Manager with the State sent me an email on January 7, 2025, and said that they are reviewing the changes to the tank build and will be in touch.

I also let the District's State Water Resource Engineer, Tahir and the State's District's Engineer, Buphinder know that I have resigned. They stated that this is not good news for the District and that I needed to pass on this information to State Water Resource Board for our funding. Tahir also asked that I inform him of my replacement should it happen before I leave.

Tahir and Buphinder are the two State Engineers that do all the inspections for operations and monitor the District's regulations and compliance.



RIVER PINES

PUBLIC UTILITY DISTRICT

2900 Canyon Ave – P.O. Box 70 – River Pines, CA 95675
(209) 245-6723
rppud@riverpinespud.org

DATE: January 15, 2025
MEETING: Regular
Attachments: No
Subject: Distribution Project Update
Item: 9d

UPDATE: I received an email from the State Water Resource Control Engineer on January 7, 2025, stating that the District does not qualify for a “Managerial Consolidation.” It would need to be a “Physical Consolidation.” The State has, again, changed the rules for funding. This is also the same reason I received for no additional funding to cover the Distribution Project bid estimates.

As stated before, we would not have even received the \$7.5 million had I not stayed on top of it for seven years. So please appreciate all of Amador Water Agency’s expertise!

STATEMENT FROM THE STATE:

“Due to current funding priorities, DFA is not funding Category D-F projects including managerial consolidation. As of now, only failing systems and physical consolidation projects are eligible for funding and being prioritized, and River Pines PUD is considered "Not At-Risk."

To ensure funding for the highest priority projects that protect against immediate threats to public health, **your TA request will not be processed** at this time because it does not address serious health risks or SDWA compliance issues and therefore does not demonstrate the required level of need.”