



REGULAR MINUTES

Wednesday, March 20, 2019

ACTION MINUTES

1. CALL TO ORDER: The meeting was called to order by Vice-Chairman Raymond at 5:30 p.m.

2. ROLL CALL:

Director Roscoe Raymond
Director Anita Ebbinghausen
Director Patrick Henry
Director Richard Miller

Candi Bingham, General Manager
Gisele Wurzburger, Board Clerk – Via Phone

3. PLEDGE OF ALLEGIANCE: Chairman Raymond led the Pledge of Allegiance.

4. SELECTION OF NEW BOARD CHAIR AND VICE-CHAIR.

Motion by Board Member Ebbinghausen, seconded by Chairman Raymond, and carried by a 3 to 1 vote (Board Member Raymond abstain) to nominate Roscoe Raymond as Chairman. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller
NOES: None
ABSTAIN: Raymond
ABSENT: None

Motion by Chairman Raymond, seconded by Board Member Miller, and carried by a 3 to 1 vote (Board Member Ebbinghausen abstain) to nominate Anita Ebbinghausen as Vice-Chairman. Motion passed by the following vote:

AYES: Henry, Miller, Raymond
NOES: None
ABSTAIN: Ebbinghausen
ABSENT: None

5. AGENDA:

Motion by Board Member Henry, seconded by Vice- Chairman Ebbinghausen, and carried by a 4 to 0 vote to approve the Regular Agenda dated March 20, 2019 as provided. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

6. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

Rick Ferriera, AWA Operation's Manager, was present to provide a brief background of his position at the Amador Water Agency.

Barney Trosser, was present to express his concerns regarding the Proposition 218 and the new sewer rate increase.

Chairman Raymond stated the Board followed Proposition 218 guidelines and that the sewer rates were already approved. It was suggested Mr. Trosser's concerns be submitted in writing as this matter was not on the agenda for consideration. Staff was directed to place this item on the next agenda for consideration.

Floyd Darrow, was present to express his concerns regarding the new sewer rate and the cost of outsourcing of work to Amador Water Agency.

General Manager Bingham explained rates had to be increase due to the sewer violations associated with the sewer ponds and the requirement to install 3 monitoring well.

Chairman Raymond stated Mr. Darrow could met with General Manager Bingham to review the sewer violations and the cost associated with these fines.

Woman did not state her name, was present to express her concerns regarding the drinking water, sewer rate increase and cost of outsourcing work to Amador Water Agency.

Cathy Landgraf, stated if Amador Water Agency took over the District the utility bills would be substantially lower and there would be unlimited water for less.

Vice-Chairman Ebbinghausen stated once the new distribution system is installed the Amador Water Agency would consider taking over the District but not before.

Chairman Raymond noted for the record this matter was not on the agenda and moved on with the meeting.

7. MINUTES: Discussion / Approval.

A. February 20, 2019 Regular Meeting.

Motion by Vice-Chairman Ebbinghausen, seconded by Board Member Miller, and carried by a 4 to 0 vote to approve the Minutes dated February 20, 2019 as presented. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

8. CONSENT ITEMS:

- a. Monthly Financial Statements - Period Ending February 28, 2019.
- b. Expenditure Report - Submitted Check Approval through February 28, 2019.

Chairman Raymond opened the public discussion. Karla Christensem questioned the cost for web posting.

Hearing no further comments from the public, Chairman Raymond closed the public discussion.

Motion by Board Member Henry, seconded by Chairman Raymond, and carried by a 4 to 0 vote to approve the Consent Items - Period Ending February 28, 2019. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

9. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

February 1 thru February 28, 2019 Water Production/Sold Information:

Well 2 - 523,200 gallons	Total Produced – 1,010,326 gallons
Well 3R - 472,600 gallons	Total Sold – 598,530 gallons
Well 6R - 14,526 gallons	Total Lost - 41%

February 1 thru February 28, 2019 Wastewater Production:

Influent flow: 446,400 gallons Effluent 333,400 gallons

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham reported she would be at the office April 17 through April 23 and will be attending a Prevailing Wage Workshop April 16.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

10. BOARD MATTERS: Discussion / Action / Direction to Staff.

a. **Letter of Resignation Director Etter. Discussion Only.**

For the record – no written report was submitted.

General Manager Bingham reported Director Mark Etter previously submitted his resignation from the Board and that he still needed to return District keys.

Board Clerk Wurzbarger noted for the record Mark Etter needs to file Form 700 – Leaving Office Statement. General Manager Bingham stated Mr. Etter had been informed about this requirement.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion. No action taken.

b. **Appoint New Board Member. Discussion/Action.**

General Manager Bingham reported there were two applicants for the Board Member vacancy, Karla Christensem and John Chapman.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Vice-Chairman Ebbinghausen, seconded by Board Member Miller, and carried by a 4 to 0 vote to nominate Karla Christensem to the vacant Board Member seat. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

Chairman Raymond stated for the record that he appreciated John Chapman application submittal.

In the absent of Board Clerk Wurzburger, Chairman Raymond swore in Karla Christensem.

General Manager Bingham reported this action would be submitted to the Amador County Board of Supervisors.

c. Roger Stewart – address Board regarding Sewer Blockage. Discussion/Action.

For the record – no written report was submitted.

General Manager Bingham noted this item was presented at the February 20 meeting for consideration. The Board voted to deny reimbursement for the sewer blockage on the customer side based on the District's policy that states if a sewer clog is located on the customer's side of the Main it is their responsibility.

Roger Stewart, was present to address the denial of their request for reimbursement of \$160.00 due to the sewer blockage at his residence. He reported he had a sewer blockage in the lateral which is located 10 feet off his property. Sweet Peas was able to clear the blockage at a cost of \$160.00.

Chairman Raymond reiterated the District's policy is that the property owner are responsible for the lateral to the main.

Vice-Chairman Ebbinghausen stated it would be Mr. Stewart responsibility to get an encroachment permit to dig up the County road to clear the tree roots.

General Manager Bingham reported the Amador Water Agency reported the District's main was clear. She also reiterated the tree roots in question are located on County property and the Stewarts would have to take up this matter with the County.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion. No action taken.

d. Cell Tower Installation – Share Cost with Sheriff's Department. Discussion/Action.

For the record – no written report was submitted.

Chairman Raymond stated he requested this item to be placed on the agenda at the February 20 meeting. He inquired if the District would be installing a Cell Tower and noted the Sheriff's Department was willing to share in the cost of installation.

General Manager Bingham reported this was not being considered at this time.

Chairman Raymond opened the public hearing. Hearing no comments from the public, Chairman Raymond closed the public discussion. No action taken.

e. Firehouse Electricity Approval. Discussion/Action.

For the record – no written report was submitted.

General Manager Bingham reported this item was presented at the February 20 meeting and the Board approved the estimate for the Grinder Control Box Lights, and Electricity to the Firehouse in the amount of \$1,950. However, she stated she needed to get estimates for trenching and conduit to the Firehouse. She noted the electrician is now refusing to perform the work because the Board questioned the cost.

Chairman Raymond stated the backhoe trenching would cost \$4,000. Vice-Chairman Ebbinghausen stated if the bid was over \$2,000 the contractor would have to be state certified.

General Manager Bingham stated she could resubmit bids to other contractors.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion. No action taken.

f. Approve Cost to Property Owner for Monitoring Well Access. Discussion/Action.

For the record – no written report was submitted.

General Manager Bingham reported she spoke with the property owner regarding the monitoring well access and he would like the back side access graveled. She stated she was in the process of getting estimates to accomplish this request. She received a verbal approval today from the property owner and the District's attorney will be working on the agreement for submittal at the April 20 meeting for consideration

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion. No action taken.

g. LAFCO Update. Discussion/Action.

General Manager Bingham reported LAFCO annexation project has been completed and cost the District \$16,007.62. Once Roseanne Chamberlain has completed the filing the District will be provided all the supporting documentation.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion. No action taken.

h. California Department of Water Resource – Water Distribution Grant Update. Discussion/Action.

General Manager Bingham submitted the email received from Montarat Bow Reilly, Project Manager regarding the District's application for the California Department of Water Resource – Water Distribution Grant. She hoped to put this project out to bid this fall.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion. No action taken.

Board Member Henry left the meeting at 7:22 p.m.

i. Adopt Resolution – Grease Trap Policy. Discussion/Action.

General Manager Bingham submitted Policy 5100 Waste Interceptors of consideration and adoption. Amador Water Agency's policy was used to draft this policy.

Chairman Raymond recommended the following sentence be removed from the policy: **The minimum grease interceptor size is 1,000 gallon capacity.**

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Chairman Raymond, seconded by Board Member Miller, and carried by a 4 to 0 vote (Board Member Henry absent) to adopt Policy 5100 – Waste Interceptors as amended. Motion passed by the following vote:

AYES: Christensem, Ebbinghausen, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

11. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

A. Capital Improvements and general repairs necessary at the District. Continued Item.

No action taken.

12. COMMITTEE COMMENTS/REPORTS: Continued Item.

- a. Solar Panel Committee. Discussion/Possible Action.
- b. Water Rights Committee. Discussion/Possible Action.

Chairman Raymond provide a brief update on both committees.

No action taken.

13. FUTURE AGENDA TOPICS:

- a. Request to purchase scrap metal from Slow Sand Filter
- b. Graveling Monitoring Well Access.
- c. Monitoring Wells Update.
- d. Barney Trosser – Address Written Concerns Regarding Sewer Rate Increase - Proposition 218 Process.

14. ADJOURNMENT: The meeting adjourned at 7:35 p.m.

Respectively submitted,
Gisele Wurzburger, Board Clerk