

**REGULAR MINUTES**

**Wednesday, February 24, 2021**

**ACTION MINUTES**

**In Compliance with Executive Department State of California  
Executive Order N-29-20**

**Join Hangouts Meet: [meet.google.com/xuu-djir-afw](https://meet.google.com/xuu-djir-afw)  
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**1. CALL TO ORDER:** The meeting was called to order by Chairman Christensen at 6:0030 p.m.

**2. ROLL CALL: Via Phone**

Director Karla Christensen  
Director Anita Ebbinghausen  
Director John Chapman  
Director Roscoe Raymond

Candi Bingham, General Manager  
Gisele Wurzbarger, Board Clerk – Google Meet

Director Patrick Henry arrived 6:05 p.m.

**3. PLEDGE OF ALLEGIANCE:** Chairman Christensen led the Pledge of Allegiance.

**4. AGENDA:**

General Manager Bingham requested the following revisions to the Agenda:

Removal of 9a. Public Hearing Rate Increase – Count Protest and Vote on Effective Date. Removal was recommended by the District Attorney due to customer’s complaint to Howard Jarvis regarding Proposition 218 noticing and potential legal action.

Add 9a. Authorization to Prepare New Proposition 218 Notification to Property Owners of Public Hearing On Proposed Water Rate Increases.

**Motion by Board Member Ebbinghausen seconded by Vice-Chairman Raymond and carried by a 4 to 0 vote (Board Member Henry absent) to approve the Regular Agenda dated February 24, 2021 as amended. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Henry**

**5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

None.

**6. MINUTES: Discussion / Approval.**

A. January 20, 2021 Regular Meeting.

**Motion by Chairman Christensen, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 vote to approve the Minutes dated January 20, 2021 as amended. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**7. CONSENT ITEMS:**

- a. Monthly Financial Statements - Period Ending January 31, 2021.
- b. Expenditure Report - Submitted Check Approval through January 31, 2021.

Chairman Christensen opened the public discussion. Hearing no further comments from the public, Chairman Christensen closed the public discussion.

**Motion by Chairman Christensen, seconded by Board Member Ebbinghausen, and carried by a 5 to 0 vote to approve the Consent Items - Period Ending January 31, 2021. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**8. MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

**January 1 thru January 31, 2021 Water Production/Sold Information:**

Well 2 - 201,700 gallons	Total Produced – 661,409 gallons
Well 3R – 290,600 gallons	Total Sold – 461,189 gallons
Well 6R – 169,109 gallons	Unaccounted Loss - 30%
Staff Hours: Water 79.00 hours	

**January 1 thru January 31, 2021 Wastewater Production:**

Influent flow: 1,043,300 gallons	Effluent Discharged: 150,600 gallons
Staff Hours: Wastewater 22.50 hours	

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

Vice-Chairman Raymond reported Amador County Sheriff's Department inquired if the District could add more street lighting. Board Member Ebbinghausen reported PG&E is responsible for the street lighting. Vice-Chairman Raymond stated he would research this matter and requested this item be placed on the next agenda for discussion.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

**9. BOARD MATTERS: Discussion/Action.**

**a. Authorization to Prepare New Proposition 218 Notification to Property Owners of Public Hearing On Proposed Water Rate Increases. Discussion/Action.**

No written report was submitted on this item. General Manager Bingham reported the Public Hearing Rate Increase – Count Protest and Vote on Effective Date was removal from the agenda as recommended by the District Attorney due to customer's complaint to Howard Jarvis regarding Proposition 218 noticing and potential legal action. Tonight's action would be to only approve the initiate the new Proposition 218 procedure and authorize staff to draft the new Proposition 218 Notification to Property Owners of Public Hearing On Proposed Water Rate Increases.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

**Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 vote to Approve a New Proposition 218 Procedure and Authorize Staff to Draft the New Proposition 218 Notification to Property Owners of Public Hearing On Proposed Water Rate Increases at April's meeting. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**b. Board Clerk Independent Contract Agreement. Discussion/Action.**

General Manager Bingham reported Board Clerk Wurzburger had submitted a request to renew her out-of-date Board Clerk Independent Contract Agreement. A copy of the revised one-year agreement was provided.

General Manager Bingham suggested this agreement be renewed for 2 years. Board Clerk Wurzburger noted she was not requesting a pay increase it would remain at \$300.00 per month as previously agreed upon.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

After considerable discussion amongst the Board, the following motion was made:

**Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 vote to approve Board Clerk Wurzburger's Board Clerk Independent Contract Agreement for a term of 2 years (February 24, 2023). Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**c. Maintenance at Town Hall/Office.** Discussion/Action.

No written report was submitted on this item. General Manager Bingham reported maintenance at the Town Hall/Office was still required. She reported she would be looking into USDA Community Grant and CDBG funding for the Town Hall necessary refurbish work.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

Board Member Ebbinghausen recommended posting a notice for a local maintenance person to work around the Town Hall and Office.

**10. BOARD OF DIRECTORS COMMENTS/REPORTS:** Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.

**11. COMMITTEE COMMENTS/REPORTS:** Continued Item.

None.

**12. FUTURE AGENDA TOPICS:**

- a. Update Regarding Amador County Sheriff's Department Request for Additional Street Lighting. Discussion/Action.
- b. AA Town Hall Facility Usage – Option Charge/Clean Up Duties. Discussion/Action.

**13. ADJOURNMENT:** The meeting adjourned at 7:00 p.m. to the rescheduled meeting on March 17, 2021.