



## REGULAR AGENDA

Wednesday, June 21, 2023 - 6:00 P.M.

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1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **AGENDA:** Approval of agenda for this date; all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)
5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board now upon any subject within the jurisdiction of the Board; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a **three (3) minute limit per topic**.
6. **MINUTES: Discussion / Approval.**
  - a. May 17, 2023 Regular Meeting.
7. **CONSENT ITEMS:**
  - a. Monthly Financial Statements – Period Ending May 31, 2023.
  - b. Expenditure Report – Submitted Check Approval through May 31, 2023.
8. **MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring Action will be placed on and upcoming agenda for consideration.
  - a. Monthly Operations Report - Period Ending May 31, 2023.
  - b. Monthly General Manager Report - Period Ending May 31, 2023
9. **BOARD MATTERS:** Discussion / Action / Direction to Staff.
  - a. Authorization for Welcome Signage in the District. Discussion/Action
  - b. Install Air Monitor at Grinder Box. Discussion/Action
  - c. River Pines Murals Update. Discussion/Action
  - d. Resolution for Surplus Tables and Chairs. Discussion/Action
  - e. Townhall and Record Storage Vents Missing. Discussion/Action
  - f. Well 6R – Measuring Device. Discussion/Action.
10. **BOARD OF DIRECTORS COMMENTS/REPORTS:** Discussion Only.
  - a. Capital Improvements and general repairs necessary at the District. Continued Item.
11. **COMMITTEE COMMENTS/REPORTS:** Continued Item.
  - a. Solar Panel Committee. Discussion/Possible Action.
  - b. Water Rights Committee. Discussion/Possible Action.
12. **FUTURE AGENDA TOPICS:** This is an opportunity for Board Members and District Staff to request matters to be placed on upcoming agendas.
13. **ADJOURNMENT** – The next Regular Meeting – July 19, 2023 at 6:00 p.m.

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**REGULAR MINUTES**

**Wednesday, May 17, 2023**

**ACTION MINUTES**

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**1. CALL TO ORDER:** The meeting was called to order by Chairman Raymond at 6:04 p.m.

**2. ROLL CALL: Via Phone**

- Director John Chapman
- Director Karla Christensen
- Director Anita Ebbinghausen
- Director Roscoe Raymond
- Director Eric Rewitzer

Candi Bingham, General Manager  
Gisele Wurzbarger, Board Clerk – Via Phone

**3. PLEDGE OF ALLEGIANCE:** Chairman Raymond led the Pledge of Allegiance.

**4. AGENDA:**

**Motion by Vice-Chairman Rewitzer, seconded by Board Member Chapman, and carried by a 5 to 0 vote to approve the Regular Agenda dated May 17, 2023, as submitted.**

- AYES:** Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

**5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

Alan Black was present to submit a request that the District look into using Paymentus for an autopay option for paying utility bills.

General Manager Bingham stated she would contact Paymentus regarding the cost customers would be charged to use their autopay option.

Chairman Raymond request Welcome Signage be placed on the June Agenda for discussion and action. General Manager Bingham asked Chairman Raymond to provide the signage information for the next agenda packet.

**6. MINUTES: Discussion / Approval.**

a. April 19, 2023, Regular Meeting.

**Motion by Vice-Chairman Rewitzer, seconded by Chairman Raymond, and carried by a 5 to 0 vote to approve the Minutes dated April 19, 2023 as amended. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**7. CONSENT ITEMS:**

a. Monthly Financial Statements - Period Ending April 30, 2023.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

b. Expenditure Report - Submitted Check Approval through April 30, 2022.

General Manager noted Board Members Stipend wording has been changed to Board Member Wages. It was noted that the Profit & Loss report also needed to reflect that change.

Chairman Raymond closed the public discussion.

**Motion by Board Member Chapman, seconded by Board Member Christensen and carried by a 5 to 0 vote to approve the Monthly Financial Statements and Expenditure Report - Period Ending April 30, 2023. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**8. MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring action will be placed on an upcoming agenda for consideration.

a. Monthly Operations Report.

**April 1 thru April 30, 2023 Water Production/Sold Information:**

Well 2 – 311,000 gallons	Total Produced – 931,974 gallons
Well 3R – 510,300 gallons	Total Sold – 505,780 gallons
Well 6R – 110,674 gallons	Unaccounted Loss – 46%

Staff Hours: Water 73 hours

**April thru April 30, 2023 Wastewater Production:**

Influent flow: 1,059 gallons    Effluent Discharged: 1,242,400 gallons  
Staff Hours: Wastewater 53.5.5 hours

b. Monthly General Manager Report – Period Ending April 30, 2023.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

**9. BOARD MATTERS: Discussion/Action.**

a. **Direct Assessments to the 2023-2024 Tax Roll.** Discussion/Action.

General Manager Bingham reported the Agreement for Direct Assessment Services, and the Annual Certification of Direct Assessment is done yearly and submitted to the Amador Tax Collector. This provides a list of six defaulted accounts in the amount of \$19,302. The Annual Certification of Direct Assessment is due

August 10, 2023 which confirms the final assessment secured tax roll for 2023-2024 for River Pines Public Utility District.

Vice-Chairman Rewitzer inquired what action the District takes to get the customers to pay their delinquent utility bills.

General Manager Bingham stated staff places a lien on their property and if sold the Title Company collects the amount due to the District. The District submits the Direct Assessments on the Tax Roll on a yearly basis. The District has flyers available at the office regarding financial assistance available through Amador Tuolumne Community Action Agency – ATCCA and she would instruct Office Manager Garrett to provide the flyers to those customers that need financial assistance.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

**Motion by Board Member Chapman, seconded by Board Member Ebbinghausen, and carried by a 5 to 0 vote to Approve the Annual Certification of Direct Assessment in the amount of \$19,302 confirming the final assessment secured tax roll for 2023-2024 for River Pines Public Utility District. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**Motion by Board Member Christensen, seconded by Board Member Ebbinghausen, and carried by a 5 to 0 vote to Approve the Agreement for Direct Assessment Services 2023-2024 for River Pines Public Utility District. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**b. Solar Proposal Presentation.** Discussion/Action.

General Manager Bingham stated nothing had been submitted on this item.

Chairman Raymond stated he has contacted PG&E and was it was determined the District could not get an extension to obtain additional bids and funding. No further action was necessary on this item.

**c. Circle Tan “50/50 Separate Maintenance Agreement.** Discussion/Action

General Manager Bingham requested this item be continued to the June meeting.

No action was taken.

**d. River Pines Murals Update.** Discussion/Action

General Manager Bingham stated nothing had been submitted on this item.

Vice-Chairman Rewitzer reported he submitted the letter of intent to “KDA Creative Corp” and our request was denied. However, the Amador Arts has agreed to co-author our project as a nonprofit project which would be considered the first week of June. He inquired if the Board would approve this action tonight.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Chairman Raymond stated no action was necessary that Vice-Chairman could proceed with partnering with the Amador Arts in accordance with previous Board approval.

No action was taken.

**e. River Boards.** Discussion/Action

Chairman Raymond reported Kathy and Mike bought 4 new boards for the dam and requested the District reimburse them for this purchase. Chairman Raymond stated the boards need to be trimmed and they will have it completed in a day or two.

General Manager Bingham reported the District permit states the dam must be installed around or by May 1<sup>st</sup> and requested she be notified so that she can finish the report.

**f. Office Air Conditioner.** Discussion/Action

General Manager Bingham reported the Board previously approved the purchase of an air conditioner for the office. Even though the Office Manager stated it was not necessary yet it will be needed in the near future.

Alan Black stated he has 5,000 BTU – 115-volt window air conditioner that he would donate to the District.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Chairman Raymond stated this type of donation needed Board approval.

**Motion by Chairman Raymond, seconded by Board Member Chapman, and carried by a 5 to 0 vote to Approve Alan Black donation of a 5,000 BTU – 115-volt window air conditioner the District Office. Motion passed by the following vote:**

<b>AYES:</b>	<b>Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer</b>
<b>NOES:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>

**g. Budget for 2023/2024.** Discussion/Action

General Manager Bingham provided the Profit & Loss Budget Overview July 2023 through June 2024 She reported based on last year's expenses the percentages are different. She provided a breakdown of increases she felt were necessary and based the remaining increases on a 3 percent cost of living.

General Manager Bingham inquired if there were changes necessary if not the Board could approve the 2023/2024 Budget tonight.

Chairman Raymond opened the public discussion. Hearing no further comments from the public, Chairman Raymond closed the public discussion.

After considerable discussion on this item, the Board made the following motion.

**Motion by Board Member Ebbinghausen, seconded by Chairman Raymond, and carried by a 5 to 0 vote to approve the 2023/2024 Budget as presented. Motion passed by the following vote:  
Motion passed by the following vote:**

<b>AYES:</b>	<b>Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer</b>
<b>NOES:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>

**10. BOARD OF DIRECTORS COMMENTS/REPORTS:** Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.  
General Manager Bingham reported she ordered 6 - 8-foot tables at \$99.00 each.

Chairman Raymond ask that a resolution for surplus tables and chairs be placed on the next agenda for consideration.

Board Member Ebbinghausen stated the RPRAs wants to move forward with the removal of Town Hall floors either June 3 or June 10 so that the new flooring can be installed.

**11. COMMITTEE COMMENTS/REPORTS:** Continued Item.  
None.

**12. FUTURE AGENDA TOPICS:**

1. Authorization for Welcome Signage in the District.
2. Circle Tan "50/50 Separate Maintenance Agreement.
3. River Pines Murals Update.
4. Resolution for surplus tables and chairs.
5. Townhall and Record Storage vents missing.

**ADJOURNMENT:** The meeting adjourned at 7:23 p.m. to the scheduled meeting on June 21, 2023.

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**River Pines Public Utility District**  
**Profit & Loss by Class**  
 May 2023

	Sewer	Water	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Amador County Auditor's Warrant</b>			
HO & Timber Tax	0.00	63.86	63.86
Secured Appointment	4,046.93	4,046.93	8,093.86
Unitary Tax	176.82	176.82	353.64
<b>Total Amador County Auditor's Warrant</b>	4,223.75	4,287.61	8,511.36
<b>Base Fee Income</b>			
Connection Impact Fee - Water	0.00	7,500.00	7,500.00
Maintenance Fees	315.00	325.00	640.00
Sewer	16,346.50	0.00	16,346.50
Voluntary Lock-Off	87.50	87.50	175.00
Water	0.00	12,800.56	12,800.56
<b>Total Base Fee Income</b>	16,749.00	20,713.06	37,462.06
<b>Variable Income</b>			
Block Meter	0.00	50.00	50.00
Door Hanger Fee	0.00	150.00	150.00
Late Fees	307.65	324.08	631.73
Reconnection Fee	0.00	320.00	320.00
Service Connection Fee	32.86	32.89	65.75
Water - Usage	0.00	3,089.31	3,089.31
<b>Total Variable Income</b>	340.51	3,966.28	4,306.79
<b>Total Income</b>	21,313.26	28,966.95	50,280.21
<b>Gross Profit</b>	21,313.26	28,966.95	50,280.21
<b>Expense</b>			
<b>Board Members</b>			
Stipends	187.50	187.50	375.00
<b>Total Board Members</b>	187.50	187.50	375.00
<b>Contracted Expenses</b>			
Board Clerk	150.00	150.00	300.00
Manager	2,107.34	2,107.34	4,214.68
<b>Total Contracted Expenses</b>	2,257.34	2,257.34	4,514.68
<b>Payroll</b>			
Employee	1,083.23	1,083.23	2,166.46
Taxes	6.63	6.63	13.26
<b>Total Payroll</b>	1,089.86	1,089.86	2,179.72
<b>Sewer Expenses</b>			
<b>Amador Water Agency</b>			
After Hour On-Call	250.00	0.00	250.00
Mandated State Reporting	99.16	0.00	99.16
Routine Service	4,554.78	0.00	4,554.78
<b>Total Amador Water Agency</b>	4,903.94	0.00	4,903.94
Electricity - Sewer	4,300.00	0.00	4,300.00
Equipment Rental	1,435.24	0.00	1,435.24
SCADA Service	700.00	0.00	700.00
Sewer - Parts/Supplies	129.27	0.00	129.27
Telephone - Sewer	253.29	0.00	253.29
Vehicle	487.05	0.00	487.05
<b>Total Sewer Expenses</b>	12,208.79	0.00	12,208.79
<b>Town Hall Expenses</b>			
Supplies	53.86	53.87	107.73

**River Pines Public Utility District**  
**Profit & Loss by Class**  
**May 2023**

	<u>Sewer</u>	<u>Water</u>	<u>TOTAL</u>
<b>Total Town Hall Expenses</b>	53.86	53.87	107.73
<b>Water/Distribution Expenses</b>			
<b>Amador Water Agency</b>			
After Hour On-Call	0.00	500.00	500.00
Meter Reading	0.00	502.08	502.08
Routine Service	0.00	3,774.00	3,774.00
<b>Total Amador Water Agency</b>	0.00	4,776.08	4,776.08
<b>Electricity - Water</b>	0.00	1,455.31	1,455.31
<b>Parts/Supplies</b>	0.00	1,012.73	1,012.73
<b>SCADA Service</b>	0.00	300.00	300.00
<b>Telephone - Water</b>	0.00	44.22	44.22
<b>Vehicle</b>	0.00	816.30	816.30
<b>Total Water/Distribution Expenses</b>	0.00	8,404.64	8,404.64
<b>63300 - Insurance Expense</b>			
<b>Insurance - Property/Liability</b>	974.45	974.45	1,948.90
<b>Total 63300 - Insurance Expense</b>	974.45	974.45	1,948.90
<b>64900 - Office Expenses</b>			
<b>Equipment</b>	104.50	104.50	209.00
<b>Filing Fees</b>	26.95	26.95	53.90
<b>Software</b>	49.64	49.65	99.29
<b>Supplies</b>	24.36	24.37	48.73
<b>Website Service</b>	25.00	25.00	50.00
<b>Total 64900 - Office Expenses</b>	230.45	230.47	460.92
<b>68600 - Utilities</b>			
<b>Disposal</b>	60.49	60.49	120.98
<b>68100 - Telephone - Office</b>	31.08	31.09	62.17
<b>Total 68600 - Utilities</b>	91.57	91.58	183.15
<b>Total Expense</b>	17,093.82	13,289.71	30,383.53
<b>Net Ordinary Income</b>	4,219.44	15,677.24	19,896.68
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Wireless Site Lease	250.00	250.00	500.00
<b>Total Other Income</b>	250.00	250.00	500.00
<b>Other Expense</b>			
FEMA - Reimbursements	189.84	189.84	379.68
Monitor Wells - Sewer	1,232.50	0.00	1,232.50
<b>Total Other Expense</b>	1,422.34	189.84	1,612.18
<b>Net Other Income</b>	-1,172.34	60.16	-1,112.18
<b>Net Income</b>	<u>3,047.10</u>	<u>15,737.40</u>	<u>18,784.50</u>



River Pines Public Utility District  
**Account QuickReport-Board Meetings**  
As of May 31, 2023

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Type	Date	Num	Name	Amount	Memo
<b>Bank Accounts</b>					
<b>El Dorado Checking</b>					
Deposit	05/02/2023			1,235.42	Deposit
Check	05/02/2023	debit	Google Services	-54.30	
Check	05/02/2023	debit	Candi Bingham	-2,107.34	
Deposit	05/02/2023			170.00	Deposit
Deposit	05/02/2023			162.24	Deposit
Check	05/03/2023	debit	Aces Waste Servic...	-120.98	1175
Check	05/03/2023	debit	GetStreamline	-50.00	
Check	05/03/2023	debit	Tax Impound	-13.26	
Deposit	05/03/2023			738.08	Deposit
Deposit	05/04/2023			692.83	Deposit
Check	05/05/2023	debit	Leslie Garrett	-1,190.56	
Deposit	05/05/2023			1,195.32	Deposit
Check	05/08/2023	debit	Adobe PDF	-19.99	
Deposit	05/08/2023			480.82	Deposit
Deposit	05/08/2023			533.00	Deposit
Deposit	05/09/2023			310.34	Deposit
Deposit	05/09/2023			749.59	Deposit
Deposit	05/09/2023			160.72	Deposit
Deposit	05/10/2023			1,674.08	Deposit
Deposit	05/10/2023			886.60	Deposit
Deposit	05/11/2023			3,962.56	Deposit
Check	05/11/2023	debit	RingCentral	-4.00	
Check	05/11/2023	debit	PG&E - Sewer	-4,300.00	8721806002-5
Deposit	05/12/2023			12,081.59	Deposit
Deposit	05/12/2023			2,028.21	Deposit
Check	05/15/2023	debit	RJPro	-209.00	
Check	05/15/2023	debit	PG&E - Water 2	-1,455.31	2458584137-2
Deposit	05/15/2023			441.23	Deposit
Check	05/16/2023	debit	AT&T - Sewer	-253.29	209 245-3984 701 9
Check	05/16/2023	debit	AT&T - Water	-44.22	209 245-4011 722 0
Check	05/16/2023	debit	Candi Bingham	-2,107.34	
Deposit	05/16/2023			332.51	Deposit
Deposit	05/16/2023			145.00	Deposit
Bill Pmt -Check	05/17/2023	14116	Amador County Ass...	-53.90	Assessor List
Bill Pmt -Check	05/17/2023	14117	Amador Water Age...	-13,245.18	30018
Bill Pmt -Check	05/17/2023	14118	Anita Ebbinghausen	-75.00	Wage - May 2023 Board Meeting
Bill Pmt -Check	05/17/2023	14119	Brent Stewart, P.E.	-1,000.00	Alarm Monitoring
Bill Pmt -Check	05/17/2023	14120	California Bank & T...	-890.00	1030264749
Bill Pmt -Check	05/17/2023	14121	Database Systems ...	-25.00	
Bill Pmt -Check	05/17/2023	14122	Eric Rewitzer'	-75.00	Wage - May 2023 Board Meeting
Bill Pmt -Check	05/17/2023	14123	Gisele L. Wurzburger	-300.00	May 2023 - Board Clerk
Bill Pmt -Check	05/17/2023	14124	John Chapman	-75.00	Wage - May 2023 Board Meeting
Bill Pmt -Check	05/17/2023	14125	Karla Christensen	-75.00	Wage - May 2023 Board Meeting
Bill Pmt -Check	05/17/2023	14126	NV5, Inc.	-1,232.50	Quarterly Report - Monitoring W...
Bill Pmt -Check	05/17/2023	14127	Rocky Raymond	-107.73	Town Hall TV Bracket - Reimbur...
Bill Pmt -Check	05/17/2023	14128	Staples	-48.73	Office Supplies
Bill Pmt -Check	05/17/2023	14129	Rocky Raymond	-75.00	Wage - May 2023 Board Meeting

River Pines Public Utility District  
**Account QuickReport-Board Meetings**  
As of May 31, 2023

Type	Date	Num	Name	Amount	Memo
Check	05/17/2023	debit	Leslie Garrett	-975.90	
Deposit	05/17/2023			345.20	Deposit
Deposit	05/18/2023			1,601.86	Deposit
Deposit	05/18/2023			313.60	Deposit
Deposit	05/19/2023			987.88	Deposit
Deposit	05/22/2023			1,096.05	Deposit
Deposit	05/23/2023			3,776.52	Deposit
Deposit	05/23/2023			3,291.11	Deposit
Check	05/23/2023	debit	Travel Expense	-379.68	
Deposit	05/23/2023			316.00	Deposit
Deposit	05/23/2023			682.28	Deposit
Deposit	05/23/2023			1,249.44	Deposit
Deposit	05/24/2023			482.38	Deposit
Bill Pmt -Check	05/25/2023	14130	Leavitt United Insur...	-1,948.90	Directors & Officers liability rene...
Bill Pmt -Check	05/25/2023	14131	Michael Olson	-315.43	Reimbursement for Dam Boards
Deposit	05/25/2023			914.31	Deposit
Deposit	05/26/2023			1,114.72	Deposit
Check	05/30/2023	debit	RingCentral	-58.17	
Deposit	05/30/2023			159.61	Deposit
Deposit	05/31/2023			184.18	Deposit
Total El Dorado Checking				11,609.57	
Total Bank Accounts				11,609.57	
<b>TOTAL</b>				<b>11,609.57</b>	

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## River Pines Department Report

May 2023

### Water Production/Sold

Well 2:	426,300 gallons	Total Produced:	1,431,840 gallons
Well 3R:	710,900 gallons	Total Sold:	628,710 gallons
Well 6R:	294,640 gallons	Unaccounted Loss:	56%

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### **Regulatory Compliance Specialist**

- Submitted monthly water report.
- Submitted monthly wastewater reports and no spill report for CIWQS.

### **Wastewater**

- Influent flow 984,200 gallons. Effluent Discharged 1,535,100 gallons.
- Monitor collection system and jetted as needed
- Break in attempted at Eastside location. Door will need to be replaced eventually. For now, will purchase new knob and dead bolt assembly.

### **Water Treatment / Distribution**

- Routine operation, maintenance and sampling
- One (1) leak repair

### **Electrical Dept:**

- Replaced a grinder pump in River Pines. Will be updating the control of the pumps to allow local manual control of each pump and add high level indicator lights at each pump station.

Staff Hours: 72.0 Water hrs.    39.0 Wastewater hrs.

**Prepared by:** Operations Department Staff

**Reviewed by:** Rick Ferriera, Operations and Engineering Manager



## River Pines Public Utility District



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675  
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

### AGENDA ITEM – 8b

## GENERAL MANAGER’S REPORT

### For the Month of May/ June 2023

1. **GENERATOR** – Horseshoe generator was delivered; however, the transfer switch was not included. Kohler stated 4 to 6 weeks for the transfer switch.

Also, the generator for Slate Creek has been ordered. Cost without delivery and installation was approximately \$19,500. Amador Air and Transportation will reimburse the district 75% of the total cost after the district has paid for it (up to \$16,000). The current generator is 37KW. We were originally going to increase it to 50KW, however, AWA after much research etc. decided we did not need one that large, which would have doubled the cost. I have ordered a 38KW, which needed to be done to receive the funds from the county (the generator had to be larger than the current one).

2. **FEMA** – I traveled to River Pines and met with FEMA on May 23rd. There were five individuals from different departments. The litigation department did not show. Measurements and all information were gathered from the different locations.

With someone from litigation not showing, I am waiting to hear how to move forward with the preventative measures.

FEMA also informed me that they will include all the debris from all locations as one project. So, we will be able to get some of the debris cleaned up in the spray fields.

3. **ARPA** – June 13<sup>th</sup> the Amador County Board of Supervisors approved \$101,188 for River Pines for sewer projects. Board members Raymond and Rewitzer submitted a letter to Brian O’neto explaining the district’s needs. At the time of the letter, I was informed that the sewer pond mixers were all failing, with pond one out of commission completely. I

informed the two board members of this and suggested they ask for the money to replace all six of the mixers.

I reached out to Chuck Iley to see what the district needs to do to obtain these funds. He stated that I just need to send him the invoices directly and he will get them paid up to our approved dollar amount. The mixers, without installation and shipping cost are roughly \$19,000 each.

5. Bank Deposits – myself and office staff
  1. Monthly Billing & Monthly Late Notices
  2. Monthly 48 Hour Notices
  3. Agenda & Packets

