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REGULAR MINUTES

Wednesday, January 18, 2023

ACTION MINUTES

1. CALL TO ORDER: The meeting was called to order by Chairman Raymond at 6:00 p.m.

2. ROLL CALL: Via Phone

Director John Chapman
Director Karla Christensen
Director Anita Ebbinghausen
Director Roscoe Raymond
Director Eric Rewitzer

Candi Bingham, General Manager – Via Phone
Gisele Wurzbarger, Board Clerk – Via Phone
Alean Lanier, Office Manager

ABSENT:

3. PLEDGE OF ALLEGIANCE: Chairman Raymond led the Pledge of Allegiance.

4. AGENDA:

Motion by Board Member Ebbinghausen, seconded by Board Member Chapman, and carried by a 5 to 0 vote to approve the Regular Agenda dated January 18, 2023 as presented. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen
NOES: None
ABSTAIN: Raymond and Rewitzer
ABSENT: None

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

None.

6. Appoint 3 and Swear in New Board Members. Discussion/Action.

Board Member Christensen was previously appointed because she had submitted her application to Amador Election Office. The Board needs to appoint Roscoe Raymond and Eric Rewitzer as new Board Members.

Motion by Board Member Ebbinghausen, seconded by Board Member Chapman, and carried by a 3 to 0 vote to appoint Roscoe Raymond and Eric Rewitzer as new Board Members. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen
NOES: None
ABSTAIN: Raymond and Rewitzer
ABSENT: None

7. Appoint New Chairman and Vice-Chairman. Discussion/Action.

Motion by Board Member Chapman, seconded by Board Member Christensen, and carried by a 3 to 0 vote to appoint Board Member Raymond as Chairman and Board Member Rewriter as Vice-Chairman. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen
NOES: None
ABSTAIN: Board Member Raymond abstained on the Chairman Vote
ABSTAIN: Board Member Rewitzer abstained on the Vice-Chairman Vote
ABSENT: None

8. MINUTES: Discussion / Approval.

a. November 16, 2022 Regular Meeting.

Motion by Board Member Chapman, seconded by Board Member Christensen, and carried by a 5 to 0 vote to approve the Minutes dated November 16, 2022 as presented. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: None

9. CONSENT ITEMS:

a. Monthly Financial Statements - Period Ending November 30, 2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

b. Monthly Financial Statements - Period Ending December 31, 2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

c. Expenditure Report - Submitted Check Approval through November 30, 2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

d. Expenditure Report - Submitted Check Approval through December 31, 2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Board Member Chapman, seconded by Board Member Ebbinghausen and carried by a 5 to 0 vote to approve the Monthly Financial Statements and Expenditure Report - Period Ending November 30, 2022 and December 31, 2022. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: None

10. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

a. Monthly Operations Report.

November 1 thru November 30, 2022 Water Production/Sold Information:

Well 2 – 292,900 gallons Total Produced – 979,263 gallons
Well 3R – 515,200 gallons Total Sold – 603,324 gallons
Well 6R – 171,163 gallons Unaccounted Loss - 39%
Staff Hours: Water 42 hours

November 1 thru November 30, 2022 Wastewater Production:

Influent flow: 887,000 gallons Effluent Discharged: 524,400 gallons
Staff Hours: Wastewater 50.5 hours

b. December 1 thru December 31, 2022 Water Production/Sold Information:

Well 2 – 252,700 gallons Total Produced – 467,316 gallons
Well 3R – 440,000 gallons Total Sold – 391,340 gallons
Well 6R – 170,616 gallons Unaccounted Loss - 16%
Staff Hours: Water 42.75 hours

December 1 thru December 31, 2022 Wastewater Production:

Influent flow: 1,269,700 gallons Effluent Discharged: 4,200 gallons
Staff Hours: Wastewater 70 hours

c. Monthly General Manager Report – Period Ending November 30, 2022.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

d. Monthly General Manager Report – Period Ending December 31, 2022.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

11. BOARD MATTERS: Discussion/Action.

a. **Remote Computer Purchase for QB and Files.** Discussion/Action.

General Manager Bingham presented a quote from RJ Pro Innovative I.T. Services in the amount of \$1,776.61 for the purchase of a remote computer to be used in the office as QuickBooks hosted company file and shared company files on network.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

After considerable discussion amongst the Board the following motion was made,

Motion by Board Member Ebbinghausen, seconded by Vice-Chairman Rewitzer carried by a 5 to 0 vote to approve the purchase of a remote computer from RJ Pro Innovative I.T. Services in the amount of \$1,776.61 to be used in the office as QuickBooks hosted company file and shared company files on network. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: None

b. Circle Tank Survey & Property Purchase Agreement. Discussion /Action.

Chairman Raymond and Vice-Chairman Rewitzer recued themselves for a conflict of interest. Board Clerk Wurzburger noted for the record they would have to abstain and leave the meeting during this discussion.

Chairman Raymond and Vice-Chairman Rewitzer left the meeting.

General Manager Bingham reported Toma & Associates were able to complete the survey and map. It was recorded at the Amador County Recorder Office. The provided Purchase Agreement was sent to the sellers for review. Their comments and changes have been submitted to the District's Attorney for comment and review. Action of this item would be to vote to accept or deny the changes to the Purchase Agreement.

The sellers would like following changes to the purchase agreement:

Page 1: The RPPUD should have a P.O. Box added since that is where mail is received.

Page 2: 4a. Buyer will obtain a CLTA preliminary title report.

5a. Clarification on what is referenced as "permitted exceptions".

Page 3: 7. Buyer to pay all costs

8. Last sentence removed from the agreement

10. Change address for buyer to include P.O. Box

Seller's mailing address included

Page 6: We do not have Exhibit A or B to review.

Last item: Would like an agreement which is separate from the purchase agreement that all existing water lines that run through their property are abandoned or relocated. Maintenance costs/splits for the road mentioned in this agreement.

This item was opened for public discussion. Hearing no comments from the public, the public discussion was closed.

After considerable discussion amongst the Board, Board Member Ebbinghausen stated the suggested "Separate Maintenance Agreement" should be drafted for consideration at the next meeting.

Motion by Board Member Ebbinghausen, seconded by Board Member Chapman carried by a 3 to 0 vote to approve the seller amendments to the "Agreement of Purchase and Sale and Joint Escrow Instructions". Staff was directed to contact the District's Attorney to draft "Separate Maintenance Agreement" with a clause stating "road as is" Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen
NOES: None
ABSTAIN: Raymond and Rewitzer
None

The "Separate Maintenance Agreement" was continued to the next agenda.

Chairman Raymond and Vice-Chairman Rewitzer rejoined the meeting.

c. Solar Proposal. Discussion/Action.

General Manager reported she reached out to Amador Water Agency to determine if they had any experience with solar running their operations. The sewer supervisor stated they have solar at one of their ponds and had to disconnect because it was not reliable. It was very intermittent and could not keep everything running that was needed.

Chairman Raymond reported he received only one copy of the Solar proposal. He stated he would provide General Manager Bingham with a copy. He requested this item be placed on the next agenda for discussion and possible action.

No action was taken. This item was continued to the next agenda.

d. Firehouse Repair. Discussion/Action.

General Manager stated at the October 21, 2022 meeting there was discussion that the RPRM might volunteer to repair the problems at the Firehouse. Board Member Ebbinghausen had stated she would discuss this matter at the October RPRM meeting.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Chairman Raymond stated he would further investigate what was needed for the Firehouse repair.

No action was taken. This item was continued to the next agenda.

e. Update Attorney's Response to CalPERS Requests that all Board Members receive a W-2 and that Social Security and Medicare be taken out of their Stipend Checks. Discussion.

General Manager Bingham provided an email from Alexandra Jack, Associate Attorney, Colantuono, Highsmith & Whatley stating it was their understanding that the District should reissue W-2s for previous years to the Board Members and issue W2-s moving forward. The District has been instructed to longer provide Board Members with 1099s but W-2s and that Social Security and Medicare be taken out of their Stipend Checks. The Board Members are considered to be employees of the District.

General Manager Bingham noted for the record this item was on the agenda as a discussion only item.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Chairman Raymond requested this item be placed on the next agenda as a Discussion/Action item.

No action was taken. This item was continued to the next agenda.

f. Committee's Recommendation for ARPA (American Rescue Plan Act) Funds available for Water, sewer and Broadband Infrastructure. Discussion/Action.

Chairman Raymond reported he and Board Member Rewitzer were appointed to the ARPA Wishlist Committee. The River Pines Public Utility District' ARPA Grant Proposal was provided. The proposal was submitted to Chuck Iley, Amador County Administrative Officer (CA) for consideration.

Proposal 1: RPPUD Water/Sewer Needs in the amount of \$106,996

Proposal 2: Town Hall Needs in the amount of \$105,754

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken.

12. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.

Nothing to report.

13. COMMITTEE COMMENTS/REPORTS: Continued Item.

Nothing to report

14. FUTURE AGENDA TOPICS:

1. Solar Proposal Presentation.
2. Firehouse Repair.
3. Update Attorney's response to CalPERS requests that all Board Members receive a W-2 and that Social Security and Medicare be taken out of their stipend checks.
4. Circle Tank "Separate Maintenance Agreement.

ADJOURNMENT: The meeting adjourned at 7:24 p.m. to the scheduled meeting on February 15, 2023.

River Pines Public Utility District
Profit & Loss by Class
January 2023

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	Sewer	Water	TOTAL
Ordinary Income/Expense			
Income			
Amador County Auditor's Warrant			
Secured Taxes	4,240.51	4,240.51	8,481.02
Total Amador County Auditor's Warrant	4,240.51	4,240.51	8,481.02
Base Fee Income			
Maintenance Fees	330.00	330.00	660.00
Sewer	16,346.50	0.00	16,346.50
Voluntary Lock-Off	87.50	87.50	175.00
Water	0.00	12,865.84	12,865.84
Total Base Fee Income	16,764.00	13,283.34	30,047.34
Variable Income			
Late Fees	159.51	183.20	342.71
Reconnection Fee	0.00	60.00	60.00
Service Connection Fee	32.86	32.89	65.75
Water - Usage	0.00	2,330.95	2,330.95
Total Variable Income	192.37	2,607.04	2,799.41
Total Income	21,196.88	20,130.89	41,327.77
Gross Profit	21,196.88	20,130.89	41,327.77
Expense			
Board Members			
Stipends	187.50	187.50	375.00
Total Board Members	187.50	187.50	375.00
Contracted Expenses			
Board Clerk	150.00	150.00	300.00
Manager	2,107.34	2,107.34	4,214.68
Total Contracted Expenses	2,257.34	2,257.34	4,514.68
Payroll			
Employee	1,090.25	1,090.26	2,180.51
Taxes	51.73	51.74	103.47
Total Payroll	1,141.98	1,142.00	2,283.98
Sewer Expenses			
Amador Water Agency			
After Hour On-Call	250.00	0.00	250.00
Electric Repairs	471.44	0.00	471.44
Routine Service	3,679.57	0.00	3,679.57
Total Amador Water Agency	4,401.01	0.00	4,401.01
Chemicals	401.94	0.00	401.94
Electricity - Sewer	2,262.37	0.00	2,262.37
Equipment Rental	1,346.87	0.00	1,346.87
Sewer - Parts/Supplies	100.88	0.00	100.88
Storm Work - 2017	475.00	0.00	475.00
Telephone - Sewer	265.68	0.00	265.68
Testing - Sewer	539.00	0.00	539.00
Total Sewer Expenses	9,792.75	0.00	9,792.75
Town Hall Expenses			
Repairs/Maintenance	695.00	695.00	1,390.00
Total Town Hall Expenses	695.00	695.00	1,390.00
Water/Distribution Expenses			
Amador Water Agency			
After Hour On-Call	0.00	500.00	500.00

River Pines Public Utility District
Profit & Loss by Class
January 2023

	Sewer	Water	TOTAL
Customer Service	0.00	85.71	85.71
Mandatory State Reporting	0.00	99.16	99.16
Meter Reading	0.00	468.59	468.59
Routine Service	0.00	3,105.60	3,105.60
Total Amador Water Agency	0.00	4,259.06	4,259.06
Chlorine	0.00	937.87	937.87
Electricity - Water	0.00	2,651.41	2,651.41
Parts/Supplies	0.00	1,524.63	1,524.63
Permit Fees	0.00	4,102.55	4,102.55
Telephone - Water	0.00	271.46	271.46
Water Testing	0.00	1,026.00	1,026.00
Total Water/Distribution Expenses	0.00	14,772.98	14,772.98
64900 · Office Expenses			
Equipment	600.00	600.00	1,200.00
Postage/Shipping	13.47	13.48	26.95
Software	53.48	53.50	106.98
Supplies	235.70	235.70	471.40
Website Service	25.00	25.00	50.00
Total 64900 · Office Expenses	927.65	927.68	1,855.33
66700 · Professional Fees			
Security Service/Maintenance	75.00	75.00	150.00
Total 66700 · Professional Fees	75.00	75.00	150.00
68600 · Utilities			
Disposal	68.29	68.30	136.59
Electricity - Street Lights	57.58	57.59	115.17
68100 · Telephone - Office	29.22	29.22	58.44
Total 68600 · Utilities	155.09	155.11	310.20
Total Expense	15,232.31	20,212.61	35,444.92
Net Ordinary Income	5,964.57	-81.72	5,882.85
Other Income/Expense			
Other Income			
Wireless Site Lease	250.00	250.00	500.00
Total Other Income	250.00	250.00	500.00
Net Other Income	250.00	250.00	500.00
Net Income	6,214.57	168.28	6,382.85

76

River Pines Public Utility District Account QuickReport-Board Meetings As of January 31, 2023

Type	Date	Num	Name	Memo	Amount
Bank Accounts					
EI Dorado Checking					
Check	01/01/2023	debit	Candi Bingham		-2,107.34
Deposit	01/03/2023			Deposit	609.18
Deposit	01/03/2023			Deposit	650.00
Deposit	01/03/2023			Deposit	170.00
Check	01/03/2023	Debit	Google Services		-57.00
Check	01/03/2023	debit	USPS		-17.05
Check	01/04/2023	debit	Aces Waste Services, Inc.	1175	-121.60
Check	01/04/2023	eft	Alean Lanier		-548.03
Check	01/04/2023	eft	Tax Impound		-87.77
Deposit	01/04/2023			Deposit	602.57
Check	01/04/2023	debit	State Water Resources Control ...		-649.55
Check	01/04/2023	debit	State Water Resources Control ...		-3,453.00
Check	01/04/2023	eft	Alean Lanier		-548.03
Deposit	01/05/2023			Deposit	453.12
Deposit	01/05/2023			Deposit	1,216.12
Check	01/05/2023	debit	Aces Waste Services, Inc.	1175	-14.99
Deposit	01/06/2023			Deposit	153.13
Check	01/06/2023	debit	Adobe PDF		-14.99
Check	01/06/2023	debit	GetStreamline		-50.00
Deposit	01/09/2023			Deposit	179.05
Check	01/09/2023	debit	Malwarebytes		-34.99
Deposit	01/10/2023			Deposit	340.00
Deposit	01/10/2023			Deposit	522.61
Check	01/10/2023	debit	PG&E - Sewer	8721806002-5	-2,262.37
Check	01/10/2023	debit	PG&E - Water	3357284549-4	-1,507.94
Check	01/10/2023	debit	PG&E - Water 2	2458584137-2	-527.32
Check	01/10/2023	debit	PG&E - Street Lights	7368064062-7	-115.17
Bill Pmt -Check	01/11/2023	14023	Fiddletown Termite & Inspection...	Termite Treatment in Town Hall	-1,390.00
Bill Pmt -Check	01/11/2023	14022	california Laboratory Services	November Testing	-528.00
Bill Pmt -Check	01/11/2023	14024	Amador Water Agency	30018	-11,632.45
Bill Pmt -Check	01/11/2023	14025	Anita Ebbinghausen	Stipend - January 2023	-75.00
Bill Pmt -Check	01/11/2023	14026	California Bank & Trust	1030264749	-890.00
Bill Pmt -Check	01/11/2023	14027	california Laboratory Services		-245.00
Bill Pmt -Check	01/11/2023	14028	Eric Rewitzer'	Stipend - January 2023	-75.00
Bill Pmt -Check	01/11/2023	14029	Gisele L. Wurzburger	Board Clerk - January 2023	-300.00
Bill Pmt -Check	01/11/2023	14030	Gold & Sons Trucking	Road Base - Emigrant Storm Washout	-475.00
Bill Pmt -Check	01/11/2023	14031	John Chapman	Stipend - January 2023	-75.00
Bill Pmt -Check	01/11/2023	14032	Karla Christensen	Stipend - January 2023	-75.00
Bill Pmt -Check	01/11/2023	14033	Mission IT Solutions		-150.00
Bill Pmt -Check	01/11/2023	14034	Rocky Raymond	January Stipend - 2023	-75.00
Bill Pmt -Check	01/11/2023	14035	Sierra Chemical Company		-1,339.81
Bill Pmt -Check	01/11/2023	14036	Staples	Supply Restock	-471.40
Bill Pmt -Check	01/11/2023	14037	california Laboratory Services	December 2022 - Testing	-792.00
Deposit	01/11/2023			Deposit	444.26
Deposit	01/12/2023			Deposit	2,879.70
Deposit	01/12/2023			Deposit	1,368.81
Check	01/12/2023	debit	USPS		-9.90

River Pines Public Utility District
Account QuickReport-Board Meetings
As of January 31, 2023

Type	Date	Num	Name	Memo	Amount
Deposit	01/13/2023			Deposit	13,091.31
Deposit	01/13/2023			Deposit	1,106.85
Check	01/13/2023	debit	Tax Impound		-15.70
Check	01/15/2023	debit	Candi Bingham		-2,107.34
Deposit	01/17/2023			Deposit	156.00
Deposit	01/17/2023			Deposit	149.00
Deposit	01/17/2023			Deposit	400.47
Deposit	01/17/2023			Deposit	773.80
Check	01/17/2023	debit	AT&T - Sewer	209 245-3984 701 9	-265.68
Check	01/17/2023	debit	AT&T - Water	209 245-4011 722 0	-271.46
Deposit	01/18/2023			Deposit	304.05
Check	01/18/2023	eft	Alean Lanier		-839.58
Deposit	01/19/2023			Deposit	3,054.56
Deposit	01/19/2023			Deposit	1,345.71
Deposit	01/20/2023			Deposit	157.74
Deposit	01/23/2023			Deposit	1,948.85
Deposit	01/24/2023			Deposit	1,525.08
Deposit	01/24/2023			Deposit	352.00
Deposit	01/25/2023			Deposit	289.99
Deposit	01/26/2023			Deposit	1,306.17
Deposit	01/26/2023			Deposit	400.00
Check	01/26/2023	debit	RJPro	Deposit for Computer Module	-1,200.00
Deposit	01/27/2023			Deposit	322.50
Check	01/27/2023	debit	RingCentral		-58.44
Check	01/27/2023	debit	PG&E - Water	3357284549-4	-616.15
Deposit	01/30/2023			Deposit	148.45
Deposit	01/31/2023			Deposit	344.95
Total El Dorado Checking					675.98
Total Bank Accounts					675.98
TOTAL					675.98

River Pines Department Report

January 1-31, 2023

Water Production/Sold

Well 2:	320,300 gallons	Total Produced:	897,360 gallons
Well 3R:	533,500 gallons	Total Sold:	526,330 gallons
Well 6R:	43,560 gallons	Unaccounted Loss:	41%

Regulatory Compliance Specialist

- Submitted monthly water report
- Submitted monthly wastewater reports and no spill report for CIWQS

Wastewater

- Influent flow 2,039,100 gallons. Effluent Discharged 871,000 gallons.
- Replaced mixer motor at Pond 1.
- Continuing to irrigate when possible.

Water Treatment / Distribution

- Well 6R experienced a coliform bacteria “positive” the second week of January. The Well was taken off line due to regulatory requirements. It is scheduled to be ran and resampled the week of 1/30.
- Staff repaired numerous leaks on the filtrate storage tanks at 6R.
- Staff completed site cleanup at Jaybird.

Staff Hours: 35 Water hrs. 30 Wastewater hrs.

Prepared by: Jessi Bylund, Administrative Assistant II

Reviewed by: Rick Ferriera, Operations and Engineering Manager



River Pines Public Utility District



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

AGENDA ITEM – 8B

GENERAL MANAGER'S REPORT

For the Month of January/February 2023

1. FEMA FUNDING – FEMA funding for the last storm has not been released yet for districts to apply on their own. Last I heard, it was supposed to come out in March.

2. ARPA Funding – I attended the last Amador County Board of Supervisors meeting. The board has elected to hold on to these funds for the time being, as they may need them for the Shenandoah Road repairs. There was talk of maybe awarding one or two district's a max of \$100,000 for the projects submitted, but no vote was taken.

3. Circle Tank Survey – the survey has been recorded and the stakes have been placed for the boundaries. The district did receive a bill for \$5,250.00. I have placed this into the Rehabilitation Project in hopes of getting it refunded to the district through the grant.

1. Bank Deposits – myself and office staff
2. Monthly Billing & Monthly Late Notices
3. Monthly 48 Hour Notices
4. Agenda & Packets



River Pines Public Utility District



22900 Canyon Ave. • P.O. Box 70 • River Pines, CA 95675

(209) 245-6723 • (209) 245-5710 FAX

rppud@rppud.org

SUBJECT: Roof Repairs
DATE: February 15, 2023
Meeting: Regular
Attachment: Yes
Item: 9d

INFORMATION: During the big storms the roof on the building at Jaybird tank was damaged to the extent that it needs to be completely replaced.

Also damaged in the big storm was the new shed shop roof that was purchased in 2018. It was also determined that this roof needs to be replaced.

During the roofing companies inspections, it was discovered that the roof on the operation building at the sewer plant that houses all the electronics for all the pumps has rotted out and is in urgent need of being replaced. This building is the original when the sewer operations were installed by the county in the mid 80's.

Upon being notified by Amador Water Agency of the damages, I asked Alean, the Office Manager, to collect three bids from three different companies for repairs.

RECOMMENDATION: It is my recommendation, with the extent of the damages, that all roofs be replaced as soon as possible.

BOARD ACTION: To approve roof replacements. To approve which bid, if any, to accept. To direct the GM to file a claim with the insurance company (or not). The district's deductible is \$5,000 per occurrence.



3 Gopher Flat Rd #1780
Sutter Creek, CA 95685
Phone: 209-296-6124
408-265-9270
Fax: 209-296-6124
admin@roofroofingsanjose.com
www.roofroofingsanjose.com
California License #687568

Date: 1/23/2023

Contact:

Proposal for Property:

REF: Jay Bird Water Tank House

Alayna
209-245-6723
alanier@riverpinespod.org

22900 Canyon Ave
River Pines, Ca
95669

Proposal

Roof Installation:

- Install a new 30 Year comp shingle roofing system over the existing roof
- Install a synthetic felt.
- Install vents as needed
- Install a metal nosing around the perimeter of roof
- Paint flashings to match the roof
- Replace dry rot at bottom edge of roof- primed only

Additional Costs:

- Any Additional Dry rot wood replacement, if needed, will cost an additional \$80.00 an hour per man plus lumber. All new wood is to be primed only.

PRICE:

- 30 Year Comp shingle Roofing System: \$ 3,950.00 plus any additional costs.

Price is valid for 30 days
10% due at signing of contract
40% due at start of job
Balance upon completion

The Entire amount of contract to be paid within 1 day after completion. Any addition, alteration or deviation from the above specification will become an extra charge over the sum mentioned in this contract and owner shall pay for the same weekly as such additional work, alteration or deviation progresses. Final inspections will not be scheduled until invoice is paid in full.

Work Guaranteed for 10 years

Contractor: Hank Olocki

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. In the event that it becomes necessary to institute suit or to employ an attorney to collect any payment or payments due the undersigned for labor or materials furnished under this agreement or any modification thereof, then you shall be liable to the undersigned for court costs and attorney's fees.

Authorized Signature _____

ROOF ROOFING



COMMERCIAL • RESIDENTIAL
All Types of Roofing, Repairs & Gutters

3 Gopher Flat Rd #1780
Sutter Creek, CA 95685
Phone: 209-296-6124
408-265-9270
Fax: 209-296-6124

admin@roofroofingsanjose.com
www.roofroofingsanjose.com

California License #687568

Date: 1/23/2023

Contact:

Proposal for Property:

Alayna

22900 Canyon Ave

209-245-6723

River Pines, Ca

REF: 2 and 3

alanier@riverpinespd.org

95669

Proposal

Roof Installation:

- Install a new 30 Year comp shingle roofing system over the existing roof
- Install a synthetic felt.
- Install vents if needed
- Install a metal nosing around the perimeter of roof
- Paint flashings to match the roof
- Replace approx. 22 feet of eve plywood, and face board- prime only

Additional Costs:

- Any Additional Dry rot wood replacement, if needed, will cost an additional \$80.00 an hour per man plus lumber. All new wood is to be primed only.

PRICE:

- 30 Year Comp shingle Roofing System: \$ 6,600.00 plus any additional costs.

Price is valid for 30 days

10% due at signing of contract

40% due at start of job

Balance upon completion

The Entire amount of contract to be paid within 1 day after completion. Any addition, alteration or deviation from the above specification will become an extra charge over the sum mentioned in this contract and owner shall pay for the same weekly as such additional work, alteration or deviation progresses. Final inspections will not be scheduled until invoice is paid in full.

Work Guaranteed for 10 years

Contractor: Hank Olocki

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. In the event that it becomes necessary to institute suit or to employ an attorney to collect any payment or payments due the undersigned for labor or materials furnished under this agreement or any modification thereof, then you shall be liable to the undersigned for court costs and attorney's fees.

Authorized Signature _____



River Pines Public Utility District



22900 Canyon Ave. • P.O. Box 70 • River Pines, CA 95675

(209) 245-6723 • (209) 245-5710 FAX

rppud@rppud.org

SUBJECT: Emmigrant Sewer Road & Culvert

DATE: February 15, 2023

Meeting: Regular

Attachment: Yes

Item: 9e

INFORMATION: During the big storms Emmigrant road was damaged and parts washed away making it more difficult to pass on and exposing water/sewer lines.

Also, debris washed down the river and large tree branches and debris which need to be removed. These debris have clogged the culverts as well. Also, the road over the river needs to be raised so that the district (AWA) has access at all times.

When the river floods, AWA cannot cross the river to service the sewer ponds. The state, in 2022, has directed the district to make sure there is access to the sewer ponds at all times. Should something major occur, the district could be liable for large fines and penalties.

There is an access road through a residents property that could be used if this resident would give the district access. Rocky Raymond expressed to me that with the current fire break work being done that his road was being cleared. If this is the case, then now would be the time to for the district to approach this resident for access. (Food for thought – the debris that has covered this access road for many years, will eventually grow back. Should the district take responsibility to keep this road clear as part of the agreement with the resident?).

I instructed Alean, the Office Manager, to collect a minimum of three bids from three different companies for repairs.

RECOMMENDATION: To repair the road, with added ditches which will negate the road from washing out to the extent that keeps occurring. Also, remove all debris from the river culvert and surrounding area.

If the board does not wish to raise the road at this time, then we should try and get an agreement with the resident off of Emmigrant for emergency access.

BOARD ACTION: To what extent does the board want to instruct the GM to make repairs? GM has the agreement which holds all six property owners accountable for the repairs. Does the board wish for the GM to carry out the repairs approved by the board and bill each property

owner OR send the approved bid to each property owner and direct them to send their portion of the cost to the district BEFORE we begin the repairs?



Shenandoah Excavating
PO Box 71
Fiddletown CA, 95629
CA # 864912

January 17, 2023

Bid proposal is for the storm damage repair around culverts and roadway in culvert repair area.

Bid to include:

- Move in Mini excavator to clean out debris in front of pipe
- Remove gravel in front of pipes so water can freely flow
- Install 3 qty x 12 ton of rip rap around culvert pipe
- Install 2 qty x 24 ton 1 ½ drain rock and 2 qty x 24 ton ¾ baserock to rebuild road and compact (approx 15 ft wide by 60 ft long of roadway)

Estimated Bid Total
\$9,800.00

Exclusions: Does not include permits, fees, surveying, engineering, erosion control, compaction tests.



Shenandoah Excavating
PO Box 71
Fiddletown CA, 95629
CA # 864912

January 17, 2023

Bid proposal is for damaged roadway headed towards the sewer pond.

Bid to include:

Repair of the road headed towards the sewer pond to make it usable and compact - approx 100 ton of base rock.

Estimated Bid Total
\$5,400.00

Exclusions: Does not include permits, fees, surveying, engineering, erosion control, compaction tests.



Shenandoah Excavating
PO Box 71
Fiddletown CA, 95629
CA # 864912

January 17, 2023

Bid proposal is for damaged roadway headed towards the sewer pond.

Bid to include:

Repair and clean ditches along roadway headed towards the sewer pond, clean up along roadway and compact -(this will need to be done in the spring as the soil will need to dry to be manageable) Install Approximately 200 tons of base rock.

Estimated Bid Total
\$11,200.00

Exclusions: Does not include permits, fees, surveying, engineering, erosion control, compaction tests.

~~Proposal~~

**Rob Cowan
Construction, Inc.**

(209) 245-4509
LIC. NO. 577122

12650 C SHENANDOAH RD.
PLYMOUTH, CA 95669



PROPOSAL SUBMITTED TO <u>River Pines P.U.D.</u>		PHONE	DATE <u>1/23/23</u>
STREET		JOB NAME	
CITY STATE AND ZIP CODE		JOB LOCATION <u>Emigrant Trail Crossing</u>	
ARCHITECT	DATE OF PLANS	JOB PHONE	

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

Emigrant Trail Crossing

Muck out both sides of crossing to restore flow

Thru culverts

Dispose of debris - logs, branches etc.

Place 10 wheel load of Rip Rap on upstream face

Grade Road, Crossing to intersection, and

Add 1 trailer load, 24 tons, to Road

All Rock, equipment time, move in of equip

And haul off of debris included

The Proposer hereby to furnish material and labor - complete in accordance with above specifications for the sum of Twelve thousand dollars dollars (\$ 12,000.00)

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by workman's Compensation insurance.

Authorized Signature Robert J. Cowan

Note: this proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A finance charge of 2% per month will be charged on balances after 30 days. Annual percentage rate of 24%

Signature: _____ Date: _____

Campbell Construction General Engineering Inc.

175 Sutter Hill Road
Sutter Creek, CA 95685

Date	Estimate #
1/19/2023	113

Name / Address
River Pines P.U.D. CULVERT CLEANING

E-mail	
campbellconstructiongeneng@gmail.com	
Phone #	(209) 267-5998

P.O. No.	Project
	Culvert Cleaning

Item	Description	Qty	Rate	U/M	Total
Construction Ser...	BOBTAIL TRUCK PER HOUR	4	140.00		560.00
Construction Ser...	MOBILIZATION	3	150.00		450.00
Construction Ser...	MINI EX(35G LONG ARM OR 60G)	8	57.00		456.00
Construction Ser...	OPERATOR	8	113.89		911.12
Construction Ser...	DEBRIS DISPOSAL DUMP FEES	1	175.00		175.00
Construction Ser...	PRICE INCLUDES: DEBRIS REMOVAL & CLEAN UP OF INLET & OUTLET OF CULVERT		0.00		0.00
	Sales Tax		7.75%		0.00

Total	\$2,552.12
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Signature _____

2017-2018 Budget

2017-2018 Budget

2017-2018 Budget

2017-2018 Budget

2017-2018 Budget

2017-2018 Budget

2017-2018 Budget

2017-2018 Budget

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2017-2018 Budget



River Pines Public Utility District



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(209) 245-6723 • (209) 245-5710 FAX

rppud@rppud.org

SUBJECT: Trees Planted at Town Center

DATE: February 15, 2023

Meeting: Regular

Attachment: No

Item: 9f

INFORMATION: I was notified by a town resident that there were a line of trees planted at the town center. This resident is very concerned that they will be a huge problem as they mature and has asked that they be removed.

These trees were planted, I am assuming, by another town resident. They did not have permission to plant these trees.

RECOMMENDATION: Because this is district property, I think the district should remove these trees.

BOARD ACTION: The Board needs to determine if these trees should be removed, and if so by who and how.



River Pines Public Utility District



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rppud@rppud.org

SUBJECT: Board Stipends

DATE: February 15, 2023

Meeting: Regular

Attachment: No

Item: 9g

INFORMATION: The district was notified by CalPERS that the board members should be receiving W-2's because they give direction to the GM on how to proceed with his/her job.

I (GM) reached out to the district's attorney for legal advice on the above subject. After thorough investigation and speaking with CalPERS, it has come to the determination that district board members should be receiving W-2's.

In the past, they not issued W-2's at the direction of the district's CPA.

RECOMMENDATION: The attorney has recommended that the district file amended W-2's and pay what is owed and any penalties that may be imposed. Going forward, the district needs to issue W-2's by January 31st of the following year (governments legal date for all tax items to be issued).

BOARD ACTION: To approve the issuance of W-2's to all board members going forward and have district's CPA file amended W-2's to all past board members.