

# RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Avenue, P.O. Box 70, River Pines, CA. 95675  
(209) 245-6723 Tel (209) 245-5710 Fax

[www.rppud.org](http://www.rppud.org)

## REGULAR AGENDA

**Wednesday, July 19, 2023 - 6:00 P.M.**

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. AGENDA:** Approval of agenda for this date; all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)

**5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board now upon any subject within the jurisdiction of the Board; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a **three (3) minute limit per topic**.

**6. MINUTES: Discussion / Approval.**

a. June 21, 2023 Regular Meeting.

**7. CONSENT ITEMS:**

a. Monthly Financial Statements – Period Ending June 30, 2023.

b. Expenditure Report – Submitted Check Approval through June 30, 2023.

**8. MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring Action will be placed on and upcoming agenda for consideration.

a. Monthly Operations Report - Period Ending June 30, 2023.

b. Monthly General Manager Report - Period Ending June 30, 2023

**9. BOARD MATTERS:** Discussion / Action / Direction to Staff.

a. ARPA Funds – Discuss Potential Project Funding. Discussion/Action

b. Bid Quotes for Window Replacement. Discussion/Action

c. River Pines Murals Update. Discussion/Action

d. Resolution for Surplus Tables and Chairs. Discussion/Action

e. Well 6R Measuring Device. Discussion/Action

f. Design RPPUD Logo. Discussion/Action

**10. BOARD OF DIRECTORS COMMENTS/REPORTS:** Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.

**11. COMMITTEE COMMENTS/REPORTS:** Continued Item.

None

**12. FUTURE AGENDA TOPICS:** This is an opportunity for Board Members and District Staff to request matters to be placed on upcoming agendas.

**13. ADJOURNMENT** – The next Regular Meeting – August 16, 2023 at 6:00 p.m.

\* \* \* \*

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**REGULAR MINUTES**

**Wednesday, June 21, 2023**

**ACTION MINUTES**

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**1. CALL TO ORDER:** The meeting was called to order by Chairman Raymond at 6:00 p.m.

**2. ROLL CALL: Via Phone**

- Director John Chapman
- Director Karla Christensen
- Director Anita Ebbinghausen
- Director Roscoe Raymond
- Director Eric Rewitzer

- Candi Bingham, General Manager -Via Phone
- Leslie Garrett, Office Manager
- Gisele Wurzbarger, Board Clerk – Via Phone

**3. PLEDGE OF ALLEGIANCE:** Chairman Raymond led the Pledge of Allegiance.

**4. AGENDA:**

**Motion by Board Member Chapman, seconded by Board Member Christensen, and carried by a 5 to 0 vote to approve the Regular Agenda dated June 23, 2023, as submitted.**

- AYES:** Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

**5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

None

**6. MINUTES: Discussion / Approval.**

a. May 17, 2023, Regular Meeting.

**Motion by Chairman Raymond, seconded by Board Member Ebbinghausen, and carried by a 5 to 0 vote to approve the Minutes dated May 17, 2023 as amended. Motion passed by the following vote:**

- AYES:** Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

**7. CONSENT ITEMS:**

- a. Monthly Financial Statements - Period Ending May 31, 2023.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

- b. Expenditure Report - Submitted Check Approval through May 31, 2022.

Chairman Raymond closed the public discussion.

**Motion by Board Member Chapman, seconded by Vice-Chairman Rewitzer and carried by a 5 to 0 vote to approve the Monthly Financial Statements and Expenditure Report - Period Ending May 31, 2023. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**8. MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring action will be placed on an upcoming agenda for consideration.

- a. Monthly Operations Report.

**May 1 thru May 31, 2023 Water Production/Sold Information:**

Well 2 - 426,300 gallons      Total Produced - 1,431,840 gallons  
Well 3R - 710,900 gallons      Total Sold – 628,710 gallons  
Well 6R - 294,640 gallons      Unaccounted Loss – 56%  
Staff Hours: Water 73 hours

**May 1 thru May 31, 2023 Wastewater Production:**

Influent flow: 984,200 gallons      Effluent Discharged: 1,535,100 gallons  
Staff Hours: Wastewater 53.5.5 hours

- b. Monthly General Manager Report – Period Ending May/June 2023.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham reported that ARPA – Amador Board of Supervisors approved \$101,188 for River Pines for sewer projects and suggested placing this item on the next agenda to discuss additional projects that would benefit from this funding. She stated she would direct staff to request bid quotes for the windows replacement.

**9. BOARD MATTERS: Discussion/Action.**

- a. **Authorization for Welcome Signage in the District.** Discussion/Action

Chairman Raymond stated Nell Raymond was present to provide information on the Welcome Signage in the District.

Ms. Raymond reported on the two locations designated on the provided map and the sign design.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

After considerable discussion the following motion was made.

**Motion by Board Member Chapman, seconded by Board Member Christensen, and carried by a 5 to 0 vote to Approve only One Sign Location and Designated Placement at the Slow Sand Filter Location. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**b. Install Air Monitor at Grinder Box. Discussion/Action**  
General Manager Bingham stated nothing had been submitted on this item.

Chairman Raymond stated Amador County Air Pollution Control District has requested the District approve their request to install an Air Monitor at the Grinder Box. He stated the monitor was a small antenna and was at no cost to the District.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

After considerable discussion the following motion was made.

**Motion by Board Member Ebbinghausen, seconded by Board Member Christensen, and carried by a 4 to 1 vote to Approve Amador County Air Pollution Control District request to install an Air Monitor at the Grinder Box. Motion passed by the following vote:**

**AYES: Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: Chapman**  
**ABSTAIN: None**  
**ABSENT: None**

**c. River Pines Murals Update. Discussion/Action**  
General Manager Bingham stated nothing had been submitted on this item.

Vice Chairman Rewitzer reported he was looking into funding and getting the community involved in this project.

Chairman Raymond commended Vice Chairman Rewitzer on giving a tour of our community to individuals from the State and Amador County.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken. This item will be taken off the Agenda until additional information is available.

**d. Resolution for Surplus Tables and Chairs. Discussion/Action**

General Manager Bingham stated nothing had been submitted on this item. She noted the Resolution was not prepared because she needed additional wording for the Resolution. The Resolution needs to state whether these surplus items will be a donation and/or be disposed of. The Board also needs to determine which items will be donated and which items will be disposed of.

Board Member Chapman volunteered to haul the items to be disposed of. General Manager Bingham requested that he provide staff with an invoice to reimburse him for the dumping fees.

General Manager Bingham stated she would order the new tables for delivery in the next few weeks.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken. This item was continued to the next agenda.

**e. Townhall and Record Storage Vents Missing. Discussion/Action**

General Manager Bingham stated nothing had been submitted on this item.

Chairman Raymond stated Office Manager Garrett notified him that someone had kicked in the vent. He stated he will place a 12 x 12 piece of plywood over the hole.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken.

**f. Well 6R – Measuring Device. Discussion/Action.**

General Manager Bingham stated nothing had been submitted on this item. She stated the measuring device is necessary to assist staff in the preparation of the monthly report submitted to the State. She stated Amador Water Agency was supposed to provide an estimate for the Measuring Device however it was not received for this meeting.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken. This item was continued to the next agenda.

**10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.**

a. Capital Improvements and general repairs necessary at the District. Continued Item.

The Board discuss RPPUD Property Maintenance and Design for the RPPUD Logo. These items will be placed on the next agenda.

**11. COMMITTEE COMMENTS/REPORTS: Continued Item.**

None.

**12. FUTURE AGENDA TOPICS:**

1. Authorization for Welcome Signage in the District.
2. ARPA Funds – Discuss Potential Project Funding.
3. Bid Quotes for Window Replacement.

4. River Pines Murals Update.
5. Resolution for surplus tables and chairs.
6. Well 6R Measuring Device.
7. RPPUD Property Maintenance.
8. Design RPPUD Logo,

**ADJOURNMENT:** The meeting adjourned at 7:00 p.m. to the scheduled meeting on July 19, 2023.

DRAFT

**River Pines Public Utility District**  
**Profit & Loss by Class**  
 June 2023



|  | Sewer     | Water     | TOTAL     |
|--|-----------|-----------|-----------|
| <b>Ordinary Income/Expense</b>           |           |           |           |
| <b>Income</b>                            |           |           |           |
| <b>Base Fee Income</b>                   |           |           |           |
| Maintenance Fees                         | 260.00    | 260.00    | 520.00    |
| Sewer                                    | 16,429.25 | 0.00      | 16,429.25 |
| Voluntary Lock-Off                       | 87.50     | 87.50     | 175.00    |
| Water                                    | 0.00      | 12,860.94 | 12,860.94 |
| <b>Total Base Fee Income</b>             | 16,776.75 | 13,208.44 | 29,985.19 |
| Town Hall Rental                         | 20.00     | 20.00     | 40.00     |
| <b>Variable Income</b>                   |           |           |           |
| Door Hanger Fee                          | 0.00      | 110.00    | 110.00    |
| Late Fees                                | 460.07    | 466.83    | 926.90    |
| Reconnection Fee                         | 0.00      | 180.00    | 180.00    |
| Service Connection Fee                   | 164.30    | 164.45    | 328.75    |
| Water - Usage                            | 0.00      | 5,261.97  | 5,261.97  |
| <b>Total Variable Income</b>             | 624.37    | 6,183.25  | 6,807.62  |
| <b>Total Income</b>                      | 17,421.12 | 19,411.69 | 36,832.81 |
| <b>Gross Profit</b>                      | 17,421.12 | 19,411.69 | 36,832.81 |
| <b>Expense</b>                           |           |           |           |
| <b>Board Members</b>                     |           |           |           |
| Salary                                   | 187.50    | 187.50    | 375.00    |
| <b>Total Board Members</b>               | 187.50    | 187.50    | 375.00    |
| <b>Contracted Expenses</b>               |           |           |           |
| Manager                                  | 2,107.34  | 2,107.34  | 4,214.68  |
| <b>Total Contracted Expenses</b>         | 2,107.34  | 2,107.34  | 4,214.68  |
| <b>Payroll</b>                           |           |           |           |
| Employee                                 | 932.00    | 932.02    | 1,864.02  |
| Taxes                                    | 43.67     | 43.67     | 87.34     |
| <b>Total Payroll</b>                     | 975.67    | 975.69    | 1,951.36  |
| <b>Sewer Expenses</b>                    |           |           |           |
| Electricity - Sewer                      | 3,598.81  | 0.00      | 3,598.81  |
| Permit/Fees                              | 205.92    | 0.00      | 205.92    |
| SCADA Service                            | 700.00    | 0.00      | 700.00    |
| Sewer - Parts/Supplies                   | 1,022.66  | 0.00      | 1,022.66  |
| Telephone - Sewer                        | 44.35     | 0.00      | 44.35     |
| Testing - Sewer                          | 202.00    | 0.00      | 202.00    |
| <b>Total Sewer Expenses</b>              | 5,773.74  | 0.00      | 5,773.74  |
| <b>Water/Distribution Expenses</b>       |           |           |           |
| Electricity - Water                      | 0.00      | 3,384.58  | 3,384.58  |
| Permit Fees                              | 0.00      | 626.67    | 626.67    |
| Repair/Maintenance                       | 0.00      | 2,875.00  | 2,875.00  |
| SCADA Service                            | 0.00      | 300.00    | 300.00    |
| Telephone - Water                        | 0.00      | 334.50    | 334.50    |
| Water Testing                            | 0.00      | 462.00    | 462.00    |
| <b>Total Water/Distribution Expenses</b> | 0.00      | 7,982.75  | 7,982.75  |
| <b>63300 - Insurance Expense</b>         |           |           |           |
| Insurance - Property/Liability           | 1,524.00  | 1,524.00  | 3,048.00  |
| <b>Total 63300 - Insurance Expense</b>   | 1,524.00  | 1,524.00  | 3,048.00  |
| <b>64900 - Office Expenses</b>           |           |           |           |
| Equipment                                | 104.50    | 104.50    | 209.00    |
| Postage/Shipping                         | 63.00     | 63.00     | 126.00    |
| Software                                 | 423.98    | 424.00    | 847.98    |

**River Pines Public Utility District**  
**Profit & Loss by Class**  
June 2023

|                                      | <u>Sewer</u>     | <u>Water</u>     | <u>TOTAL</u>     |
|--------------------------------------|------------------|------------------|------------------|
| Supplies                             | 152.24           | 152.24           | 304.48           |
| Website Service                      | 25.00            | 25.00            | 50.00            |
| <b>Total 64900 · Office Expenses</b> | <b>768.72</b>    | <b>768.74</b>    | <b>1,537.46</b>  |
| <b>68600 · Utilities</b>             |                  |                  |                  |
| Disposal                             | 60.49            | 60.49            | 120.98           |
| Electricity - Office                 | 0.00             | 48.68            | 48.68            |
| Electricity - Town Hall              | 48.67            | 0.00             | 48.67            |
| Electricity - Street Lights          | 179.05           | 179.05           | 358.10           |
| 68100 · Telephone - Office           | 29.08            | 29.09            | 58.17            |
| <b>Total 68600 · Utilities</b>       | <b>317.29</b>    | <b>317.31</b>    | <b>634.60</b>    |
| <b>Total Expense</b>                 | <b>11,654.26</b> | <b>13,863.33</b> | <b>25,517.59</b> |
| <b>Net Ordinary Income</b>           | <b>5,766.86</b>  | <b>5,548.36</b>  | <b>11,315.22</b> |
| <b>Other Income/Expense</b>          |                  |                  |                  |
| Other Income                         |                  |                  |                  |
| Wireless Site Lease                  | 250.00           | 250.00           | 500.00           |
| <b>Total Other Income</b>            | <b>250.00</b>    | <b>250.00</b>    | <b>500.00</b>    |
| <b>Net Other Income</b>              | <b>250.00</b>    | <b>250.00</b>    | <b>500.00</b>    |
| <b>Net Income</b>                    | <b>6,016.86</b>  | <b>5,798.36</b>  | <b>11,815.22</b> |



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**River Pines Public Utility District**  
**Account QuickReport-Board Meetings**  
As of June 30, 2023

| Type                      | Num   | Date       | Name                         | Memo                             | Amount    |
|---------------------------|-------|------------|------------------------------|----------------------------------|-----------|
| <b>Bank Accounts</b>      |       |            |                              |                                  |           |
| <b>El Dorado Checking</b> |       |            |                              |                                  |           |
| Deposit                   |       | 06/01/2023 |                              | Deposit                          | 674.18    |
| Check                     | debit | 06/01/2023 | Candi Bingham                | GM Salary                        | -2,107.34 |
| Check                     | debit | 06/01/2023 | Aeration Industries Inter... | Sewer - supplemental parts       | -1,022.66 |
| Deposit                   |       | 06/01/2023 |                              | Deposit                          | 415.09    |
| Check                     | debit | 06/02/2023 | Google Services              | District Email                   | -54.00    |
| Check                     | debit | 06/02/2023 | GetStreamline                | Website                          | -50.00    |
| Deposit                   |       | 06/02/2023 |                              | Deposit                          | 231.46    |
| Check                     | debit | 06/02/2023 | Amazon                       | Office Supplies                  | -78.24    |
| Deposit                   |       | 06/05/2023 |                              | Deposit                          | 749.44    |
| Check                     | debit | 06/06/2023 | Adobe PDF                    |                                  | -19.99    |
| Check                     | debit | 06/06/2023 | Aces Waste Services, Inc.    | Garbage                          | -120.98   |
| Deposit                   |       | 06/06/2023 |                              | Deposit                          | 1,044.04  |
| Deposit                   |       | 06/06/2023 |                              | Deposit                          | 701.80    |
| Check                     | debit | 06/07/2023 | RJPro                        | Computer Service                 | -209.00   |
| Deposit                   |       | 06/08/2023 |                              | Deposit                          | 3,499.93  |
| Deposit                   |       | 06/08/2023 |                              | Deposit                          | 945.82    |
| Deposit                   |       | 06/08/2023 |                              | Deposit                          | 324.56    |
| Check                     | debit | 06/09/2023 | Tax Impound                  |                                  | -87.34    |
| Check                     | debit | 06/09/2023 | McAfee Software              | Security                         | -149.99   |
| Deposit                   |       | 06/09/2023 |                              | Deposit                          | 141.88    |
| Deposit                   |       | 06/10/2023 |                              | Deposit                          | 2,331.32  |
| Deposit                   |       | 06/12/2023 |                              | Deposit                          | 311.09    |
| Check                     | debit | 06/13/2023 | Intuit                       | Billing Software                 | -799.00   |
| Check                     | debit | 06/13/2023 | USPS                         | Postage                          | -126.00   |
| Check                     | debit | 06/13/2023 | PG&E - Sewer                 | 8721806002-5                     | -3,598.81 |
| Check                     | debit | 06/13/2023 | PG&E - Water 2               | 2458584137-2                     | -1,349.13 |
| Check                     | debit | 06/13/2023 | PG&E - Water                 | 3357284549-4                     | -2,035.45 |
| Check                     | debit | 06/13/2023 | PG&E - Office/Town Hall      | 6898952032-2                     | -97.35    |
| Check                     | debit | 06/13/2023 | PG&E - Street Lights         | 7368064062-7                     | -358.10   |
| Deposit                   |       | 06/13/2023 |                              | Deposit                          | 165.00    |
| Deposit                   |       | 06/13/2023 |                              | Deposit                          | 525.53    |
| Check                     | debit | 06/14/2023 | Leslie Garrett               | Employee - Payroll               | -959.15   |
| Deposit                   |       | 06/15/2023 |                              | Deposit                          | 6,441.54  |
| Check                     | debit | 06/15/2023 | AT&T - Sewer                 | 209 245-3984 701 9               | -44.35    |
| Check                     | debit | 06/15/2023 | AT&T - Water                 | 209 245-4011 722 0               | -334.50   |
| Deposit                   |       | 06/15/2023 |                              | Deposit                          | 758.50    |
| Deposit                   |       | 06/15/2023 |                              | Deposit                          | 465.78    |
| Check                     | debit | 06/15/2023 | Candi Bingham                | GM Salary                        | -2,107.34 |
| Deposit                   |       | 06/15/2023 |                              | Deposit                          | 200.00    |
| Deposit                   |       | 06/16/2023 |                              | Deposit                          | 1,000.45  |
| Bill Pmt -Ch...           | 14134 | 06/20/2023 | Amador Air District          | Generator Permit - Well 2/3R ... | -205.92   |
| Bill Pmt -Ch...           | 14135 | 06/20/2023 | Anita Ebbringhausen          | Wage - June 2023                 | -75.00    |
| Bill Pmt -Ch...           | 14136 | 06/20/2023 | Brent Stewart, P.E.          | Alarm Monitoring                 | -1,000.00 |
| Bill Pmt -Ch...           | 14137 | 06/20/2023 | California Bank & Trust      | 1030264749                       | -890.00   |
| Bill Pmt -Ch...           | 14138 | 06/20/2023 | california Laboratory Ser... | Testing                          | -664.00   |
| Bill Pmt -Ch...           | 14139 | 06/20/2023 | Database Systems Corp.       |                                  | -25.00    |
| Bill Pmt -Ch...           | 14140 | 06/20/2023 | Eric Rewitzer                | Wage - June 2023                 | -75.00    |
| Bill Pmt -Ch...           | 14141 | 06/20/2023 | Inland Potable Services,...  | Jaybird Tank Inspection          | -2,875.00 |
| Bill Pmt -Ch...           | 14142 | 06/20/2023 | John Chapman                 | Wage - June 2023                 | -75.00    |
| Bill Pmt -Ch...           | 14143 | 06/20/2023 | Karla Christensen            | Wage - June 2023                 | -75.00    |
| Bill Pmt -Ch...           | 14149 | 06/20/2023 | Leavitt United Insurance...  | Liability Insurance - 23/24      | -3,048.00 |
| Bill Pmt -Ch...           | 14145 | 06/20/2023 | Rocky Raymond                | Wage - June 2023                 | -75.00    |
| Bill Pmt -Ch...           | 14150 | 06/20/2023 | Staples                      | Ink Cartridges - Office          | -226.24   |
| Deposit                   |       | 06/20/2023 |                              | Deposit                          | 184.73    |
| Deposit                   |       | 06/20/2023 |                              | Deposit                          | 713.88    |
| Deposit                   |       | 06/20/2023 |                              | Deposit                          | 301.27    |
| Deposit                   |       | 06/20/2023 |                              | Deposit                          | 468.32    |
| Deposit                   |       | 06/20/2023 |                              | Deposit                          | 10,631.05 |
| Deposit                   |       | 06/21/2023 |                              | Deposit                          | 1,137.17  |
| Deposit                   |       | 06/21/2023 |                              | Deposit                          | 1,104.98  |
| Check                     | debit | 06/22/2023 | State Water Resources ...    |                                  | -626.67   |
| Deposit                   |       | 06/22/2023 |                              | Deposit                          | 1,463.64  |
| Deposit                   |       | 06/23/2023 |                              | Deposit                          | 2,445.60  |
| Check                     | debit | 06/27/2023 | RingCentral                  | Office Phone                     | -58.17    |
| Check                     | debit | 06/27/2023 | Leslie Garrett               | Employee Pay                     | -904.87   |
| Deposit                   |       | 06/27/2023 |                              | Deposit                          | 429.59    |

**River Pines Public Utility District**  
**Account QuickReport-Board Meetings**  
As of June 30, 2023

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| Type                     | Num | Date       | Name | Memo    | Amount           |
|--------------------------|-----|------------|------|---------|------------------|
| Deposit                  |     | 06/27/2023 |      | Deposit | 696.76           |
| Deposit                  |     | 06/27/2023 |      | Deposit | 180.16           |
| Deposit                  |     | 06/28/2023 |      | Deposit | 163.13           |
| Deposit                  |     | 06/29/2023 |      | Deposit | 1,248.69         |
| Total El Dorado Checking |     |            |      |         | 15,488.79        |
| Total Bank Accounts      |     |            |      |         | 15,488.79        |
| <b>TOTAL</b>             |     |            |      |         | <b>15,488.79</b> |

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## **River Pines Department Report**

June 2023

### **Water Production/Sold**

|          |                 |                   |                   |
|----------|-----------------|-------------------|-------------------|
| Well 2:  | 426,300 gallons | Total Produced:   | 1,431,840 gallons |
| Well 3R: | 710,900 gallons | Total Sold:       | 836,824 gallons   |
| Well 6R: | 294,640 gallons | Unaccounted Loss: | 42%               |

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### **Regulatory Compliance Specialist**

- Submitted monthly water report.
- Submitted monthly wastewater reports and no spill report for CIWQS.

### **Wastewater**

- Influent flow 1,186,300 gallons. Effluent Discharged 2,066,600 gallons.
- Monitor collection system and jetted as needed

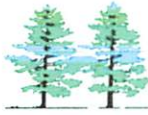
### **Water Treatment / Distribution**

- Routine operation, maintenance and sampling
- Found chlorine leak on the injection line at 6R. Replaced the injector.
- Replaced The colorimeter and tubing on CL17 chlorine analyzer at 6R
- Staff recommends installing a transducer connected to SCADA to meet new drought reporting requirements.

Staff Hours: 81.75 Water hrs. 68.5 Wastewater hrs.

**Prepared by:** Operations Department Staff

**Reviewed by:** Rick Ferriera, Operations and Engineering Manager



# RIVER PINES PUBLIC UTILITY DISTRICT

22900 Canyon Ave., PO BOX 70, River Pines, CA 95675  
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org



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## AGENDA ITEM ~~7~~ 8b

### GENERAL MANAGER'S REPORT

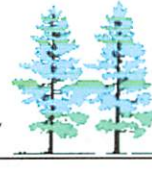
**For the Month of June/July 2023**

1. **GENERATOR** – registered Slate Creek generator with the county. Fees to be paid this month.
2. **FEMA** – finishing the last of the paperwork for the projects. Asked Leslie to redo the estimate for Emigrant to include the ditching.
3. **ARPA FUNDS** – \$101,188 – balance \$67,461.15. Purchased sewer pond aerators/mixers and grinder replacement motors.
4. **QuickBooks** – we can longer purchase the QuickBooks software and use it until we wish to update it. We must now pay an annual fee of \$799 to have access to this software. I phoned Intuit and was able to get them to give us a discount of \$200, which was refunded into the district's account. QuickBooks is the district's software for the customer billing and financial reports.
5. **ATT** – after three attempts to contact ATT, our phone bill for sewer was finally reduced from \$284 to \$44.35 a month; however, the bill for the water account increased to \$334.50 from \$284. Another phone call to ATT will need to be made to have this account reduced to the same as the sewer. These phone lines are used for the SCADA system (alarms).
6. **CV-SALT** – we received the renewal from Central Valley Waterboard for this new program that was implemented by the state in 2022. This is the Wide Salt & Nitrate control program. The renewal fee paid was \$383.45.
7. **NET INCOME** – the reason for the large net income on June's profit and loss is due to the fact that no Amador Water Agency invoice was paid in June.
8. **LOW INCOME HOUSEHOLD WATER ASSIST PROGRAM** – there were four customers in the district that applied and received funding toward their account balances which avoided their water from being shut off. The amount the district received was \$2,980.60. This program has come to an end, as funding has been depleted.

1. Bank Deposits – myself and office staff
2. Monthly Billing & Monthly Late Notices
3. Monthly 48 Hour Notices
4. Agenda & Packets
5. Monitor Office Staff



## RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave. • P.O. Box 70 • River Pines, CA 95675

(209) 245-6723 • (209) 245-5710 FAX

rppud@rppud.org

SUBJECT: ARPA Funds

DATE: July 19, 2023

Meeting: Regular

Attachment: No

Item: 9a

**INFORMATION:** following the June board meeting, I reached out to the county to confirm the use of the ARPA Funds. These funds are to be used for sewer/water equipment and or repairs.

The sewer ponds are in dire need of new aerators/mixers. The cost for one aerator is \$14,271.00 plus tax and shipping. The pond needs six (6) of these totaling \$85,626 without tax and shipping cost. I have currently placed an order for three (3).

I have also purchased a backup motor for the grinders. Our spare was installed two months ago when one of the grinder motors failed. This cost was \$4,271.91.

The district also needs to purchase a transducer for Well 6R. A transducer is a measuring device that goes down in the well to measure the levels. Well 6R has never had a measuring device. The state is now requiring districts to report their well water levels monthly. It is imperative that the district purchase a transducer and pay for the installation etc., which will require the pump to be pulled from the well.

Amador Water Agency is working on getting me an estimate for the cost of pulling the pump and the transducer.

**RECOMMENDATION:** considering the cost of the aerators and motors, I think it would be good to play it safe and hold off ordering any more equipment/supplies until we get the cost of the transducer. If we do not get a measuring device into the well, there is a good chance that the state could penalize us for not giving measurements on our monthly reports.



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SUBJECT: Town Hall Windows

DATE: July 19, 2023

Meeting: Regular

Attachment: No

Item: 9b

**INFORMATION:** the Community Center is in dire needs of new windows. There are cracked windows, broken windows, bullet hole windows and a window that does not fit correctly.

The ARPA funds are not to be delegated for the community center.

**RECOMMENDATION:** depending on cost, the district should start replacing a couple of windows at a time, perhaps lower room and then move to the main room and do one side and then the other and pay for the windows directly.