

REGULAR MEETING
Wednesday, June 10, 2015
6:30 P.M.

1. **CALL TO ORDER:** The meeting was called to order by Chairman Landgraf at 6:30 p.m.
2. **Roll Call:** All present at Roll Call.

Director Cathy Landgraf
Director Michael Gardner
Director Rene' Walden-Qualls
Director Kristin DeKay

Candi Bingham, General Manager
Greg Guina, Plant Operator

ABSENT:

None

3. **PLEDGE OF ALLEGIANCE:** Chairman Landgraf led the Pledge of Allegiance to the Flag of the United States of America.
4. **AGENDA:** Approval of agenda for this date. Motion passed with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls, DeKay

NOES: None

ABSENT: None

ABSTAIN: None

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**
August Gonzoga asked if the District could contact California State Water Board Resources for a waiver to the District for the 25% mandatory water reduction.
6. **MINUTES:** Discussion and approval.
A. May 13, 2015 Regular meeting

Motion by Director Gardner, seconded by Director Walden-Qualls and carried by a 4 to 0 vote to approve the minutes for May 13, 2015 Regular Meeting. Motion passed with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls, DeKay

NOES: None

ABSENT: None

ABSTAIN: None

7. **EXPENDITURE REPORT:** Discussion and approval. Submitted Check approval for June 3, 2015.

Motion by Director Gardner, seconded by Director Walden-Qualls and carried by a 4 to 0 vote to approve the Expenditure Report for June 3, 2015. Motion passed with the following vote:

AYES:	Landgraf, Gardner, Walden-Qualls, DeKay
NOES:	None
ABSENT:	None
ABSTAIN:	None

8. MONTHLY OPERATIONS REPORT: Discussion and Possible Action.

A. Monthly Operations Report. Discussion only, no formal action will be taken. Any Matter requiring action will be placed on an upcoming agenda for consideration.

Plant Operator Guina reported on the following items:

- Completed monthly report for California Department of Health
- Monthly meter reads with a board member to get meter locations
- Completed paperwork for Well 3R and all of Title 22 testing. Well testing for Well 2 will begin on 6/4/2015 to verify performance. Well 6R has been shut down prior to testing, which allowed for tanks to be drawn down for 72 hour well test for Well 2 without the waste of water.
- Three major leaks detected and repaired. Two of them with new piping.
- Inspector from California Department of Health inspected Well 3R & Well 2.

B. **Monthly Office Staff report.** Discussion only, no formal action will be taken. Any matter requiring action will be placed on an upcoming Agenda for consideration.

General Manager Bingham reported on the following items:

- Graffiti reported on park equipment – phoned parks and recreation for removal
- Director DeKay rode with Greg to log meter locations
- Audit Update – Audit Completed
- Discovered that the District for the past couple years has been double compensating for Friday on-call coverage – Compensation was given to Plant Operator & Amador Water
- Requested copy of Police Report for Firehouse door incident

9. BOARD MATTERS: All items: Discussion/Possible Action & Direction to Staff.

A. Closed session briefing. Discussion and Possible Action.

Chairman Landgraf reported that Closed Meeting was in regards to contract negotiations for Plant Operator Guina. Negotiations are still in progress.

B. Financial Reports. Discussion and Possible Action.

Motion by Vice-Chairman Gardner, seconded by Director Walden-Qualls and carried by a 4 to 0 vote to accept the Financial Reports. Motion passed with the following vote:

AYES:	Landgraf, Gardner, Walden-Qualls, DeKay
NOES:	None
ABSENT:	None
ABSTAIN:	None

C. Community Center Class/Workshop once a month before Foodbank. Discussion and Possible Action.

After considerable discussion, it was the consensus of the Board to authorize Workshops once a month before the Food Bank from 9:30 – 11:30 a.m.

D. Internet Installation Service for RPPUD. Discussion and Possible Action.

Following review and discussion of the various internet proposals it was the consensus of the Board to go with Zeta Broadband Internet.

Motion by Director Walden-Qualls, seconded by Vice-Chairman Gardner and carried by a 3 to 1 vote to accept Zeta Broadband’s Internet proposal. Motion passed with the following vote:

AYES:	Landgraf, Gardner, Walden-Qualls
NOES:	None
ABSENT:	None
ABSTAIN:	DeKay

E. Firehouse Door Replacement – Pass Possible Resolution Accepting Bid. Discussion and Possible Action.

After considerable discussion among Board Members and staff it was the consensus of the Board to accept the bid and pass a Resolution to accept the Bid from DW Construction Co.

Motion by Vice-Chairman Gardner, seconded by Director Walden-Qualls and carried by a 3 to 1 vote to pass a Resolution accepting the bid in the amount of \$4,665.00 from DW Construction Co.

AYES:	Landgraf, Gardner, Walden-Qualls
NOES:	None
ABSENT:	None
ABSTAIN:	DeKay

F. Chapman – Bid to Clean Gutters and Roof of Town Hall. Discussion and Possible Action
Board accepted the bid for \$80 from Chapman to clean the Town Hall roof and gutters.

Motion by Vice-Chairman Gardner, seconded by Director Walden-Qualls and carried by a 4 To 0 vote to accept Chapman bit for \$80 to clean the Town Hall roof and gutters. Motion Passed with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls, DeKay
NOES: None
ABSENT: None
ABSTAIN: None

G. 2015 Tax Roll – Approve and Pass Resolution. Discussion.

Board approved the final Assessment Secured Tax Roll for 2015-2016 in the total amount \$15,274.49.

Motion by Vice-Chairman Gardner, seconded by Director Walden-Qualls and carried by a 4 To 0 vote to approve and pass a Resolution for the final Assessment Secured Tax Roll for 2015-2016 in the amount of \$15,274.49. Motion passed with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls, DeKay
NOES: None
ABSENT: None
ABSTAIN: None

H. Review Last Year Budget and Actuals. Set Possible Date for Budget Workshop. Discussion and Possible Action.

Budget Workshop date was set for June 24, 2015 at 5:00 p.m.

I. Set Possible Date for an Emergency Plan Workshop. Discussion and Possible Action

Emergency Plan Workshop date was set for June 24, 2015 at 5:00 p.m.

J. Safety Workshops. Discussion and Possible Action

General Manager will put together the safety trainings.

K. Continued Update on Community Block Grant Program (CDBG). Discussion and Possible Action

Chairman Landgraf reported that the County and State have approved the paperwork. Chairman Landgraf also reported that the Project will go out for bid on June 19th and will be due by July 16th.

L. Continued Update on State Responsibility Area Fire Prevention Fund Grant Program (SRAFPF). Discussion and Possible Action.

General Manager reported that she had made contact with Erik Jensen, the professional forester, and he is in the process of contacting landowners that are in the path of mastication for approvals.

10. Board of Directors Comments/Reports. Discussion Only.

None

11. Future Agenda Topics. Continued Item.

None.

12. Adjournment –

Meeting adjourned at 9:30 p.m. Next Regular Meeting July 15' 2015 at 6:30 p.m.

ATTEST:

Candi Bingham, General Manager