

**REGULAR MINUTES**

**Wednesday, September 21, 2022**

**ACTION MINUTES**

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**1. CALL TO ORDER:** The meeting was called to order by Chairman Raymond at 6:08 p.m.

**2. ROLL CALL: Via Phone**

Director John Chapman  
Director Karla Christensen  
Director Anita Ebbinghausen  
Director Roscoe Raymond  
Director Eric Rewitzer

Michele Foyil, Staff Member  
Gisele Wurzburger, Board Clerk – Via Phone

**ABSENT:** Candi Bingham, General Manager

**3. PLEDGE OF ALLEGIANCE:** Chairman Raymond led the Pledge of Allegiance.

**4. AGENDA:**

Board Clerk Wurzburger stated General Manager Bingham requested item 9c. Town Hall Termite be amended as a Discussion/Action item.

Vice-Chairman Christensen requested the Booster Club request to Cleaning /Usage of the Second Restroom be added 9g.

**Motion by Board Member Chapman, seconded by Chairman Raymond, and carried by a 5 to 0 vote to approve the Regular Agenda dated September 21, 2022 as amended. Motion passed by the following vote:**

**AYES:** Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

Board Member Chapman stated he was required to purchase an easement in the amount of \$5,000 for the sewer installation to his property. He stated he had already paid \$9,000 in standby fees. He requested reimbursement in the amount of \$5000 for the purchase of an easement that he was required to buy.

Chairman Raymond stated this item was not on the agenda for discussion/action. Staff was required to add this item to the October agenda for discussion/action.

**6. MINUTES: Discussion / Approval.**

a. August 17, 2022 Regular Meeting.

**Motion by Chairman Raymond, seconded by Board Member Rewitzer, and carried by a 5 to 0 vote to approve the Minutes dated August 17, 2022 as amended. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**7. CONSENT ITEMS:**

a. Monthly Financial Statements - Period Ending August 31, 2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

b. Expenditure Report - Submitted Check Approval through August 31, 2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

**Motion by Board Member Rewitzer, seconded by Board Member Chapman, and carried by a 5 to 0 vote to approve the Monthly Financial Statements and Expenditure Report - Period Ending August 31, 2022. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**8. MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

**August 1 thru August 31, 2022 Water Production/Sold Information:**

Well 2 – 412,800 gallons      Total Produced – 1,364,514 gallons  
Well 3R – 691,000 gallons      Total Sold – 928,471 gallons  
Well 6R – 260,714 gallons      Unaccounted Loss - 32%  
Staff Hours: Water 58 hours

**August 1 thru August 31, 2022 Wastewater Production:**

Influent flow: 957,100 gallons      Effluent Discharged: 963,200 gallons  
Staff Hours: Wastewater 36 hours

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

**9. BOARD MATTERS: Discussion/Action.**

**a. Closed Meeting Outcome-Purchase Property for new Circle Tank Estimates on New Lift Station Generators. Discussion. Action.**

Chairman Raymond reported at the Closed Session the Board agreed to purchase property for the new Circle Tank.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

**Motion by Councilmember Rewitzer seconded by Board Member Ebbinghausen. and carried by a 4 o 1 vote to purchase property for the new Circle Tank. Motion passed by the following vote:**

<b>AYES:</b>	<b>Christensen, Ebbinghausen, Raymond, Rewitzer</b>
<b>NOES:</b>	<b>Chapman</b>
<b>ABSTAIN:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>

**b. Update on Solar Inquiry. Discussion.**

Chairman Raymond stated no update on the Solar inquire was received.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken. This item was continued to the next agenda.

**c. Town Hall Termites. Discussion/Action.**

Staff Member Foyil reported termites have been discovered in the public bathroom and downstairs in the lower room of the Town Hall. Staff was instructed to contact a pest control company to come out and investigate. The inspect was completed by Clark Pest Control. Clark Pest Control submitted a Service Agreement that outline areas of concern. The agreement outlined Target Areas of Concern/One Time Service cost and initial price for each area and total billing amount of \$11,464.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Staff was instructed to request a quote from another Pest Control Company.

This item was continued to the next agenda.

**d. Firehouse Repair. Discussion/Action.**

Staff Member Foyil reported there was a hole in the Fire House building and animals are getting in. It was noted by General Manager Bingham she had noticed a small area in the left front of the building that wood was deteriorating. Staff inquired if there something the Board Member or could RPRa volunteer to fix the problem. In the staff report General Manager request the Board to approve funds to complete this repair.

Board Member Ebbinghausen stated she would discuss the Firehouse repair situation at the October RPRa meeting.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken. This item was continued to the next agenda.

**e. Update Attorney’s Response to CalPERS Requests that all Board Members receive a W-2 and that Social Security and Medicare be taken out of their Stipend Checks. Discussion.**

The staff report stated CalPERS is stating all Board Members should be receiving W-2’s and have Social Security and Medicare deducted from their monthly stipend payments. The District’s attorney has tried multiple times via phone to contact the State individual regarding this matter with no luck. The attorney has since sent a letter to CalPERS regarding this matter. Staff is still waiting for their response.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken. This item was continued to the next agenda.

**f. Update on Survey Recordation. Discussion/Action.**

No staff report was provided.

No action was taken. This item was continued to the next agenda

**g. Booster Club Request to Clean/Usage of the Second Restroom. Discussion/Action.**

Vice-Chairman Christensen stated the Boosters request they be allowed to clean and use the second restroom in the Town Hall.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

**Motion by Councilmember Rewitzer seconded by Board Member Ebbinghausen. and carried by a 4 o 1 vote to allow Booster to clean the Town Hall 2<sup>nd</sup> Bathroom so that it will be open for use at the Town Hall. Motion passed by the following vote:**

<b>AYES:</b>	<b>Chapman, Ebbinghausen, Raymond, Rewitzer</b>
<b>NOES:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>Christensen</b>
<b>ABSENT:</b>	<b>None</b>

**10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.**

a. Capital Improvements and general repairs necessary at the District. Continued Item.

Nothing to report.

**11. COMMITTEE COMMENTS/REPORTS: Continued Item.**

Chairman Raymond provided general discussion on the necessary work and supplies are that would be needed to repair the dam.

Board Member Ebbinghausen stated she would report on this matter at the October RPRA meeting

**12. FUTURE AGENDA TOPICS:**

1. Update on Solar Inquiry.
2. Town Hall Termites.
3. Firehouse Repair.

4. Update Attorney's response to CalPERS requests that all Board Members receive a W-2 and that Social Security and Medicare be taken out of their stipend checks.

**13. ADJOURNMENT:** The meeting adjourned at 6:58 p.m. to the scheduled meeting on October 19, 2022.