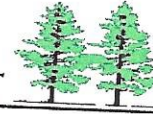


RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Avenue, P.O. Box 70, River Pines, CA. 95675
(209) 245-6723 Tel (209) 245-5710 Fax

www.rppud.org

CLOSED SESSION MEETING

Wednesday, July 5, 2017 – 4:45 P.M.

REGULAR MEETING AGENDA

Wednesday, July 5, 2017 - 5:30 P.M.

Please Note: All River Pines Public Utility District Board of Directors meetings are tape recorded.
In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodations to participate in this meeting, please contact the District office at 209-245-6723.
Requests must be made as early as possible, and at least two full business days before the start of the meeting.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **AGENDA:** Approval of agenda for this date; all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)
5. **Closed Meeting July 5, 2017** – Approval of agenda for this date; all off-agenda items must be approved by the Board (pursuant to §54956.9 (d) (2) of the Litigation-CA Government Code.)
 - A. Initiation of litigation pursuant to Government Code section 54956.9 (d) – Potential Cases – (1)
6. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board now upon any subject within the jurisdiction of the Board; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a **three (3) minute limit per topic.**
7. **MINUTES: Discussion / Approval.**
 - A. June 14, 2017 Regular Meeting
8. **MONTHLY FINANCIAL STATEMENTS** - Period Ending June 28, 2017 (unreconciled)
9. **EXPENDITURE REPORT: Discussion / Approval.** Submitted Check Approval through June 28, 2017.
10. **MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring action will be placed on an upcoming agenda for consideration.
 - A. Monthly Operations Report.
 - B. Monthly General Manager Report.
11. **BOARD MATTERS:** Discussion / Action / Direction to Staff.
 - A. Land Use and Water Usage to River Pines Garden Club – Discussion and Action

- B. Resolution No. 2017-02 – Establish Capital Reserves Account – Discussion and Possible Action
- C. Charles Roll – See Enclosed – Discussion
- D. Hire District Board Clerk – Discussion and Possible Action
- E. Bylaws and Administrative Policies – Current Draft of Bylaws and Distribution of Codes - Discussion

12. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

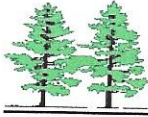
- A. Capital Improvements and general repairs necessary at the District. Continued Item.

13. COMMITTEE COMMENTS/REPORTS: Continued Item.

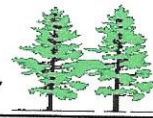
14. FUTURE AGENDA TOPICS: This is an opportunity for Board Members and District Staff to request matters to be placed on upcoming agendas.

15. ADJOURNMENT – The next Regular Meeting August 9, 2017 at 5:30 p.m.

* * * * *



RIVER PINES PUBLIC UTILITY DISTRICT



Wednesday, June 14, 2017
ACTION MINUTES

AGENDA ITEM 7A

1. **CALL TO ORDER:** The meeting was called to order by Chairman Landgraf at 5:31 p.m.

2. **ROLL CALL/MEMBERS PRESENT:**

Candi Bingham, General Manager

- Director Cathy Landgraf
- Director Rene' Walden-Qualls
- Director Anita Ebbinghausen
- Director Michael Gardner
- Director Richard Miller (arrived at 5:34)

3. **PLEDGE OF ALLEGIANCE:** Chairman Landgraf led the Pledge of Allegiance.

4. **AGENDA:**

GM asked the Board of Directors to add Item J – Schedule closed meeting - possible legal litigation

M/S Gardner/Ebbinghausen to approve Agenda as follows:

Motion carried 5-0 with the following vote:

- AYES:** Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller.
- NOES:** None.
- ABSTAIN:** None.
- ABSENT:** None

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

None.

6. **MINUTES:**

Director Walden-Qualls – Correction:

Item M – Create Personnel Committee – Board of Directors unanimously voted to accept Director Ebbinghausen and Director Miller as Personnel Committee members.

Item N – Bylaws and Administrative Policies

M/S Ebbinghausen/Gardner approve minutes as corrected with following vote:

Motion carried 5-0 with the mentioned change as follows:

- AYES:** Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller.
- NOES:** None.
- ABSTAIN:** None.
- ABSENT:** None

7. **Monthly Financial Report:** M/S Gardner/Miller as submitted with the following vote:

Motion Carried 5-0 with the following Vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

8. EXPENDITURE REPORT: M/S Gardner/Walden-Qualls approve with following vote:

Motion carried 5-0 with the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller.
NOES: None.
ABSTAIN: None.
ABSENT: None.

9. MONTHLY OPERATIONS REPORT.

- A. Monthly Operations Report – See Report.
- B. Monthly General Manager Report – See Report
GM reported that Pete Stamos from State Water Resource Board has asked RCAC to conduct an Income Survey. There is a possibility that River Pines may not qualify as a disadvantaged community which is needed for 100% grant for the distribution project. If River Pines does not qualify then they would need to consider a 20-30-year loan of six million dollars at 1.7% interest. GM also stated that this would be a liability to the District between \$20,000 & \$30,000 monthly payment, which would mean rates would need to more than double to just cover the cost of the loan.

10. BOARD MATTERS:

- A. **Update on Amador Water Agency Acquiring RPPUD – Discussion and Possible Action**
GM reported that Amador Water Agency Board of Directors stated that for them to consider acquiring River Pines Public Utility District the construction grant would have to 100% secured.
- B. **Land Use and Water Usage to River Pines Garden Club – Discussion and Possible Action**
Board of Directors asked GM to contact the City of Plymouth for information on how they structured their community garden.
- C. **Water Conservation – Discussion and Possible Action**
Board of Directors discussed creating guidelines for customers. Guidelines to be discussed at next regular meeting.
- D. **Approve 2017-2018 Tax Roll – Discussion and Possible Action**
It was moved by Gardner, seconded by Ebbinghausen and unanimously carried to approve the 2017-2018 Tax Roll submission.
- E. **Approve Resolution No. 2017-01 Tax Roll – Discussion and Possible Action**
It was moved by Gardner, seconded by Ebbinghausen and unanimously carried to approve the 2017-2018 Tax Roll following the correction “agenized” be changed to “agendized.”
- F. **River Pines Public Utility District Billing Fees – Discussion and Possible Action**
Following customers concerns, GM contacted District’s attorney to verify the charging of the Standby, Voluntary Lock-Off, and Base Rates when service is not being rendered. GM stated that attorney recommended that Voluntary Lock-Off funds be kept in a “Trust” account, Voluntary Lock-Off funds be kept in a “Reserve” account, and Base Rates funds for locked off accounts may be collected per the Federal Safe Drinking Water Act (42 U.S.C. Sec. 300f et seq.) and

California Safe Drinking Water Act (Chapter 4 (commencing with Section 116270) of Part 12 of Division 104 of the Health and Safety Code).

G. Capital Improvement Plan Bank Account – Resolution No. 2017-02 -Discussion and possible action.

Board of Directors asked to carry to next meeting – provide accurate Resolution

H. Date for July Board Meeting – Discussion and Possible Action

July's Regular Board Meeting – set for July 5th at 5:30 p.m.

I. Bylaws and Administrative Policies – Update and Possible Action

Director Walden-Qualls discussed the addition of adding code sections.

J. Date for Closed possible legal litigation meeting – Discussion and possible action

Meeting set for July 5th at 5:00 p.m.

11. BOARD OF DIRECTORS COMMENTS/REPORTS:

- A. Capital Improvements and general repairs necessary at the District. Continued Item.
None now

12. COMMITTEE COMMENTS/REPORTS: None.

13. FUTURE AGENDA TOPICS:

14. ADJOURNMENT: The meeting adjourned at 7:19 p.m.

Respectively submitted,
Candi Bingham, Acting Board Clerk

River Pines Public Utility District
Profit & Loss by Class
 June 2017

AGENDA ITEM 8

	Sewer	Water	TOTAL
Ordinary Income/Expense			
Income			
Amador County Auditor's Warrant			
HO & Timber Tax	24.69	0.00	24.69
Total Amador County Auditor's Warrant	<u>24.69</u>	<u>0.00</u>	<u>24.69</u>
Base Fee Income			
Sewer	11,239.30	0.00	11,239.30
Stanby	365.00	365.00	730.00
Voluntary Lock-Off	122.50	122.50	245.00
Water	0.00	11,526.90	11,526.90
Total Base Fee Income	<u>11,726.80</u>	<u>12,014.40</u>	<u>23,741.20</u>
Interest Income	0.78	0.00	0.78
Town Hall Rental	20.00	20.00	40.00
Variable Income			
Door Hanger Fee	0.00	59.50	59.50
Late Fees	269.44	303.03	572.47
Water - Usage	0.00	4,181.69	4,181.69
Total Variable Income	<u>269.44</u>	<u>4,544.22</u>	<u>4,813.66</u>
Total Income	<u>12,041.71</u>	<u>16,578.62</u>	<u>28,620.33</u>
Gross Profit	12,041.71	16,578.62	28,620.33
Expense			
Amador Water - Routine/Samples	0.00	3,597.55	3,597.55
Board Members			
Stipends	412.50	337.50	750.00
Total Board Members	<u>412.50</u>	<u>337.50</u>	<u>750.00</u>
Contracted Expenses			
Manager	2,416.66	2,416.68	4,833.34
Total Contracted Expenses	<u>2,416.66</u>	<u>2,416.68</u>	<u>4,833.34</u>
Employees			
Amador Water - Weekend Coverage	360.00	360.00	720.00
Medical Insurance			
Field	463.89	463.89	927.78
Total Medical Insurance	<u>463.89</u>	<u>463.89</u>	<u>927.78</u>
Total Employees	<u>823.89</u>	<u>823.89</u>	<u>1,647.78</u>
Sewer Expenses			
Alarm Monitoring	700.00	0.00	700.00
Amador Water - Routine Service	2,458.98	0.00	2,458.98
Consulting - Engineer	3,442.50	0.00	3,442.50
Electricity - Sewer	2,024.34	0.00	2,024.34
Repairs/Maintenance	1,292.75	0.00	1,292.75
Storm Work - 2017	3,550.00	0.00	3,550.00
Testing - Sewer	120.00	0.00	120.00
Total Sewer Expenses	<u>13,588.57</u>	<u>0.00</u>	<u>13,588.57</u>
Town Hall Expenses			
Janitorial	90.00	90.00	180.00
Total Town Hall Expenses	<u>90.00</u>	<u>90.00</u>	<u>180.00</u>
Water Expenses			
Alarm Monitoring	0.00	300.00	300.00
Amador Water Agency - Repairs	0.00	3,886.08	3,886.08
Electricity - Water	0.00	1,291.64	1,291.64
Repair/Maintenance	0.00	563.75	563.75

**River Pines Public Utility District
Profit & Loss by Class**

June 2017

	Sewer	Water	TOTAL
Water Testing	0.00	401.00	401.00
Total Water Expenses	0.00	6,442.47	6,442.47
64900 · Office Expenses			
Postage/Shipping	98.00	98.00	196.00
Software	7.49	7.50	14.99
Supplies	60.34	60.34	120.68
Website Service	25.00	25.00	50.00
Total 64900 · Office Expenses	190.83	190.84	381.67
66700 · Professional Fees			
Legal Fees	188.60	188.60	377.20
Security Service/Maintenance	140.00	140.00	280.00
Total 66700 · Professional Fees	328.60	328.60	657.20
68600 · Utilities			
Disposal	40.06	40.06	80.12
Electricity - Office	0.00	23.75	23.75
Electricity - Town Hall	23.74	0.00	23.74
Electricity - Street Lights	84.64	84.65	169.29
Internet	85.00	85.00	170.00
Total 68600 · Utilities	233.44	233.46	466.90
Total Expense	18,084.49	14,460.99	32,545.48
Net Ordinary Income	-6,042.78	2,117.63	-3,925.15
Other Income/Expense			
Other Income			
Other Income	12,000.00	0.00	12,000.00
Wireless Site Lease	0.00	500.00	500.00
Total Other Income	12,000.00	500.00	12,500.00
Net Other Income	12,000.00	500.00	12,500.00
Net Income	<u>5,957.22</u>	<u>2,617.63</u>	<u>8,574.85</u>

River Pines Public Utility District
Account QuickReport-Board Meetings
 As of June 28, 2017

AGENDA ITEM 9

Type	Date	Num	Name	Memo	Amount	Balance
Bank Accounts						
El Dorado Checking						
Bill Pmt -Check	05/31/2017	12693	AT&T - Water	209 245-4011 722 0	-84.22	43,477.96
Bill Pmt -Check	05/31/2017	12694	California Bank & Trust	1030264749	-890.00	43,393.74
Bill Pmt -Check	05/31/2017	12695	County Bingham	Services - June 2017	40.087.07	42,503.74
Bill Pmt -Check	05/31/2017	12696	County of Amador	Tax Collector - Tax Roll 2016-17	-2,416.67	40,087.07
Bill Pmt -Check	05/31/2017	12697	PG&E - Street Lights	7368064062-7	-382.73	39,704.34
Bill Pmt -Check	05/31/2017	12698	Ragg Mopp Janitorial	Town Hall Services for May 2017	-169.31	39,535.03
Bill Pmt -Check	05/31/2017	12699	Staples	Printing - Agenda Packets - May Board Mee...	-210.00	39,325.03
Bill Pmt -Check	05/31/2017	12700	AT&T - Sewer	209 245-3984 701 9	-98.48	39,144.65
Check	05/31/2017		Paymentus	NSF	-81.90	39,144.65
Deposit	05/31/2017			Interest	-42.36	39,102.29
Deposit	06/01/2017			Deposit	0.60	39,102.89
Check	06/01/2017		Anthem Blue Cross	208217	230.40	39,333.29
Check	06/01/2017		USPS		-927.78	38,405.51
Deposit	06/06/2017				-196.00	38,209.51
Deposit	06/06/2017				491.46	38,700.97
Deposit	06/07/2017				3,023.86	41,724.83
Deposit	06/07/2017				127.50	41,852.33
Check	06/07/2017		Adobe PDF		250.00	42,102.33
Deposit	06/08/2017				-14.99	42,087.34
Check	06/08/2017				145.72	42,233.06
Deposit	06/09/2017		Rocky Ridge Wireless		-170.00	42,063.06
Bill Pmt -Check	06/13/2017	12701	Aces Waste Services, Inc.	Deposit	474.62	42,537.68
Bill Pmt -Check	06/13/2017	12702	Anita Ebbinghausen	1175	-80.12	42,457.56
Bill Pmt -Check	06/13/2017	12703	Candi Bingham	Stipend - June 2017	-75.00	42,382.56
Bill Pmt -Check	06/13/2017	12704	Cathy Landgraf	Services for June 2017	-2,416.67	39,965.89
Bill Pmt -Check	06/13/2017	12705	Cooper Controls	Stipend - June 2017	-75.00	39,890.89
Bill Pmt -Check	06/13/2017	12706	Michael Gardner	Pump Service - Priming	-729.00	39,161.89
Bill Pmt -Check	06/13/2017	12707	Mission IT Solutions	Stipend - June 2017	-75.00	39,086.89
Bill Pmt -Check	06/13/2017	12708	Oliveraz Madruga Lemieux O'Neil...	Services for May 2017 plus Fee Research	-280.00	38,806.89
Bill Pmt -Check	06/13/2017	12709	PG&E - Water	3357284549-4	-377.20	38,429.69
Bill Pmt -Check	06/13/2017	12710	Rene Walden-Qualls	Stipend - June 2017	-471.01	37,958.68
Bill Pmt -Check	06/13/2017	12711	Richard Miller	Stipend - June 2017	-75.00	37,883.68
Bill Pmt -Check	06/13/2017	12712	PG&E - Office/Town Hall	6896952032-2	-75.00	37,808.68
Bill Pmt -Check	06/13/2017	12713	PG&E - Water 2	2458584137-2	-47.49	37,761.19
Deposit	06/15/2017			Deposit	-820.63	36,940.56
Deposit	06/15/2017			Deposit	7,199.97	44,140.53
Deposit	06/16/2017			Deposit	236.66	44,377.19
Check	06/19/2017		Digital Deployment	Website	75.00	44,452.19
Check	06/20/2017				-50.00	44,402.19
Deposit	06/21/2017				172.95	44,575.14
Deposit	06/21/2017				-120.68	44,454.46
Check	06/22/2017				134.57	44,589.03
Deposit	06/22/2017				120.38	44,709.41
Check	06/22/2017				7,340.08	52,049.49
Transfer	06/23/2017		Walker, Delvin & Darice	61-004 - Security Deposit Refund	-100.00	51,949.49
Deposit	06/23/2017			Security Deposits	3,233.15	55,182.64
Deposit	06/23/2017			Deposit	12,000.00	67,182.64
Deposit	06/23/2017			Deposit	122.33	67,304.97

River Pines Public Utility District Account QuickReport-Board Meetings As of June 28, 2017

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt - Check	06/26/2017	12721	Amador Water Agency	30018	-9,942.61	57,362.36
Bill Pmt - Check	06/26/2017	12722	Brent Stewart, P.E.	Alarm Monitoring - May 2017	-1,000.00	56,362.36
Bill Pmt - Check	06/26/2017	12723	California Bank & Trust	1030264749	-890.00	55,472.36
Bill Pmt - Check	06/26/2017	12724	Candi Bingham	July 2017	-2,416.67	53,055.69
Bill Pmt - Check	06/26/2017	12725	PG&E - Sewer	8721806002-5	-2,024.34	51,031.35
Bill Pmt - Check	06/26/2017	12726	Ragg Mopp Janitorial	Services for June 2017	-180.00	50,851.35
Bill Pmt - Check	06/26/2017	12727	Amador Water Agency	30018	-720.00	50,131.35
Bill Pmt - Check	06/26/2017	12728	Anita Ebbinghausen	Stipend - July 2017	-75.00	50,056.35
Bill Pmt - Check	06/26/2017	12729	Cathy Landgraf	Stipend - July 2017	-75.00	49,981.35
Bill Pmt - Check	06/26/2017	12730	Michael Gardner	Stipend - July 2017	-75.00	49,906.35
Bill Pmt - Check	06/26/2017	12731	PG&E - Street Lights	7368064062-7	-169.29	49,737.06
Bill Pmt - Check	06/26/2017	12732	Rene Walden-Qualls	Stipend - July 2017	-75.00	49,662.06
Bill Pmt - Check	06/26/2017	12733	Richard Miller	Stipend - July 2017	-75.00	49,587.06
Bill Pmt - Check	06/26/2017	12734	california Laboratory Services	Testing - May 2017	-521.00	49,066.06
Deposit	06/27/2017			Deposit	138.00	49,204.06
Deposit	06/28/2017			Deposit	72.14	49,276.20
Total EI Dorado Checking					5,798.24	49,276.20
Total Bank Accounts					5,798.24	49,276.20
TOTAL					5,798.24	49,276.20

Operations Report

Covering June 1 – June 26, 2017

Operations Manager:

1. On-going correspondence with River Pine Consultant on Wastewater NOV response
2. Continued work with River Pines GM to better understand ownership of District facilities

Admin Assist III:

1. Water and Wastewater reporting for May
2. Working on Lead and Copper monitoring report due in July. Awaiting locations
3. Preparing for June Water and Wastewater reporting

Water Treatment Plants:

1. All normal well operations
2. Accompanied CRWA in Distribution System leak detection, Circle Tank inspection and valve location
3. Through troubleshooting, ID'd failing chlorine bleed valve on well 2 chlorine pump. Replacement part ordered

Wastewater:

1. Daily Routine
2. Continued to monitor Slate Creek so pumps operate properly
3. Cleaned up lift stations
4. Continue to clean up plant
5. Pulled irrigation pump to get pump and motor information to facilitate a purchase of new pump and motor
6. Started cleanup of ditch around primary pond to facilitate construction's access to sprayfield for repairs

Electrical:

1. On-going assessment of ownership of District infrastructure
2. In the process of changing the electrical feed wiring at the maintenance shop
3. Troubleshot and ID'd lack of weekly generator ops and wells 2 and 3R - repaired

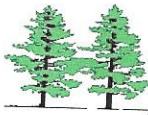
Construction:

1. Repaired service line at 22901 Canyon Avenue

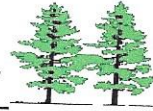
Customer Service

1. Meter Reads completed

Prepared by: **Damon Wyckoff, Operations Manager**



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

AGENDA ITEM – 10B

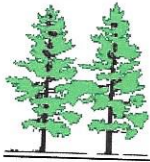
GENERAL MANAGER'S REPORT

For the Month of: June 2017

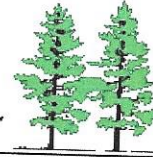
1. Continue to assist Amador Water Agency in completing District's violation request from the State.
2. Submitted monthly payment request for DWSRF Grant
3. Completed 2016 Consumer Confidence Report and Dave Remick approved – mailed June 26, 2017
4. FEMA submission completed. Waiting for paperwork to sign and approve for funding. Repairs include Spring Lane easement and culvert, Emigrant Trail and reimbursements for sandbagging expense.
5. Audited Security Deposit account – Transferred \$3,233.15 to General Funds - \$1,100 of security deposits are being kept by the District for insufficient accounts; balance credited to customer accounts
6. Renewed District's Liability Insurance for 2017/2018
7. Auditing District Paid Invoices by Contractors
8. Met with Rural Water – conducted leak detection and system inspection – working on grants to help with distribution project
9. Working with RCAC – Income Survey for River Pines to assist in Construction Grant Funding. If Income Survey is not completed, then River Pines will NOT be approved for Grant Funding.
10. Compiling Asset List for AWA
11. In touch with District Auditor for 2016-year end audit.
12. Hung 48 Hour Door Hangers
13. Weekly Bank Deposits
14. Monthly Service Billing
15. Monthly Late Notices
16. Monthly 48 Hour Notices
17. Minutes
18. Agenda & Packets

Work in Progress:

1. Working on 2017-2018 District Budget
2. Working on Office Manual – required for anyone who works the office
3. Working on Capital Improvement Plan – required by state



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave. • P.O. Box 70 • River Pines, CA 95675

(209) 245-6723 • (209) 245-5710 FAX

rppud@rppud.org

AGENDA ITEM 11B

RESOLUTION NO. 2017-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIVER PINES PUBLIC UTILITY DISTRICT ESTABLISHING A SAVINGS ACCOUNT FOR THE DEPOSIT OF VOLUNTARY LOCK-OFF FEES AND ANY OTHER FUNDS TO BE DETERMINED BY THE BOARD OF DIRECTORS TO BE USED FOR CAPITAL IMPROVEMENTS

WHEREAS, the Board of Directors of the River Pines Public Utility District (RPPUD) desires To establish a savings account for the deposit of Voluntary Lock-Off fees from District customers and any funds delegated for the use of Capital Improvements.

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the River Pines Public Utility District as follows:

1. A savings account shall be established with El Dorado Savings Bank
2. Voluntary Lock-Off fees shall be deposited into said account on a monthly basis
3. Delegated Funds approved in District's yearly Operating Budget shall be deposited into said account on basis determined by Board of Directors.
4. Voluntary Lock-Off and approved delegated funds shall be withdrawn in accordance with RPPUD Resolutions, Ordinances, Bylaws, Rules and Procedures.
5. If any section, subsection, sentence, clause or phrase in the Resolution or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of this Resolution or the application of such provisions to other persons or circumstances shall not be affected thereby. The Board of Directors hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases of the application thereof to any person or circumstance by held invalid.

The foregoing resolution was duly passed and adopted by the Board of Directors of the River Pines Public Utility District at a Regular meeting on _____ by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

River Pines Public Utility District

Cathy Landgraf, Chairman

ATTEST:

Candi Bingham, Acting Board Clerk

QUESTION FOR R.P.P.U.D.

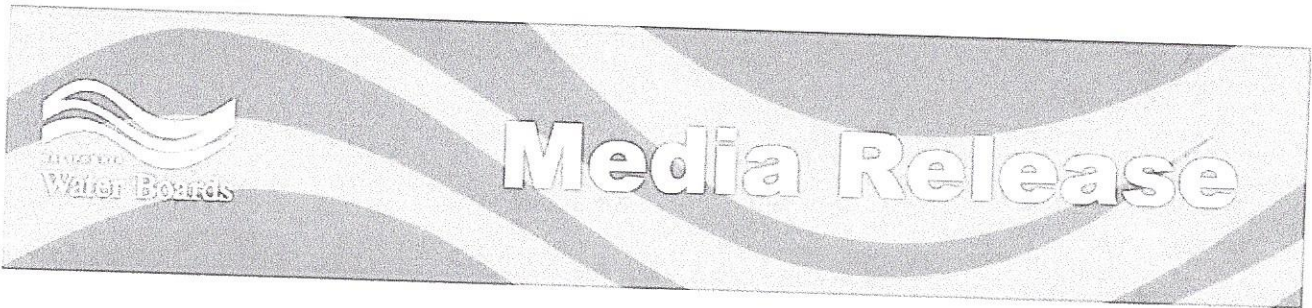
Is the P.U.D. current and compliant with reporting requirements of the State Water Board, including but not limited to requirements as reviewed in “State Water Board Reminds Water Right Holders of April 1 Reporting Deadline” (Media Release from State Water Resources Control Board, March 16, 2017)?

SUGGESTION FOR R.P.P.U.D.

Could the P.U.D. effect a moratorium on any new accounts for properties adjacent to the P.U.D. but outside its boundaries (while within its sphere of influence), until such time as water lost due to leaks in the supply system, etc., is brought down or near to zero from its current high of one-third or more? Until such time, we really don't know how much water we might have to share with our neighbors, especially if we find ourselves in a major drought such as we had prior to 2016. But if the leakage is brought down to zero, we would likely have enough to share and it would behoove us to do so in order to expand our comparatively small number of customers – so that we would be spreading our fixed water expenses over a larger base, bringing the cost per customer down. Thus, we would set a goal that would bring costs down while at the same time encouraging developers in our sphere of influence to support our efforts to rebuild the aging and problematic water distribution system within River Pines itself – perhaps even to purchase bonds issued by the P.U.D.

Charles Roll

P.O. Box 303, River Pines, California



State Water Board Reminds Water Right Holders of April 1 Reporting Deadline

**For Immediate Release:
March 16, 2017**

Contact: Tim Moran

The State Water Resources Control Board is reminding several categories of water right holders in California that they must file their annual water use report for the 2016 calendar year by April 1.

The reporting requirement applies to appropriative water right holders, including holders of water rights permits, licenses, stockpond certificates and registrations for small domestic, livestock stockpond and small irrigation uses. Those who file statements of water diversion and use, which include pre-1914 water rights and riparian rights, are required to report water use by July 1.

The reporting requirement was adopted by the State Water Board on Jan. 19, 2016, and affects about 18,800 surface water rights. The number of surface right holders is smaller, considering a number of entities own multiple water rights. Water users who divert 10 acre-feet or more per year are also required to install monitoring devices to measure their water use.

Information regarding the new reporting and measuring regulations adopted by the State Water Board is available [here](#). This website explains the key provisions of the new regulation and the deadlines for compliance.

The goal of the regulation is to provide more accurate and timely information on water use in California to enable better management of the state's water resources. Increased use of state waters has highlighted the need for more accurate, timely information. This information is critical to ensuring that priority water needs are met, that water right holders are informed of water availability and that adequate flows remain instream for more senior downstream beneficial uses.

The regulations provide for phasing in requirements for installing measurement devices and a tiered approach to accuracy and recording frequency standards, all based on the size of the diversion.

For instance, large diverters with a claimed right to take 1,000 acre feet of water or more per year were required to have a measuring device or measuring method capable of recording at least hourly in place by Jan. 1, 2017. Those with claimed rights to divert 100 acre feet or more must comply by July 1, 2017 and record at least daily; and those with claimed rights to divert more than 10 acre feet must comply by Jan. 1, 2018 and record at least weekly.

All diverters, regardless of size, are required to report their monthly diversions on an annual basis. The regulations also allow the State Water Board to require more frequent reporting when available water supplies are determined insufficient to serve all water right holders in a watershed or necessary to protect the environment.



CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY

STATE WATER RESOURCES CONTROL BOARD

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Media Release

Failure to comply with the regulations is a violation subject to civil liability of up to \$500 per day under the California Water Code.

The reports must be filed online using the Report Management System located at [\[redacted\]](#). Water users should have received previous correspondence containing a user ID and password, which is required for logging into RMS. If a password needs to be reset, or if a water right changes ownership, water users are responsible to contact the Division of Water Rights to get ownership records updated to obtain a new user ID and/or password or to reset an existing password. Water users can contact the Division by email at [\[redacted\]](#) or by phone at 916-323-9393 or 916-445-2812 if they need assistance with logging in to RMS.

Frequently asked questions pertaining to filling out online reports are posted at the [\[redacted\]](#). Water users needing assistance completing the report should contact the Division of Water Rights at 916-323-9393 or 916-445-2812. Written inquiries should be addressed to Division of Water Rights, Attn: Reporting and Data Management Unit, P.O. Box 2000, Sacramento, CA 95812-2000.

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