

RIVER PINES PUBLIC UTILITY DISTRICT



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www.rppud.org

REGULAR AGENDA

Wednesday, January 9, 2019 - 5:30 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **AGENDA:** Approval of agenda for this date; all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)
5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board now upon any subject within the jurisdiction of the Board; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a **three (3) minute limit per topic**.
6. **MINUTES: Discussion / Approval.**
 - a. November 14, 2018 Regular Meeting.
7. **CONSENT ITEMS:**
 - a. Monthly Financial Statements – Period Ending November 30 and December 31, 2018.
 - b. Expenditure Report – Submitted Check Approval through November 30 and December 31, 2018.
8. **MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring Action will be placed on and upcoming agenda for consideration.
 - a. Monthly Operations Report.
 - b. Monthly General Manager Report.
9. **BOARD MATTERS:** Discussion / Action / Direction to Staff.
 - a. Resignation Board Clerk Wurzburger. Discussion Only.
 - b. Change Board Meetings to Third Wednesday of each Month. Discussion/Action
 - c. Resolution 2018-15 Changing Board Meeting Date. Discussion/Action
 - d. Adoption of Ordinance 2018-01 Amendment of Bylaws, Rule and Procedures by Second Reading. Discussion/Action.
 - e. Adoption of Ordinance 2018-02 Amending of Standby Fee Ordinance by Second Reading. Discussion/Action.
 - f. Chlorine Injection Pump Well 2/3R purchase. Discussion/Action
 - g. Monitoring Wells Update. Discussion/Action.
 - h. Approve \$2,500 Graveling Access Road to Horseshoe Lift Station. Discussion/Action
10. **BOARD OF DIRECTORS COMMENTS/REPORTS:** Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

a. Solar Panel Committee. Discussion/Possible Action.

b. Water Rights Committee. Discussion/Possible Action.

12. FUTURE AGENDA TOPICS: This is an opportunity for Board Members and District Staff to request matters to be placed on upcoming agendas.

13. ADJOURNMENT – The next Regular Meeting – February 13, 2019 at 6:00 p.m.

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REGULAR MINUTES

Wednesday, November 14, 2018
ACTION MINUTES

1. CALL TO ORDER: The meeting was called to order by Chairman Miller at 5:30 p.m.

2. ROLL CALL:

Director Roscoe Raymond
Director Anita Ebbinghausen
Director Mark Etter
Director Patrick Henry
Director Richard Miller

Candi Bingham, General Manager

ABSENT:

3. PLEDGE OF ALLEGIANCE: Chairman Miller led the Pledge of Allegiance.

4. AGENDA:

Motion by Board Member Raymond, seconded by Board Member Etter, and carried by a 5 to 0 vote to approve the Regular Agenda dated November 14, 2018. Motion passed by the following vote:

AYES: Ebbinghausen, Etter, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

Franz Naderman requested to be on the Agenda for the December Regular Meeting.

Debbie Lenning brought past invoices that showed there had been previous sewer rate increases.

Gabe Stewart inquired about the information that was sent to the Board requesting permission for Rocky Ridge to add a Solar Panel along side the District's existing panel. Wanted to know what the Board decision was with the information he emailed.

6. MINUTES: Discussion / Approval.

A. October 10, 2018 Regular Meeting.

Motion by Vice-Chairman Raymond, seconded by Board Member Ebbinghausen, and carried by a 5 to 0 vote to approve the Minutes dated October 10, 2018. Motion passed by the following vote:

AYES: Ebbinghausen, Etter, Henry, Miller, Raymond

NOES: None
ABSTAIN: None
ABSENT: None

7. CONSENT ITEMS:

- a. Monthly Financial Statements - Period Ending October 31, 2018.
- b. Expenditure Report - Submitted Check Approval through October 31, 2018.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Board Member Miller, seconded by Board Member Etter, and carried by a 5 to 0 vote to approve the Consent Items - Period Ending October 31, 2018. Motion passed by the following vote:

AYES: Ebbinghausen, Etter, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

See General Manager's Operation Report for complete details. No Operation Report submitted by AWA.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham reported she would be at the office December 17 through December 20.

9. BOARD MATTERS: Discussion / Action / Direction to Staff.

a. Public Hearing Proposition 218 Sewer Rate Increase. Discussion/Action.

Chairman Miller opened the public discussion. Debbie Lenning stated that the Board should have to redo Proposition 218 due to misstated fact of no previous sewer rate increases. Chairman Miller thanked her for bringing to the Boards attention of previous sewer rate increases and that the District had no paperwork illustrating sewer rate was ever increased. The Board will take her comment into consideration.

Karla Christenson asked if the Board considered a lower rate of increase. Stated that the rate selected would be difficult for residents of the community. Director Ebbinghausen explained that there were four different rate possibilities and that the Board did not even choose a rate that would put the District in black, but instead would just break even.

Chairman Miller hearing no further comments from the public closed public discussion.

b. Resolution 2018-15 Sewer Rate Increase. Discussion/Action.

Following considerable discussion amongst Board members, the motions was as follows to increase the sewer rates for residential to \$82.75 and commercial to \$91.70 effective January 1, 2019:

Motion by Director Etter, seconded by Vice-Chairman Raymond, and carried by a 4 to 0 vote to approve Resolution 2018-15 Sewer Rate Increase. Motion passed by the following vote:

AYES: Ebbinghausen, Etter, Miller, Raymond
NOES: Henry
ABSTAIN: None
ABSENT: None

c. First Reading Amend Bylaws, Rules and Procedures . Discussion/Action.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion. Second reading January 9th at Regular Meeting.

d. First Reading Amended Standby Ordinance. Discussion/Action.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion. Second reading January 9th at Regular Meeting.

e. Review and Select Bid for State Mandated Monitoring Wells. Discussion/Action.

General Manager stated that out of six bid packets sent out, only one bid was received. She recommended that the Board not vote on current bid, that she was working with AWA to develop an easier access so that bid packets can be sent to more drillers, not just those drillers with “track rigs.”

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Board directed General Manager to proceed with AWA and to send out revised bid packets as soon as possible.

No action taken.

f. Resolution 2018-16 Accept Bid for Monitoring Well Installation. Discussion/Action.

Resolution not accepted at this time.

No action taken.

g. Purchase Skid System for Well 2/3R. Discussion/Action.

Chairman Miller opened the public discussion. Hearing no comments, Chairman Miller closed public discussion.

Following considerable discussion among Board members, they came to the decision to do more research since the cost for the Skid System is considerably high and there is no guarantee it would fix the problem.

Not action taken.

h. Resolution to change meeting time of District’s Regular Meeting. Discussion/Action.

Chairman Miller opened the public discussion. Karla Christension stated that having later meeting time would help her arrive to the meetings on time. She also stated that other residents also expressed a later meeting would help them attend District meetings. Hearing no further comments, Chairman Miller closed public discussion.

Board of Directors instructed General Manager to put Resolution on Agenda for next meeting. Meeting would be changed to 6:00 p.m.

i. AE Professional Maintenance Camera Plan. Discussion/Action.

General Manager explained to the Board that the Camera Plan for \$280/mo. included replacement of any camera that stopped working, gave remote access to reprogram when cameras are down, included labor and travel time to access non working cameras. She also stated that it is a regular occurrence for AE to log onto computer to reboot/reprogram cameras.

No action taken – Camera Plan remains in effect.

j. Firewood from District Park Update. Discussion/Action.

General Manager stated that there were three residents that expressed interest in the firewood. So, General Manager counted the logs and divided them between the three interested parties. Each party received four logs.

k. Evacuation Program – Pilot Program Update. Discussion/Action.

No Update.

l. Bylaws – Improved Description. Billing Late Notices/Late Charge Calculation. Discussion/Action

General Manager stated that the Bylaws were Amended to match that of the wording in the Standby Ordinance.

No action taken

m. LAFCO Annexation Mapping Amador Parcels Update. Discussion/Action.

General Manager stated that Toma and Associates had received the maps back from the county with required changes. Toma expressed to the General Manager that these changes were almost complete and would be back to the county by the end of the week.

n. Appoint Water Wastewater Concerns Committee. Discussion/Action.

Franz Naderman stated he would like to be a part of this committee. He stated he had many ideas on how to save money in operations. Karla Christensan stated she would like to help.

o. Appoint Finance Committee. Discussion/Action.

Board agreed to rename this committee to Budget Oversight Committee. Karla Christensan and Patrick Henry stated that they would like to be on this committee.

p. Appoint Personnel Committee. Discussion/Action.

Board stated that there was no need for such committee as the District has no personnel and General Manager is sub-contracted.

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

A. Capital Improvements and general repairs necessary at the District. Continued Item.

No action taken – continued to the November 14 meeting.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

- a. Standby Fee Determination Committee. Discussion/Possible Action.
- b. Town Hall Improvement Committee. Discussion/Possible Action.
- c. Solar Panel Committee. Discussion/Possible Action.
- d. Water Rights Committee. Discussion/Possible Action.

Board asked for the Standby Fee and Town Hall Improvement Committee's to be removed from the list.

a. FUTURE AGENDA TOPICS:

- a. Franz Naderman would like to speak in regards to District Operations.
- b. Monitoring Well Update.

c. **ADJOURNMENT:** The meeting adjourned at 7:45 p.m.

Respectively submitted,
Candi Bingham, Acting Board Clerk

River Pines Public Utility District
Profit & Loss by Class
November through December 2018

	Sewer	Water	TOTAL
Ordinary Income/Expense			
Income			
Amador County Auditor's Warrant			
Secured Appointment	421.50	421.50	843.00
Unsecured Appointment	0.00	183.36	183.36
Total Amador County Auditor's Warrant	421.50	604.86	1,026.36
Base Fee Income			
Maintenance Fees	665.00	665.00	1,330.00
Sewer	22,256.55	0.00	22,256.55
Voluntary Lock-Off	262.50	262.50	525.00
Water	0.00	24,997.32	24,997.32
Total Base Fee Income	23,184.05	25,924.82	49,108.87
Interest Income	0.00	0.63	0.63
Town Hall Rental	10.00	10.00	20.00
Variable Income			
Call-Out	0.00	142.10	142.10
Door Hanger Fee	0.00	120.00	120.00
Late Fees	188.02	188.02	376.04
Reconnection Fee	0.00	120.00	120.00
Water - Usage	7.28	5,128.43	5,135.71
Total Variable Income	195.30	5,698.55	5,893.85
Total Income	23,810.85	32,238.86	56,049.71
Gross Profit	23,810.85	32,238.86	56,049.71
Expense			
Board Members			
Stipends	337.50	337.50	675.00
Total Board Members	337.50	337.50	675.00
Contracted Expenses			
Board Clerk	150.00	150.00	300.00
Manager	4,833.32	4,833.36	9,666.68
Total Contracted Expenses	4,983.32	4,983.36	9,966.68
Sewer Expenses			
Alarm Monitoring	1,400.00	0.00	1,400.00
Amador Water - After Hour Cover	487.00	0.00	487.00
Amador Water - Routine Service	3,710.39	0.00	3,710.39
Amador Water Agency-State Repor	66.50	0.00	66.50
Amador Water Agency - Electric	906.54	0.00	906.54
Amador Water Agency - Repairs	596.81	0.00	596.81
Consulting - Engineer	2,025.00	0.00	2,025.00
Electricity - Sewer	3,476.92	0.00	3,476.92
Sewer - Parts/Supplies	1,340.37	0.00	1,340.37
Telephone - Sewer	111.82	0.00	111.82
Testing - Sewer	673.00	0.00	673.00
Total Sewer Expenses	14,794.35	0.00	14,794.35
Town Hall Expenses			
Janitorial	240.00	240.00	480.00
Supplies	4.27	4.27	8.54
Total Town Hall Expenses	244.27	244.27	488.54
Water Expenses			
Alarm Monitoring	0.00	600.00	600.00
Amador Water - After Hour Cover	0.00	974.00	974.00
Amador Water Agency-Electrical	0.00	1,558.59	1,558.59
Amador Water Agency-Meter Read	0.00	422.71	422.71
Amador Water Agency-Prev. Maint	0.00	469.74	469.74

River Pines Public Utility District
Profit & Loss by Class
November through December 2018

	Sewer	Water	TOTAL
Amador Water Agency-Routine	0.00	3,649.18	3,649.18
Amador Water Agency-State Repor	0.00	49.89	49.89
Amador Water Agency - Customers	0.00	378.95	378.95
Amador Water Agency - Repairs	0.00	572.67	572.67
Electricity - Water	0.00	2,804.51	2,804.51
Permit Fees	0.00	5,611.26	5,611.26
Repair/Maintenance	0.00	2,855.57	2,855.57
Supplies	0.00	1,438.48	1,438.48
Telephone - Water	0.00	333.94	333.94
Water Testing	0.00	2,085.00	2,085.00
Total Water Expenses	0.00	23,804.49	23,804.49
64900 · Office Expenses			
Filing Fees	-12.50	-12.50	-25.00
Postage/Shipping	16.75	16.75	33.50
Software	32.49	32.50	64.99
Website Service	75.00	75.00	150.00
Total 64900 · Office Expenses	111.74	111.75	223.49
66700 · Professional Fees			
Legal Fees	99.50	99.50	199.00
Security Service/Maintenance	280.00	280.00	560.00
Total 66700 · Professional Fees	379.50	379.50	759.00
68600 · Utilities			
Disposal	92.62	92.64	185.26
Electricity - Office	0.00	54.74	54.74
Electricity - Town Hall	54.73	0.00	54.73
Electricity - Street Lights	140.03	140.03	280.06
68100 · Telephone - Office	61.14	61.16	122.30
Total 68600 · Utilities	348.52	348.57	697.09
Total Expense	21,199.20	30,209.44	51,408.64
Net Ordinary Income	2,611.65	2,029.42	4,641.07
Other Income/Expense			
Other Income			
Wireless Site Lease	500.00	500.00	1,000.00
Total Other Income	500.00	500.00	1,000.00
Other Expense			
DWSRF - Environmental Study	0.00	610.00	610.00
Total Other Expense	0.00	610.00	610.00
Net Other Income	500.00	-110.00	390.00
Net Income	3,111.65	1,919.42	5,031.07

River Pines Public Utility District
Account QuickReport-Board Meetings
As of December 31, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Bank Accounts						
El Dorado Checking						
Check	11/01/2018	debit	Candi Bingham	November Services	-2,416.67	41,134.35
Check	11/01/2018	eft	Google Services		-25.00	41,134.35
Deposit	11/02/2018			Deposit	392.96	38,692.68
Deposit	11/05/2018			Deposit	2,513.18	39,085.64
Deposit	11/05/2018			Deposit	170.90	41,598.82
Check	11/06/2018	debit	USPS	Deposit	345.60	41,769.72
Check	11/06/2018	debit	USPS	Deposit	-6.70	42,115.32
Deposit	11/07/2018			Deposit	393.15	42,108.62
Check	11/07/2018	eft	Adobe PDF	Deposit	850.14	43,501.77
Check	11/07/2018	debit	USPS	Deposit	-14.99	43,336.92
Check	11/09/2018	debit	USPS	Deposit	206.65	43,543.57
Check	11/09/2018	debit	USPS	Deposit	-26.80	43,516.77
Deposit	11/13/2018			Deposit	634.34	44,151.11
Deposit	11/14/2018			Deposit	2,125.87	46,276.98
Check	11/14/2018	debit	AT&T - Sewer	Deposit	282.61	46,559.59
Check	11/14/2018	debit	PG&E - Officer/Tow...	209,245-3984 701 9	-9.48	46,550.11
Check	11/15/2018	DEBIT	PG&E - Water 2	6898952032-2	-53.15	46,496.96
Check	11/15/2018	debit	PG&E - Water	2458584137-2	-907.70	45,589.26
Check	11/15/2018	debit	PG&E - Water	3357284549-4	-401.76	45,187.50
Check	11/15/2018	debit	PG&E - Sewer	8721806002-5	-2,098.09	43,089.41
Deposit	11/15/2018			Deposit	185.17	43,274.58
Check	11/15/2018	eft	Candi Bingham	Deposit	501.70	43,776.28
Bill Pmt -Check	11/16/2018	13142	Aces Waste Servic...	1175	-2,416.67	41,359.61
Bill Pmt -Check	11/16/2018	13143	Anador Water Age...	30018	-92.63	41,266.98
Bill Pmt -Check	11/16/2018	13144	Angelica Hernandez	Town Hall Services - November ...	-8,505.29	32,761.69
Bill Pmt -Check	11/16/2018	13145	Anita Ebbinghausen	Stipend - December 2018	-240.00	32,521.69
Bill Pmt -Check	11/16/2018	13146	Baracco & Associates	Environmental Alternative Analysis	-75.00	32,446.69
Bill Pmt -Check	11/16/2018	13147	Brent Stewart, P.E.	Service for October 2018 - SCA...	-610.00	31,836.69
Bill Pmt -Check	11/16/2018	13148	California Bank & T...	1030264749	-1,000.00	30,836.69
Bill Pmt -Check	11/16/2018	13149	Gisele L. Wurzburger	Board Clerk - December 2018	-890.00	29,946.69
Bill Pmt -Check	11/16/2018	13150	Lernieux Law Office	Stipend - December 2018	-300.00	29,646.69
Bill Pmt -Check	11/16/2018	13151	Mark Ether	Stipend - December 2018	-199.00	29,447.69
Bill Pmt -Check	11/16/2018	13152	Mission IT Solutions	Stipend - December 2018	-75.00	29,372.69
Bill Pmt -Check	11/16/2018	13153	Patrick Henry	Stipend - December 2018	-280.00	29,092.69
Bill Pmt -Check	11/16/2018	13154	Richard Miller	Stipend - December 2018	-75.00	29,017.69
Bill Pmt -Check	11/16/2018	13155	Rocky Raymond	Stipend - December 2018	-75.00	28,942.69
Deposit	11/16/2018			Deposit	6,401.49	28,867.69
Deposit	11/16/2018			Deposit	2,216.24	35,269.18
Deposit	11/16/2018			Deposit	123.84	37,485.42
Check	11/19/2018	debit	Mt. Aukum Store	Paper Towels - Town Hall	-8.54	37,609.26
Check	11/20/2018	debit	california Laborator...	Testing for Aug., Sept., and Oct. ...	-1,593.00	36,007.72
Deposit	11/20/2018			Deposit	133.39	36,141.11
Deposit	11/21/2018			Deposit	577.48	36,718.59
Deposit	11/21/2018			Deposit	125.30	36,843.89
Deposit	11/21/2018			Deposit	4,600.45	41,444.34
Check	11/26/2018	eft	RingCentral	Office Phone	-61.15	41,383.19

River Pines Public Utility District
Account QuickReport-Board Meetings
As of December 31, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	11/27/2018			Deposit	68.64	41,451.83
Deposit	11/27/2018			Deposit	145.38	41,597.21
Deposit	11/28/2018			Deposit	4,103.49	45,700.70
Deposit	11/28/2018			Deposit	120.00	45,820.70
Deposit	11/28/2018			Deposit	330.40	46,151.10
Check	11/30/2018		Google Services	Email Address	-25.00	46,126.10
Deposit	11/30/2018			Deposit	276.85	46,402.95
Check	12/01/2018		Candi Bingham		-2,416.67	43,986.28
Deposit	12/03/2018			Deposit	300.00	44,286.28
Deposit	12/04/2018			Deposit	933.05	45,219.33
Deposit	12/05/2018			Deposit	276.50	45,495.83
Deposit	12/05/2018			Deposit	284.46	45,780.29
Deposit	12/06/2018			Deposit	476.64	46,256.93
Deposit	12/07/2018			Deposit	420.96	46,677.89
Deposit	12/11/2018			Deposit	1,361.58	48,039.47
Deposit	12/11/2018			Deposit	126.29	48,165.76
Deposit	12/12/2018			Deposit	262.82	48,428.58
Deposit	12/12/2018			Deposit	127.27	48,555.85
Deposit	12/13/2018			Deposit	175.95	48,731.80
Deposit	12/14/2018			Deposit	263.07	48,994.87
Check	12/15/2018		Candi Bingham		-2,416.67	46,578.20
Check	12/17/2018		PG&E - Sewer	8721806002-5 - Sewer	-1,378.83	45,199.37
Check	12/17/2018		PG&E - Water	3357284549-4 - Well 6R	-466.88	44,732.49
Check	12/17/2018		PG&E - Office/Tow...	6898952032-2	-56.32	44,676.17
Check	12/17/2018		PG&E - Water 2	2458584137-2 - Well 2/3R	-1,028.17	43,648.00
Check	12/17/2018		Aces Waste Servic...	1175	-92.63	43,555.37
Bill Pmt -Check	12/17/2018		Angela Hernandez	Town Hall - December 2018	-240.00	43,315.37
Bill Pmt -Check	12/17/2018		Anita Ebblinghausen	Stipend - January 2019	-75.00	43,240.37
Bill Pmt -Check	12/17/2018		AT&T - Water	209 245-4011 722 0	-231.60	43,008.77
Bill Pmt -Check	12/17/2018		Brent Stewart, P.E.	Alarm Monitoring - November 20...	-1,000.00	42,008.77
Bill Pmt -Check	12/17/2018		California Bank & T...	1030264749	-890.00	41,118.77
Bill Pmt -Check	12/17/2018		California Laborator...	Testing - November 2018	-484.00	40,634.77
Bill Pmt -Check	12/17/2018		Mission IT Solutions	Security Camera Maintenance	-280.00	40,354.77
Bill Pmt -Check	12/17/2018		Patrick Henry	Stipend - January 2019	-75.00	40,279.77
Bill Pmt -Check	12/17/2018		Richard Miller	Stipend - January 2019	-75.00	40,204.77
Bill Pmt -Check	12/17/2018		Rocky Raymond	Stipend - January 2019	-75.00	40,129.77
Bill Pmt -Check	12/17/2018		USA Bluebook	8 Hour Meters - Sewer Pond	-311.55	39,818.22
Bill Pmt -Check	12/17/2018		AT&T - Sewer	VOID: 209 245-3984 701 9 - Set...	0.00	39,818.22
Bill Pmt -Check	12/17/2018		USA Bluebook	18 Master Locks	-308.43	39,509.79
Deposit	12/18/2018			Deposit	11,514.29	51,024.08
Bill Pmt -Check	12/18/2018		NV5, Inc.	Invoice 104465 & 109150	-2,025.00	48,999.08
Check	12/18/2018		Digital Deployment	Website Hosting	-50.00	48,949.08
Deposit	12/18/2018			Deposit	67.49	49,016.57
Check	12/18/2018		Digital Deployment		-50.00	48,966.57
Check	12/18/2018		AT&T - Water		-102.34	48,864.23
Bill Pmt -Check	12/19/2018		Amador Water Age...		-7,415.01	41,449.22
Bill Pmt -Check	12/19/2018		State Water Resour...		-4,859.00	36,590.22
Bill Pmt -Check	12/19/2018		california Laborator...		-681.00	35,909.22
Check	12/19/2018		PG&E - Street Lights	Balance to bring account to zero	-280.06	35,629.16

River Pines Public Utility District
Account QuickReport-Board Meetings
 As of December 31, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Check	12/19/2018	debit	Digital Deployment		-50.00	35,579.16
Deposit	12/19/2018			Deposit	124.71	35,703.87
Deposit	12/19/2018			Deposit	138.21	35,842.08
Deposit	12/19/2018			Deposit	682.50	36,524.58
Bill Pmt -Check	12/20/2018	13176	Mt. Aukum Store	Sewer Supplies	-81.54	36,443.04
Invoice	12/20/2018	72384	Hiatt Juliene Revoc...	Returned Check	-60.38	36,382.66
Invoice	12/20/2018	72384	Hiatt Juliene Revoc...	Returned Check	-57.75	36,324.91
Bill Pmt -Check	12/20/2018	13177	State Water Resour...	Returned Check	-9.38	36,315.53
Bill Pmt -Check	12/20/2018	13178	State Water Resour...	Acch# WR STF 094-001291	-256.85	36,058.68
Bill Pmt -Check	12/20/2018	13179	State Water Resour...	WR STF 094-001383	-247.50	35,811.18
Deposit	12/20/2018			WR STF 094-001451	-247.91	35,563.27
Check	12/20/2018	debit	Valin	Deposit	4,506.04	40,069.31
Deposit	12/20/2018			Weil 6R Filters	-2,855.57	37,213.74
Deposit	12/21/2018			Deposit	440.85	37,654.59
Deposit	12/23/2018			Deposit	645.38	38,299.97
Deposit	12/23/2018			Deposit	2,570.94	40,870.91
Deposit	12/26/2018			Deposit	2,088.44	42,959.35
Check	12/27/2018	eft	RingCentral	Deposit	-61.15	42,898.20
Deposit	12/27/2018			Deposit	146.05	43,044.25
Deposit	12/27/2018			Deposit	424.96	43,469.21
Deposit	12/31/2018			Deposit	126.55	43,595.76
Total El Dorado Checking					2,461.41	43,595.76
Total Bank Accounts					2,461.41	43,595.76
TOTAL					2,461.41	43,595.76

River Pines Dept. Report

December 1 – December 28, 2018

Water Production/Sold

Well 2: 499,100 gallons

Total Produced: 961,518 gallons*

Well 3R: 435,100 gallons

Total Sold: 452,960 gallons**

Well 6R: 27,318 gallons

Unaccounted Loss: 53%***

Regulatory Compliance Specialist-

- Completed monthly reporting for water and wastewater. Including No Spill Report to CIWQS.

Wastewater-

- Influent flow 1,191,000 gallons. Effluent Discharged 583,100 gallons.
- Continued to monitor and run the complete wastewater system from plant to collections.
- Continue to keep storage pond as empty as possible
- Continue to maintain all lift stations
- Working with General Manager to schedule a driller for the required monitoring wells at the treatment plant

Water-

- Completed all regulatory sampling.
- Staff continues to operate Wells 2 / 3R and 6R facilities
- Staff preparing for annual inspection with Division of Drinking Water on 1/9/2019

Distribution-

- Routine flushing

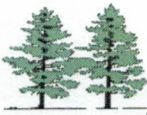
*Production reads 12/1/18-12/31/18 (31 days of Production)

** Meter Reads for Sold water 11/27/18-12/21/18 (24 days of consumption)

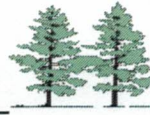
*** 53% is misleading as there are 7 days of additional production counted. When looking at total water production for the year over what was sold for the year the unaccounted loss comes in at 30%

Prepared by: Andrea Hinton, Regulatory Specialist

Reviewed by: Gene Mancebo, General Manager



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

GENERAL MANAGER'S REPORT For Water/Wastewater Operations November/December 2018

WATER:

- Flushed Hydrants
- Call-Out after hours for low cl2 alarm at Well 2/3R. Installed new bleeder valve and cleaned injections.
- Weekly sample testing
- OT Call-out – power outage, had to reset pumps (Jaybird Tank)
- Tried to repair meter read switch at Well 2. No success. Replaced
- Routine maintenance

SEWER:

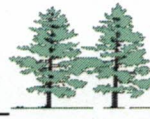
- Routine Sewer checks
- Weekly Lift Station cleaning and checks
- Monthly Sewer Samples/Testing
- Wash down, scrape floats of grease and check alarms at lift stations
- Installed hour meters on pumps
- Changed hour counters at lift stations
- Reports to State

DISTRIBUTION:

- OT Call-out – complaint of no pressure. Pressure regulator on customer side not working. RPPUD billed customer for call-out charge
- Installed new gasket on District side at meter box – leak fixed



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AGENDA ITEM – 8B

GENERAL MANAGER'S REPORT

For the Month of: November/December 2018

1. Ordered new filters for Well 6R - \$5,770.64. These are replaced approximately once a year.
2. Generator out at Eastside Liftstaion. Had to do an emergency repair. Cost was estimated \$3,545.57, this included circuit board which was not needed. Relay switches and fuses were replaced and generator serviced. Valin Inc. is the only “certified” company to work on this generator.
3. Generators at liftstations need propane. Have not been filled in over five (5) years. Contacted Kamps to service. Before they would fill, they required inspection of all tanks and sites. In order to fill they are requiring that the eastside tank be moved away from electrical line (AWA dug trench for relocation). Horseshoe tank cannot be filled until the access road is graveled from gate to tank. (Agenda item). Slate Creek liftstation cannot be filled until almost empty so they can replace leaky gauges.
4. In December, spent two days at the waste plant trying to get easier access for well rigs. Met with Garnica and walked his property. Found easy access from Garnica’s property to direct site of Monitoring Wells.
(Update is on Agenda)
5. Weekly Bank Deposits
6. Monthly Service Billing
7. Monthly Late Notices
8. Monthly 48 Hour Notices
9. Updated Website
10. Agenda & Packets

Will be in the River Pines Office – January 21st through January 24th.



Candi Bingham <rppud@riverpinespud.org>

FW: LPG Service - 3 locations

3 messages

Lorie Jackson <LJackson@kampspropane.com>
To: "rppud@riverpinespud.org" <rppud@riverpinespud.org>

Thu, Dec 6, 2018 at 6:03 PM

Candy –

Sorry, I initially put in the wrong email for you.

Lorie

From: Lorie Jackson
Sent: Thursday, December 06, 2018 4:59 PM
To: 'rppud@riverpinespud.org' <rppud@riverpinespud.org>; 'jgoshorn@amadorwater.org' <jgoshorn@amadorwater.org>
Subject: LPG Service - 3 locations

We were asked to conduct a site check at 3 separate locations in River Pines where LPG service is needed. Each of the locations house a customer-owned tank. Below is our findings at each of the locations.

15047 Shenandoah Rd - 150-gal Tank #27715

The tank is too close to electrical and needs to be moved.

Per Jerry, he would provide the trench (18" deep) and he would move the tank.

Kamps estimates the following:

20' poly pipe x .66 cents = \$13.20

24' tracer wire x .28 cents = \$6.72

2 risers @ \$67.95 ea = \$135.90

Twin Stage Regulator = \$83.95

Shut off = \$19.59

Dielectric Union = \$13.95

Pigtail = \$11.95

Misc parts = \$20.00

Labor ½ hr @ \$90/hr = \$45.00

TOTAL \$350.26 (does not include applicable tax, which will be calculated when work is actually done)

End of Emigrant – 250 gal Tank #277333

The tank gauge is leaking and needs to be replaced. A new regulator is also required.

Kamps estimates the following:

Gasket = \$3.00

Twin Stage Regulator = \$83.95

Labor ½ hr @ \$90/hr = \$45.00

TOTAL = \$131.95 (does not include applicable tax, which will be calculated when work is actually done)

Shenandoah & Horseshoe – 150-gal Tank #277148

The tanks requires a new regulator. In addition, the road would need to be graveled and trees trimmed prior to any deliveries.

Kamps estimates the following:

Twin Stage Regulator = \$83.95

Labor ½ hr @ \$90/hr = \$45.00

Total = \$128.95 (does not include applicable tax, which will be calculated when work is actually done)

I have attached paperwork for each location. The paperwork would need to be completed, returned and processed prior to any service work and/or deliveries.

If you have any questions, please feel free to contact our office.

Thanks,

Lorie Jackson CSR

Kamps Propane Inc.

o 209-296-5544 | f 209-296-5641

22479 Hwy 88 | Pioneer, CA 95666

January 3, 2019

River Pines Board of Directors

Effective after the January 9, 2019 meeting and completion of those Minutes I regretfully must submit my resignation as the RPPUD Board Clerk because I will be moving out of the area.

It has been a pleasure working with the Board and General Manager Candi Bingham.

Gisele Wurzbarger

**RIVER PINES PUBLIC UTILITY DISTRICT
ORDINANCE NO. 2018-01**

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE RIVER PINES PUBLIC
UTILITY DISTRICT AMENDING ITS BYLAWS, RULES AND PROCEDURES**

Whereas, the River Pines Public Utility District (District) operates pursuant to, the California Public Utilities and Government Codes, its ordinances, resolutions and bylaws;

Whereas, the District wishes to comply with revisions to state law and developments in water and sewer treatment;

Whereas, the District wishes to bring together its various pronouncements of operating policy and procedure into a comprehensive document.

Whereas, the District wishes to repeal its earlier dated Ordinances, Resolutions, Bylaws and replace them with Ordinance 2018-01

**BE IT ENACTED BY THE BOARD OF DIRECTORS OF THE RIVER PINES
PUBLIC UTILITY DISTRICT THAT:**

1. All ordinances, resolutions and bylaws previously adopted by the District are repealed.
2. River Pines Public Utility District "Bylaws, Rules and Procedures" are hereby replaced and adopted with Ordinance 2018-01

Effective date of this Ordinance shall be January 9, 2019.

The foregoing Ordinance was duly passed and adopted by the Board of Directors of the River Pines Public Utility District, upon second reading, on the 9th day of January 2019, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

River Pines Public Utility District
Board of Director

Rick Miller, Board Chairman

Attest:
River Pines Public Utility District

By:

Gisele Wurzbarger, Clerk of the Board

ORDINANCE 2018-02

ORDINANCE OF THE BOARD OF DIRECTORS OF THE RIVER PINES PUBLIC UTILITY DISTRICT ADOPTING CHANGES TO THE RIVER PINES PUBLIC UTILITY DISTRICT STANDBY FEE

BE IT ENACTED BY THE BOARD OF DIRECTORS OF THE RIVER PINES PUBLIC UTILITY DISTRICT THAT:

1. Standby Fee shall be changed to Maintenance Fee on the District's Rate and Fee Schedule.
2. Maintenance Fee shall be collected on all parcels within the District that are not now on metered service and have no water or sewer connection to the property.
3. The Maintenance Fee shall be placed in a CAPITAL IMPROVEMENT ACCOUNT.
4. The Fee shall be used for planning and construction of physical improvements, repairs and replacement of equipment and facilities in the water and wastewater system which are of general benefit to the District. The improvements include development and construction of new sources of water supply, water treatment facilities, water storage facilities, water transmission and distribution facilities, and all wastewater related operations.
5. The Base Rate to be charged to each parcel not now on metered service and no water or wastewater connections will be \$10.00 per month.
6. This Fee is due the first of each month and will be delinquent if not paid by the 20th of each month. A Late Fee of 10% per month will be charged to each delinquent account after 30 days and a 1.5% Late Fee per month will be charged for balance more than 30 days delinquent.
7. If the Fee is not paid the District will cause the total amount that is due plus Late Fees to be assessed against the property. The total will then become part of the secured Tax Roll to be collected by the County of Amador annually. The District will also place a Lien on the property for the amount due plus Late Fees. Should the property be sold, the new owner will then be responsible for the payment of the Fee.
8. The said Fee is to remain a permanent assessment against the property. Should the property be sold, the new owner will then be responsible for the payment of the Fee.
9. The Fee will terminate whenever the property is equipped with regular water and/or wastewater connection(s). All Fees paid since May 1985 Resolution and Ordinance #90-001, dated July 26, 1990 shall be credited up to a maximum of \$1,000 to be applied toward the Impact Fee of \$7,500 water and/or Impact of \$7,748 wastewater paid at the time of construction.
10. Exemption to the Fee:
 - Certain parcels within the District that will not be buildable as set forth in the county codes.
 - It will be the responsibility of the property owner to illustrate parcel is not buildable as set forth in the county codes.

11. A property owner who owns a parcel that abuts the parcel on which their owner-occupied residence is located and is on metered service, may submit a request for decrement if buildable of the Fee on no more than one parcel for privacy. Any Fee, so deferred, shall become a lien on the parcel and will be payable from escrow upon sale. The property owner will be sent a notice of fees accrued to date every six months.
12. Effective date of this Ordinance shall be January 9, 2019.

THIS ORDINANCE WAS PASSED AND ADOPTED AT A REGULAR MEETING ON THE 9TH DAY OF January 2019.

AYES:
NOES:
ABSTAIN:
ABSENT:

RIVER PINES PUBLIC UTILITY DISTRICT
Board of Director

Rick Miller, Board Chairman

Attest:

I Gisele Wurzburger, Clerk of the River Pines Public Utility District hereby certify and attest under penalty of perjury under the laws of the State of California that the foregoing is a full, true and correct copy of Ordinance 2018-02, passed by the Board of Directors of the River Pines Public Utility District at a regular meeting held the 9th day of January 2019, and duly signed by its Chairman, Rick Miller in my presence.

RIVER PINES PUBLIC UTILITY DISTRICT

By:

Gisele Wurzburger, Board Clerk



Candi Bingham <rppud@riverpinespod.org>

2/3R Chlorine injection

Joel Mottishaw <jmottishaw@amadorwater.org>
To: Candi Bingham <rppud@riverpinespod.org>

Tue, Nov 20, 2018 at 12:17 PM

Hi Candi,

Per our conversation:

The chlorine injection system at the RPPUD 2/3R facility is unique in itself but certainly not unique to the water industry. The setup and design is such that when the design engineers were considering what needs to be accomplished, I'm sure they recognized there were many variables to look at... The most important being:

1. System pressure.
2. Sizing the well pumps to accommodate necessary flow and the ability to overcome said system pressure.
3. Sizing the chlorine pump and injection to accommodate well flow and system pressure.
4. Ensuring backflow protection from the system back to the wells.
5. Ensuring pressure surge protection to address water hammer caused during the wells startups and shutdowns.

All of these (and others) will impact how well the system operates. The problem we have encountered with the chlorine pump and injection is a direct result of pumping into a high pressure system. Like we discussed, chemical pumps and injectors are made to accommodate scenarios like this, however, my experience has been, that it is inevitable that a chemical feed system (especially aggressive ones like caustic soda, sodium hypochlorite, calcium hydroxide, etc) will have intermittent "routine" problems. There is routine maintenance that needs to be performed in order to ensure proper operation which includes replacement of tubing, chemical injectors, pumps, etc... Although chemical pumps are manufactured for higher pressure scenarios, this doesn't mean they will never develop leaks, have diaphragm failures, failed foot valves, etc... The Prominent pump that we quoted for River Pines is a proven system that the industry record proves as one of the best systems available. It is my hope that because it is sized to accommodate the higher pressure scenario, because it does include an automatic degassing valve (eliminates airlocking commonly caused by sodium hypochlorite off gassing), and because it is a recommended and sized injector, that this will greatly reduce the number of chlorine system failures at the 2/3R facility.

Let me know if this is enough Candi!

Thanks, Happy Thanksgiving!!

Joel T. Mottishaw

Water Treatment Supervisor



904

Quote Summary: with section totals and quote total

#	Section	Ext. Net
1	Section 1	\$4,357.79

Grand Total Net: \$4,357.79

Price

Pricing & Product Details: with complete product descriptions and full pricing for each item

#	Material #	Description	Qty	Net	Ext. Net
1	ProMinent Fluid Controls S1 Skid System				\$4,357.79
1.1	BT5B1008NPE9000UD010A00	beta/ 5 [®] ,version b The ProMinent [®] beta/5b is a microprocessor-based solenoid-driven diaphragm pump. Stroke length adjustment from 0 - 100%, at a ratio of 10:1. Stroke frequency adjustment in 10% increments, from 0 – 180 strokes per minute. Remote on/off and contact pulse 1:1 are standard. Three LED lights indicate operational status. Fiberglass-reinforced, PPE plastic housing with an IP65 enclosure rating. ProMinent Control Cable is required for external control. Capacity: * 1.66GPH; 6.3L/H * 145PSI; 10BAR Selected Options: * dosing head material: Acrylic * seals: EPDM seals * Liquid end version: with auto-degassing * Connection: Standard (per specifications) * Labeling: standard housing * Logo: with ProMinent logo * Electronic connection: universal 100-240 V * cable and plug: 2m USA 115 V * Relay: without relay * supplies: with accessory kit * control system type: without lock * control version: External analog 0-20mA/4-20mA	1	\$1,161.15	\$1,161.15
1.2	1001302	Universal control cable, 5-pin round plug; 5-wire 30 ft. (10 m)	1	\$78.69	\$78.69



Item Description				
1.3	7749049	SS1-D_FLOOR_050_PVC\EPDM-DEGAS._PD-FM	1	\$3,117.95 \$3,117.95
1/2" PVC/EPDM Dosing System (Auto degassing) PP/PE skid for solenoid driven pumps, (20"W x 18"D x 40"H) 1/2" PVC/EPDM socket weld pipe and fittings Wye strainer 500ml PVC calibration column flow monitors 164ml CPVC/EPDM pulsation dampeners Pressure relief valves Pressure gauge with isolator Back pressure valve Plumbing and components rated at 150 PSI regardless of pump pressure.				

gamma/ X Series

X-tremely clever!

ALL NEW

ProMinent®



The new **gamma/ X** solenoid diaphragm metering pump is an intuitive device for feeding accurate dosages of chemical into water and wastewater processes.

The dynamic control of the solenoid allows both the suction and discharge volumes to be regulated independent of fluid hydraulics and flow.

The **gamma/ X** will automatically measure system backpressure to protect the pump and system piping from overload situations

Features & Benefits

- No manual stroke length adjustment
- Volume adjustment in gph
- Analog, Contact and Batch modes optional
- Integrated system pressure measurement
- Bus interfaces such as Profibus and CANbus
- Bluetooth technology available (consult factory)
- Improved visibility of LED-indicator lights
- Larger illuminated display
- Analog output for stroke length and stroke rate transmission
- Removable base for quick and easy installation