

REGULAR MINUTES

Wednesday, July 20, 2022

ACTION MINUTES

1. CALL TO ORDER: The meeting was called to order by Chairman Raymond at 6:00 p.m.

2. ROLL CALL: Via Phone

Director John Chapman
Director Anita Ebbinghausen
Director Roscoe Raymond
Director Eric Rewitzer

Candi Bingham, General Manager – Via Phone
Gisele Wurzbarger, Board Clerk – Via Phone

ABSENT: Director Karla Christensen

3. PLEDGE OF ALLEGIANCE: Chairman Raymond led the Pledge of Allegiance.

4. AGENDA:

General Manager Bingham requested an item be placed on the Agenda: Item 9e. Security System New Quote.

Motion by Board Member Rewitzer, seconded by Board Member Chapman, and carried by a 4 to 0 vote to approve the Regular Agenda dated July 20, 2022 as amended. Motion passed by the following vote:

AYES: Chapman, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Christensen

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

John Setin, representing Brent Stewart read a statement exercising the right of refusal on the Circle Tank purchase.

6. MINUTES: Discussion / Approval.

a. June 20, 2022 Regular Meeting.

Motion by Board Member Rewitzer, seconded by Board Member Ebbinghausen, and carried by a 4 to 0 vote to approve the Minutes dated June 20, 2022 as presented. Motion passed by the following vote:

AYES: Chapman, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Christensen

7. CONSENT ITEMS:

- a. Monthly Financial Statements - Period Ending June 30, 2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

- b. Expenditure Report - Submitted Check Approval through June 30, 2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Board Member Ebbinghausen, seconded by Board Member Chapman, and carried by a 4 to 0 vote to approve the Monthly Financial Statements and Expenditure Report - Period Ending June 30, 2022. Motion passed by the following vote:

AYES: Chapman, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Christensen

- 8. MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

June 1 thru June 30, 2022 Water Production/Sold Information:

Well 2 – 329,300 gallons Total Produced – 1,052,246 gallons
Well 3R – 538,100 gallons Total Sold – 750,330 gallons
Well 6R – 184,846 gallons Unaccounted Loss - 29%
Staff Hours: Water 58.25 hours

June 1 thru June 30, 2022 Wastewater Production:

Influent flow: 1,276,700 gallons Effluent Discharged: 756,300 gallons
Staff Hours: Wastewater 47 hours

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham noted she was working with the Elections Office regarding the Board Election. Resolution 2022-02 approving El Dorado County and Amador County to hold Board Election on November 8, 2022 has been submitted to both Amador County and El Dorado Elections office.

General Manager Bingham stated the District received a letter from CalPERS stating that the district is not in compliant. They are requesting that all Board Members receive a W-2 and that Social Security and Medicare be taken out of their stipend checks. The letter was forwarded to the District’s Attorney for input. Our attorney believes CalPERS is mistaken and is drafting a letter regarding this matter.

9. BOARD MATTERS: Discussion/Action.

a. Review Annual Inspection State Report. Discussion.

General Manager Bingham reported River Pines Public Utility District domestic water system was inspected on April 6, 2022 by Tahir Mansoor and this item was submitted at the June 15 meeting. The inspection of the water system and a review of the Division's files and databases revealed a few deficiencies. AWA had 30 days after the year end reports to submit a written response that outlines a plan and schedule for correcting the deficiencies. See report prepared by Rick Ferriera, Operations and Engineering Manager for complete details of AWA's response letter to Tahir Mansoor, Sanitary Engineer, Division of Drinking Water.

Summary included the system condition and deficiencies.

1. River Pines Distribution System Improvement Project
2. Storage Tanks and Domestic Water Wells
3. Water Quality Monitoring
4. Distribution System Monitoring
5. Tank Inspection
6. Water Quality Emergency Notification Plan

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken.

b. Account 47-018. Discussion/Action.

General Manager Bingham reported the River Pines Bible Church has been vacant and not used for many years. For the past six months the Somerset Church has been paying the water/sewer invoices for the River Pines Bible Church. The pastor of this church asked the District to waive the base fees as the payment has become a hardship for their church. The pastor was informed via email that the District's policy is that base rates must always be paid to help keep the system functioning. It was suggested that selling the building would be a viable option and the pastor provided his direct phone number to pass on to anyone interested in purchasing the building.

As result of their conversation, the pastor requested his request to waive the River Pines Bible Church's base fees be brought before the Board for consideration.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Chairman Raymond, seconded by Board Member Ebbinghausen. and carried by a 4 to 0 vote to deny the Somerset Church request to waive the River Pines Bible Church base fees in accordance of District's Policy. Motion passed by the following vote:

AYES: Chapman, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Christensen

c. Update on Solar Inquiry. Discussion/Action.

Chairman Raymond reported Prime Solar Solutions has access to all of the District's account regarding our solar needs. He reported Prime Solar Solutions will be providing a proposal for consideration.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken. This item was continued to the next agenda.

d. Circle Tank Exchange Update. Discussion/Action.

General Manager Bingham reported at the April 16 meeting the Board approved the survey of the old and new tank site locations and to start the property exchange proceedings following completion of both surveys. General Manager Bingham reported staff was waiting for the survey reports. She had been in contact with Matt Toma and reported the survey is scheduled for July 27 and the filing will be recorded afterwards.

No action was taken. This item was continued to the next agenda.

e. Security System New Quote. Discussion/Action.

General Manager Bingham reported she received a quote in the amount of \$2,350.32 to replace the much-needed Security System at the sewer pond.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Board Member Ebbinghausen, seconded by Board Member Rewitzer, and carried by a 4 to 0 vote to approve the Security System purchase in the amount of \$2,350.32. Motion passed by the following vote:

AYES: Chapman, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Christensen

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.

Nothing to report.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

Chairman Raymond reported the river is not running and that the dam has not been removed. General Manager Bingham stated she could contact Vice-Chairman Christensen request the dam be removed before the deadline.

Board Member Ebbinghausen reported the RPA wants to donate funds to the District for windows and flooring.

Chairman Raymond reported he wants to donate to the District a 72-inch Television that is internet ready.

General Manager Bingham reported acceptance of these donations have to be approve by the Board and requested these two donations items be placed on the next agenda for consideration.

12. FUTURE AGENDA TOPICS:

1. Update on Solar Inquiry.
2. Update Attorney's response to CalPERS requests that all Board Members receive a W-2 and that Social Security and Medicare be taken out of their stipend checks.

3. Update Circle Tank Exchange/Survey Recordation.
4. Stipulation /Acceptance of RPA Fund Donate to the District.
5. Stipulation /Acceptance of Chairman Raymond Donation to the District.

13. ADJOURNMENT: The meeting adjourned at 6:45 p.m. to the scheduled meeting on August 17, 2022.