



RIVER PINES PUBLIC UTILITY DISTRICT



Wednesday, July 13, 2016 ACTION MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Chairman Landgraf at 5:38 p.m.

2. **ROLL CALL/MEMBERS PRESENT:**

Chairman Cathy Landgraf
Director Rene' Walden-Qualls
Director Anita Ebbinghausen
Director Michael Gardner

Candi Bingham, General Manager

ABSENT: Director Miller

3. **PLEDGE OF ALLEGIANCE:** Chairman Landgraf led the Pledge of Allegiance.

4. **AGENDA:** M/S Gardner/Ebbinghausen approve the agenda.

Motion carried 4-0 with the following vote:

AYES: Ebbinghausen, Gardner, Landgraf, Walden-Qualls.
NOES: None.
ABSTAIN: None.
ABSENT: Miller

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

Norma Beirne addressed the members of the board in regards to their vote on the Emigrant Trail road project. Ms. Beirne stated that the members of the board should have personally contacted each homeowner who uses Emigrant Trail for discussion in regards to the contractor and ways the road should be repaired.

Terry Robertson addressed the members of the board in regards to their vote on the Emigrant Trail road project. He stated that he wants to see the different bids and how the road is going to be repaired.

Members of the Board agreed to set a meeting on Tuesday, July 19, 2016 at 5:30 p.m. with the homeowners to discuss the Emigrant Trail road Project.

6. **MINUTES:** M/S Gardner/Walden-Qualls approve the minutes as amended with the following vote:

Item 2 – add – Michael Gardner present
Item 10 (c) – add – cost not to exceed \$12,600 to property owners

Motion carried 4-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls.
NOES: None.
ABSTAIN: None.
ABSENT: Miller.

7. Monthly Financial Report: M/S Ebbinghausen/Gardner as submitted with the following vote:

Motion Carried 4-0 with the following Vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls
NOES: None
ABSTAIN: None
ABSENT: Miller

8. EXPENDITURE REPORT: M/S Ebbinghausen/Gardner approve as amended with following vote:

Check 12265 to Candi Bingham – memo change to June 2016 services

Motion carried 4-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls.
NOES: None.
ABSTAIN: None.
ABSENT: Miller

9. MONTHLY OPERATIONS REPORT.

- A. Monthly Water and Wastewater Operations Report – See Report
- B. Monthly General Manager Report – See Report.

10. BOARD MATTERS:

- A. Approve Resolution for Amador LAFCO – Annexation of El Dorado & Amador Customers
Following considerable discussion among Board Members it was agreed to notify affected customers by certified mail of proposed annexation and set a Special Meeting for July 27, 2016 to discuss any questions or concerns affected customers may have.
- B. Approve Resolution for 2016/2017 Tax Roll
M/S Gardner, Ebbinghausen move to approve Resolution 2016-07 final Assessment Secured Tax Roll for 2016-2017 in the total amount \$15,279.56 with the following vote:

AYES: Landgraf, Gardner, Ebbinghausen, Walden-Qualls
NOES: None
ABSTAIN: None
ABSENT: Miller

- C. Continued – possible mandatory water conservation – discussion and possible action
No mandatory water conservation at this time. Item to remain on future Agenda’s for possible mandatory conservation.
- D. Continued – Possible Rate Increase – Discussion and Possible Action
Following considerable discussion among members of the board, staff and customers the conclusion was to raise both Base Water Rates and Water Usage Rates. Rate increases will follow Proposition 218 and will increase Year 1 – October 1, 2016 and Year 2 – October 1, 2017 as follows:

Parcel Rates – Year 1 Increase – Beginning October 1, 2016

The proposed change to the RPPUD Rate and Fee Schedule:

WATER RATES:

Residential Monthly Base Service Rate	\$54.89
Commercial Monthly Base Service Rate	\$54.89

WATER USAGE RATES:

1 - 3,000 gallons per month usage	\$3.24/K
3,001 - 5,000 gallons per month usage	\$4.32/K
5,001 - 7,000 gallons per month usage	\$5.67/K
7,001 - 9,000 gallons per month usage	\$7.02/K
9,001 - 12,000 gallons per month usage	\$8.37/K
12,001-15,000 gallons per month usage	\$9.72/K
15,001-20,000 gallons per month usage	\$11.07/K
20,001-999,999 gallons per month usage	\$12.42/K

Parcel Rates – Year 2 Increase – Beginning October 1, 2017

The proposed change to the RPPUD Rate and Fee Schedule:

WATER RATES:

Residential Monthly Base Service Rate	\$60.38
Commercial Monthly Base Service Rate	\$60.38

WATER USAGE RATES:

1-3,000 gallons per month usage	\$3.50/k
3,001 – 5,000 gallons per month usage	\$4.67/k
5,001 – 7,000 gallons per month usage	\$6.12/k
7,001 – 9,000 gallons per month usage	\$7.58/k
9,001 – 12,000 gallons per month usage	\$9.04/k
12,001 – 15,000 gallons per month usage	\$10.50/k
15,001 – 20,000 gallons per month usage	\$11.96/k
20,001 – 999,999 gallons per month usage	\$13.41/k

Motion carried 4-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls
NOES: None
ABSTAIN: None
ABSENT: Miller

E. Approve vacation for Greg Guina, Plant Operator – Discussion and Possible Action
 Members of the Board approved the vacation for Greg Guina from September 5 thru September 25, 2016 with the following conditions:

Amador Water Services to be contracted as follows:

- A. Distribution – on call only
- B. Sewer – Every day and on call
- C. Water -
 - 1. One day per week to complete service to Well 6R as mandated by the State of California and to complete the District’s weekly water testing.
 - 2. On Call

These conditions will keep cost to the District to a minimum without compromising the needs of the system.

Motion carried 4-0 with the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls
NOES: None
ABSTAIN: None
ABSENT: Miller

- F. Membership with California Rural Water Association (CRWA) – Discussion and Possible Action
Following the review of CRWA’s member benefits and the ongoing applications by the District for future Grants, Members of the Board elected to renew membership with CRWA.

Motion carried 4-0 with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls, Ebbinghausen
NOES: None
ABSTAIN: None
ABSENT: Miller

- G. Update on CALFIRE Grant – mastication and dead tree removal.
GM Bingham reported that the dead tree removal process has begun. She also reported that the mastication was scheduled to begin following the receipt of the advance payment from Cal Fire. She also noted that due to the dry conditions there were concerns that the mastication project may have to be delayed until fall. GM Bingham reported that she would continue to make contact with Cal Fire directly about these concerns.

GM Bingham also reported that she contacted CYA – Cal Fire to remove all the brush and debris on the 30 acres of the sewer spray fields which is in line with the mastication project. They were slated to meet with Greg on Friday to assess the project.

- H. Workshop date for 2016-2017 District Budget – discussion and possible action
Members of the Board set a Budget Workshop date for August 17, 2016 at 5:00 p.m.

- I. Bylaws & Administration Policies Update

11. BOARD OF DIRECTORS COMMENTS/REPORTS:

- A. Capital Improvements and general repairs necessary at the District. Continued Item.
None at this time

11. COMMITTEE COMMENTS/REPORTS: None.

12. FUTURE AGENDA TOPICS:

13. ADJOURNMENT: The meeting adjourned at 8:12 p.m.

Respectively submitted,
Candi Bingham, General Manager/Acting Board Clerk