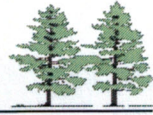


RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Avenue, P.O. Box 70, River Pines, CA. 95675
(209) 245-6723 Tel (209) 245-5710 Fax

www.rppud.org

REGULAR AGENDA

Wednesday, December 18, 2019 - 6:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **AGENDA:** Approval of agenda for this date; all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)
5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board now upon any subject within the jurisdiction of the Board; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a **three (3) minute limit per topic**.
6. **MINUTES: Discussion / Approval.**
 - a. November 20, 2019 Regular Meeting.
7. **CONSENT ITEMS:**
 - a. Monthly Financial Statements – Period Ending November 30, 2019.
 - b. Expenditure Report – Submitted Check Approval through November 30, 2019.
8. **MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring Action will be placed on and upcoming agenda for consideration.
 - a. Monthly Operations Report.
 - b. Monthly General Manager Report.
9. **BOARD MATTERS:** Discussion / Action / Direction to Staff.
 - a. Election Declaration - Adopt Resolution, Reciting the Facts of the General Municipal Election.
 - b. Swearing In and Seating of New Board Members to new four year terms.
 - c. Appoint Chairman and Vice-Chairman. Discussion/Action.
 - d. Well 6R – Maintenance and Repairs. Discussion/Action.
 - e. Water Leak Policy. Discussion/Action.
 - f. Universal Garbage Service. Discussion/Action.
 - g. District Card – Discussion/Action.
 - h. Local Hazard Mitigation Plan Update. Discussion only.
 - i. Water Increase – 5 Year Plan. Discussion/Action.
10. **BOARD OF DIRECTORS COMMENTS/REPORTS:** Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

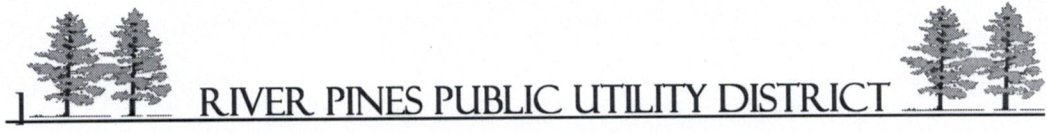
None

12. FUTURE AGENDA TOPICS: This is an opportunity for Board Members and District Staff to request matters to be placed on upcoming agendas.

13. ADJOURNMENT – The next Regular Meeting – January 22, 2020 at 6:00 p.m.

* * * * *

6a.



REGULAR MINUTES

Wednesday, November 20, 2019
ACTION MINUTES

1. CALL TO ORDER: The meeting was called to order by Chairman Raymond at 6:00 p.m.

2. ROLL CALL:

Director Roscoe Raymond	Candi Bingham, General Manager
Director Anita Ebbinghausen	Gisele Wurzburger, Board Clerk -Via Phone
Director Patrick Henry	
Director Richard Miller	
Director Karla Christensen	

3. PLEDGE OF ALLEGIANCE: Chairman Raymond led the Pledge of Allegiance.

4. AGENDA:

Motion by Board Member Henry, seconded by Board Member Miller, and carried by a 5 to 0 vote to approve the Regular Agenda dated November 20, 2019 as presented. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

Board Member Christensen reported decorating the town Christmas tree in the town center will be on December 8.

6. MINUTES: Discussion / Approval.

A. October 16, 2019 Regular Meeting.

Motion by Board Member Henry, seconded by Board Member Miller, and carried by a 5 to 0 vote to approve the Minutes dated October 16, 2019 as amended. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSENT ITEMS:

a. Monthly Financial Statements - Period Ending October 31, 2019.

b. Expenditure Report - Submitted Check Approval through October 31, 2019.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Board Member Henry, seconded by Chairman Raymond, and carried by a 5 to 0 vote to approve the Consent Items - Period Ending October 31, 2019. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

October 1 thru October 31, 2019 Water Production/Sold Information:

Well 2 - 480,600 gallons	Total Produced – 922,055 gallons
Well 3R – 405,400 gallons	Total Sold – 8692,001 gallons
Well 6R - 36,055 gallons	Unaccounted Loss - 25%

October 1 thru October 31, 2019 Wastewater Production:

Influent flow: 918,000 gallons Effluent Discharged: 491,500 gallons

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham reported the hand held meter for CalFire’s measurement of water used outside of fire protection would cost the District approximately \$975. She requested this item be placed on the next agenda for discussion and possible action.

General Manager Bingham reported she would be at the office November 13 and 14. She would also be at the office November 18 through 21.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

9. BOARD MATTERS: Discussion/Action.

a. **General Manager’s Contract. Discussion/Action.**

Chairman Raymond reported during the Closed Session the Board voted 5 to 0 to approve General Manager’s 3 Year Contract with 3 minor changes.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action taken.

b. Approval of 2018/2019 Annual Audit. Discussion/Action

No written report was submitted on this item. General Manager reported the 2018/2019 Annual Audit is posted on the District's website.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Chairman Raymond, seconded by Vice-Chairman Ebbinghausen, and carried by a 5 to 0 vote to approve the 2018/2019 Annual Audit. Motion passed by the following vote:

AYES:	Christensen, Ebbinghausen, Henry, Miller, Raymond
NOES:	None
ABSTAIN:	None
ABSENT:	None

c. Paymentus – Implementation of Customer Portal. Discussion/Action.

General Manager Bingham reported she received an email from Michael Kenley, Senior Account Manager for Paymentus regarding implementation of the Customer Portal for the District. The set-up fee is \$2,500 and currently the term of the District's Paymentus contract is set up to auto renew for three (3) years on 11/19/2019. Paymentus' standard contract term is five (5) year and if the District were to extend its contract term to five (5) year (11/19/2025) he could use this as a business justification to waive the \$2,500 setup fee. Thus, resulting in the District getting the Customer Portal at no cost.

Board Clerk Wurzburger noted District customers can setup an account to use the Customer Portal to look up their account information and would not have to use the debit payment service also provided by Paymentus.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Board Member Miller, seconded by Board Member Henry, and carried by a 5 to 0 vote to approve the District's Revised Contract with Paymentus from a three (3) year to a five (5) year contract (11/19/2025) with no additional cost for the Customer Portal. Motion passed by the following vote:

AYES:	Christensen, Ebbinghausen, Henry, Miller, Raymond
NOES:	None
ABSTAIN:	None
ABSENT:	None

d. CSDA Commercial Card – Discussion/Action.

No written report was submitted on this item. General Manager Bingham provided additional information from CSDA regarding District Credit Card - Umpqua Bank's commercial credit card.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

After consideration discuss staff was requested to obtain additional credit card for more local banking establishment and was directed to place this item on the next agenda for discussion and action.

No action taken.

e. Monitoring Well Drilling Update - Well Reporting Explanation. Discussion only.

No written report was submitted on this item. General Manager Bingham reiterated at the September 18,2019 meeting the District approved Patrick Dunn NV5 Proposal for the Preparation of the Chlorination Plan, Quarterly Ground Water Monitoring Reports at RPPID Wastewater Treatment Plant as requested. Mr. Dunn recommended the Preparation of the Chlorination Plan, Quarterly Ground Water Monitoring Reports at RPPID Wastewater Treatment Plant be done through Amador Water Agency. This would place the liability on Amador Water Agency and not the District.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action taken.

f. Eco-Green Program Assessment. Discussion/Action.

General Manager Bingham reported Eco-Green submitted the Statement of Work with a Projected Cost of \$15,427.34 which would be an estimated annual energy savings of \$1,548.05.

Breakdown - Scope of Work:

Description:	Amount
LED Fixtures	\$4,984.00
Labor	\$6,139.84
Sales Tax	\$386.26
Permits and/or Insurance Cost	\$174.44
Misc. Charges	\$2,242.80
ICP Developer/Engineering Cost	\$1,500.00
Total Project Cost	\$15,427.34

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Board Member Miller, seconded by Board Member Henry, and carried by a 5 to 0 vote to deny the Eco-Green Program Assessment Proposal. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

g. Chlorine – Discussion/Action.

General Manager Bingham reported previously the District had barrels of chlorine delivered. When Amador The District cancelled this delivery when Water Agency took over operations due to the inconvenience of

delivery times. Staff recommends the District purchase the \$2,500 tank which would eliminate all delivery and mill fees. Between water and sewer, the District the approximately use 70 to 80 gallons per month. Total savings per year would be approximately \$766.80.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Chairman Raymond, seconded by Vice-Chairman Ebbinghausen, and carried by a 5 to 0 vote to approve the purchase of the \$2,500 one-time Tank. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

h. Well 6R Repairs – Discussion/Action.

General Manager Bingham provided an email from Joel Mottishaw, Amador Water Agency, regarding Well 6R repairs. This report is informational only and the following item were listed as items of concern.

1. Both CL17 chlorine analyzers have problems - suggests replacement.
2. Hach turbidimeter is damaged – suggests replacement.
3. Valve function (filtrate and filter to waste) – verify if valve is getting proper command from PLC – possible replacement.
4. If place on “auto” mode District will have to notify the RWQCB regulator – possible enhance monitoring requirements as well as additional sampling.
5. Chlorine system plagued with air/off gassing issues – suggest another bottom feed tank.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action taken.

i. Capital Improvement Funds. Discussion/Action.

General Manager Bingham provided a Capital Improvement – Reserve Fund chart outlining 3, 5 and 7 percent contributions based on the District’s Water and Sewer Income presented in the Auditor’s report.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Board Member Henry, seconded by Chairman Raymond, and carried by a 5 to 0 vote to approve the Capital Improvement – Reserve Funds in the Amount of five (5) percent, two (2) percent for the Emergency Reserve Fund and 3 percent to the Capital Improvement Fund. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

j. Local Hazard Mitigation Plan Update. Discussion only.

No written report was submitted on this item. Chairman Raymond inquired if General Manager Bingham had completed the form associated with the Local Hazard Mitigation Plan Update. General Manager Bingham reported she had completed the forms and noted there has not been a meeting schedule.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action taken.

k. SB606 Policy Individual Water Limits Effective 2020. Discussion/Action.

No written report was submitted on this item. General Manager Bingham reported after additional research it has been determined SB606 Policy Individual Water Limits Effective 2020 does not apply to the District.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action taken.

l. Water Rate Increase – 5 Year Plan. Discussion only.

General Manager Bingham report the 2014 Rate Study completed by the State of California for River Pines Public Utility District suggested four (4) types of savings account. The District currently has only the Capital Improvement account which currently hold \$35,803. The 2014 Rate Study suggested an 8% rate increase each year for five (5) years. The water rate is currently set at \$60.38 which is between year 1 and year 2 of the 2014 Rate Study.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

After considerable discussion amongst the Board and staff the following motion was made:

Motion by Vice-Chairman Ebbinghausen, seconded by Chairman Raymond, and carried by a 5 to 0 vote to select the seven (7) percent five (5) year Water Rate Increase and direct staff to start the Proposition 218 process. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

m. Customer Meter Lock Off Issue. Discussion only.

No written report was submitted on this item. General Manager Bingham reported there were several customer water meters that can not be locked off. Amador Water Agency cannot fix these meters without having to turn off the whole system.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action taken.

n. Town Hall - Usage During Power Outage. Discussion only.

No written report was submitted on this item. Chairman Raymond stated because the District has an operating generator, the public should be able to utilize the Town Hall during power outage in the future. He suggested this be included in the Local Hazard Mitigation Plan Update.

Chairman Raymond opened the public discussion. Nell Raymond spoke in support of this request. Hearing no further comments from the public, Chairman Raymond closed the public discussion.

Staff was directed to contact PG & E and Office of Emergency Services to inform them the Town Hall would be available during power outages in the future.

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

A. Capital Improvements and general repairs necessary at the District. Continued Item.

No action taken.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

- a. Solar Panel Committee. Discussion/Possible Action.
- b. Water Rights Committee. Discussion/Possible Action.

No action taken.

12. FUTURE AGENDA TOPICS:

- a. Election Declaration - Adopt Resolution, Reciting the Facts of the General Municipal Election.
- b. Swearing In and Seating of New Board Members to new four year terms.
- c. Appoint Chairman and Vice-Chairman. Discussion/Action.
- d. Monitoring Well Drilling Update. Discussion only.
- e. CSDA Commercial Card – Discussion/Action.
- f. Local Hazard Mitigation Plan Update. Discussion only.
- g. Water Conservation Policy. Discussion only.
- h. Water Increase – 5 Year Plan. Discussion/Action.

13. ADJOURNMENT: The meeting adjourned at 7:45 p.m.

Respectively submitted,
Gisele Wurzbarger, Board Clerk

7a.

River Pines Public Utility District
Profit & Loss by Class
November 2019

	Sewer	Water	TOTAL
Ordinary Income/Expense			
Income			
Amador County Auditor's Warrant			
Secured Appointment	417.00	417.00	834.00
Unsecured Appointment	91.13	91.13	182.26
Total Amador County Auditor's Warrant	508.13	508.13	1,016.26
Base Fee Income			
Maintenance Fees	345.00	345.00	690.00
Sewer	14,838.74	0.00	14,838.74
Voluntary Lock-Off	157.50	157.50	315.00
Water	0.00	11,451.63	11,451.63
Total Base Fee Income	15,341.24	11,954.13	27,295.37
Interest Income	0.02	0.41	0.43
Town Hall Rental	10.00	10.00	20.00
Variable Income			
Door Hanger Fee	0.00	10.00	10.00
Late Fees	369.13	369.13	738.26
Reconnection Fee	0.00	120.00	120.00
Water - Usage	0.00	2,577.63	2,577.63
Total Variable Income	369.13	3,076.76	3,445.89
Total Income	16,228.52	15,549.43	31,777.95
Gross Profit	16,228.52	15,549.43	31,777.95
Expense			
Board Members			
Elections	271.30	271.30	542.60
Stipends	187.50	187.50	375.00
Total Board Members	458.80	458.80	917.60
Contracted Expenses			
Board Clerk	150.00	150.00	300.00
Manager	2,416.66	2,416.68	4,833.34
Total Contracted Expenses	2,566.66	2,566.68	5,133.34
Sewer Expenses			
Amador Water Agency			
After Hour On-Call	520.71	0.00	520.71
Mandated State Reporting	104.82	0.00	104.82
Operation Repairs	374.28	0.00	374.28
Routine Service	3,197.11	0.00	3,197.11
Total Amador Water Agency	4,196.92	0.00	4,196.92
Electricity - Sewer	1,350.00	0.00	1,350.00
Sewage - Pump Service	540.00	0.00	540.00
Sewer - Parts/Supplies	1,250.00	0.00	1,250.00
Telephone - Sewer	129.01	0.00	129.01
Testing - Sewer	136.00	0.00	136.00
Total Sewer Expenses	7,601.93	0.00	7,601.93
Town Hall Expenses			
Janitorial	60.00	60.00	120.00
Total Town Hall Expenses	60.00	60.00	120.00
Void	0.00	0.00	0.00
Water/Distribution Expenses			
Amador Water Agency			
After Hour On-Call	0.00	677.66	677.66
Customer Service	0.00	213.60	213.60

River Pines Public Utility District
Profit & Loss by Class
November 2019

	Sewer	Water	TOTAL
Mandatory State Reporting	0.00	69.88	69.88
Meter Reading	0.00	552.94	552.94
Operation Repairs	0.00	649.17	649.17
Routine Service	0.00	1,720.11	1,720.11
Total Amador Water Agency	0.00	3,883.36	3,883.36
Electricity - Water	0.00	557.67	557.67
Parts/Supplies	0.00	706.28	706.28
Permit Fees	2,954.00	3,286.10	6,240.10
Telephone - Water	0.00	132.59	132.59
Water Testing	0.00	428.00	428.00
Total Water/Distribution Expenses	2,954.00	8,994.00	11,948.00
64900 · Office Expenses			
Software	331.07	331.09	662.16
Supplies	61.72	61.72	123.44
Website Service	25.00	25.00	50.00
Total 64900 · Office Expenses	417.79	417.81	835.60
66700 · Professional Fees			
Yearly Audit	1,950.00	1,950.00	3,900.00
Total 66700 · Professional Fees	1,950.00	1,950.00	3,900.00
68600 · Utilities			
Disposal	45.83	45.83	91.66
Electricity - Street Lights	57.48	57.48	114.96
Propane	344.00	0.00	344.00
68100 · Telephone - Office	31.43	31.43	62.86
Total 68600 · Utilities	478.74	134.74	613.48
Total Expense	16,487.92	14,582.03	31,069.95
Net Ordinary Income	-259.40	967.40	708.00
Other Income/Expense			
Other Income			
Wireless Site Lease	250.00	250.00	500.00
Total Other Income	250.00	250.00	500.00
Other Expense			
Monitor Wells - Sewer	915.00	0.00	915.00
Total Other Expense	915.00	0.00	915.00
Net Other Income	-665.00	250.00	-415.00
Net Income	-924.40	1,217.40	293.00

76.

River Pines Public Utility District Account QuickReport-Board Meetings As of November 30, 2019

Type	Date	Num	Name	Memo	Amount	Balance
Bank Accounts						
El Dorado Checking						
Check	11/01/2019					31,247.53
Deposit	11/01/2019	debit	Candi Bingham		-2,416.67	31,247.53
Deposit	11/04/2019			Deposit	406.86	28,830.86
Deposit	11/05/2019			Deposit	669.24	29,237.72
Deposit	11/06/2019			Deposit	504.65	29,906.96
Deposit	11/06/2019			Deposit	149.01	30,411.61
Deposit	11/06/2019			Deposit	624.44	30,560.62
Deposit	11/06/2019			Deposit	331.43	31,185.06
Check	11/06/2019	ebit	Generac	Eastside Part	-1,250.00	31,516.49
Deposit	11/07/2019			Deposit	909.11	31,175.60
Check	11/07/2019	eft	Adobe PDF		-14.99	31,160.61
Check	11/08/2019	eft	Microsoft Office 365		701.42	31,862.03
Check	11/08/2019	eft			-99.99	31,762.04
Deposit	11/12/2019			Deposit	365.18	32,127.22
Deposit	11/13/2019			Deposit	6,732.09	38,859.31
Check	11/13/2019	eft	AT&T - Sewer	209 245-3984 701 9	-129.01	38,730.30
Deposit	11/14/2019			Deposit	507.24	39,237.54
Deposit	11/14/2019			Deposit	353.03	39,590.57
Deposit	11/14/2019			Deposit	155.12	39,745.69
Deposit	11/15/2019			Deposit	461.29	40,206.98
Check	11/15/2019	debit	Candi Bingham		-2,416.67	37,790.31
Check	11/15/2019	debit	PG&E - Water	3357284549-4	-557.67	37,232.64
Check	11/18/2019	13352	Aces Waste Services, Inc.	1175	-91.66	37,140.98
Bill Pmt -Check	11/18/2019	13353	Amerigas		-170.65	36,970.33
Bill Pmt -Check	11/18/2019	13354	Angelica Hernandez	December 2019 - Town Hall Cle...	-120.00	36,850.33
Bill Pmt -Check	11/18/2019	13355	Anita Ebbinghausen	November 2019 - Stipend	-75.00	36,775.33
Bill Pmt -Check	11/18/2019	13356	AT&T - Water	209 245-4011 722 0	-132.59	36,642.74
Bill Pmt -Check	11/18/2019	13357	California Bank & Trust	1030264749	-890.00	35,752.74
Bill Pmt -Check	11/18/2019	13358	california Laboratory Ser...	Testing October 2019	-1,231.00	34,521.74
Bill Pmt -Check	11/18/2019	13359	Gisele L. Wurzburger	November 2019 - Board Clerk S...	-300.00	34,221.74
Bill Pmt -Check	11/18/2019	13360	Karla Christensen	November 2019 - Stipend	-75.00	34,146.74
Bill Pmt -Check	11/18/2019	13361	Patrick Henry	November 2019 - Stipend	-75.00	34,071.74
Bill Pmt -Check	11/18/2019	13362	Richard Miller	November 2019 - Stipend	-75.00	33,996.74
Bill Pmt -Check	11/18/2019	13363	Robert W. Johnson	November 2019 - Stipend	-75.00	33,921.74
Bill Pmt -Check	11/18/2019	13364	Rocky Raymond	2019 Audit	-3,900.00	30,021.74
Bill Pmt -Check	11/18/2019	13365	Staples	November 2019 - Stipend	-75.00	30,021.74
Bill Pmt -Check	11/18/2019	13366	Sweet Pea Ventures, Inc.	Envelopes & Paper	-123.44	29,898.30
Bill Pmt -Check	11/18/2019	13367	Amerigas	Eastside Lift Station - Generator ...	-540.00	29,358.30
Bill Pmt -Check	11/18/2019	13368	california Laboratory Ser...	Eastside Lift Station - Generator ...	-173.35	29,184.95
Check	11/18/2019	13351	Void	Testing - September	-248.00	28,936.95
Bill Pmt -Check	11/18/2019	13369	Amador Water Agency	Testing - September	0.00	28,936.95
Bill Pmt -Check	11/18/2019	13370	Registrar of Voters	30018	-8,786.56	20,150.39
Bill Pmt -Check	11/18/2019	13372	State Water Resources ...	2019 Board Election - 2 Vacancies	-542.60	19,607.79
Bill Pmt -Check	11/18/2019	13371	State Water Resources ...	Facility ID: 5SS011039	-2,625.00	16,982.79
Check	11/18/2019	debit	PG&E - Street Lights	Facility ID: 5B030110001; WWTP	-2,954.00	14,028.79
Check	11/18/2019	debit	California Department of...	7368064062-7	-114.96	13,913.83
Check	11/18/2019	debit	California Department of...	Water Rights Permit	-309.89	13,603.94
Check	11/18/2019	debit	California Department of...	Water Rights Permit	-300.43	13,303.51
Check	11/18/2019	debit	California Department of...	Water Rights Permit	-300.00	13,003.51

River Pines Public Utility District
Account QuickReport-Board Meetings
 As of November 30, 2019

Type	Date	Num	Name	Memo	Amount	Balance
Check	11/18/2019			Website	-50.00	12,953.51
Deposit	11/18/2019	debit	Digital Deployment	Deposit	763.00	13,716.51
Deposit	11/19/2019			Deposit	210.08	13,926.59
Deposit	11/19/2019			Deposit	418.01	14,344.60
Deposit	11/19/2019			Deposit	364.47	14,709.07
Check	11/19/2019	debit	Carbonite	Two Year Cloud backup	-547.18	14,161.89
Deposit	11/20/2019			Deposit	8,006.82	22,168.71
Deposit	11/20/2019			Deposit	646.18	22,814.89
Deposit	11/20/2019			Deposit	996.60	23,811.49
Deposit	11/20/2019			Deposit	-1,350.00	22,461.49
Check	11/20/2019	debit	PG&E - Sewer	8721806002-5	579.92	23,041.41
Deposit	11/21/2019			Deposit	585.31	23,626.72
Deposit	11/22/2019			Deposit	947.83	24,574.55
Deposit	11/25/2019			Deposit	145.00	24,719.55
Deposit	11/26/2019			Deposit	181.00	24,900.55
Deposit	11/26/2019			Deposit	183.09	25,083.64
Deposit	11/26/2019			Deposit	-62.86	25,020.78
Check	11/27/2019	eft	RingCentral	Office Phone	0.41	25,021.19
Deposit	11/30/2019			Interest		25,021.19
Total El Dorado Checking						25,021.19
Total Bank Accounts						25,021.19
TOTAL						25,021.19

River Pines Dept. Report

November 1 - November 30, 2019

Water Production/Sold

Well 2: 494,800 gallons	Total Produced: 906,759 gallons
Well 3R: 380,700 gallons	Total Sold: 546,275 gallons
Well 6R: 31,259 gallons	Unaccounted Loss: 40%

Regulatory Compliance Specialist-

- Monthly reporting for water and wastewater, including No Spill report on CIWQS
- Set up access for CIWQS reporting
- Working on Hazardous Materials Business Plan with the County

Wastewater-

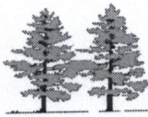
- Influent flow 1,084,500 gallons. Effluent Discharged 554,900 gallons.
- Continued to keep storage ponds as low as possible.
- Weekly lift station monitoring
- Put generator back together at East Side lift station. Still not working. Tech support coming to take a look.

Water-

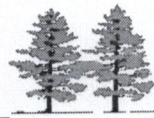
- Completed all regulatory sampling.
- Staff priced material and completed proposal for a new sodium hypochlorite bulk tank to accommodate for water and wastewater departments.

Prepared by: Andrea Hinton, Regulatory Specialist

Reviewed by: Rick Ferriera, Operations Manager



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

AGENDA ITEM – 8B

GENERAL MANAGER'S REPORT

For the Month of November/December 2019

1. A rented generator is still being used at eastside lift station. Repairs were made, however, still not running. AWA has made arrangements with a Generac specialist to make repairs, however, the soonest they can service is January.
2. Working with Paymentus for Customer Portal.
3. Weekly Bank Deposits
4. Monthly Billing & Monthly Late Notices
5. Monthly 48 Hour Notices
6. Updated Website
7. Agenda & Packets

Will be in the River Pines Office – December 16 – 21st.

9a.

Board of Supervisors Agenda Item Report

Submitting Department: Board of Supervisors

Meeting Date: November 26, 2019

SUBJECT

Elections Department: Adoption of a Resolution accepting the canvass of results of votes cast at the consolidated General Election held on November 5, 2019 and declaring certain persons elected.

Recommendation:

Approval

4/5 vote required:

No

Distribution Instructions:

Elections, Board Clerk

ATTACHMENTS

- 2019 Reso Accepting Canvass.doc

Approved
Unanimous

BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF

RESOLUTION ACCEPTING THE CANVASS OF)
RESULTS OF VOTES CAST AT THE) RESOLUTION NO. 19-149
CONSOLIDATED GENERAL ELECTION HELD)
ON NOVEMBER 5, 2019 AND DECLARING)
CERTAIN PERSONS ELECTED)

WHEREAS, the election returns for the UDEL Election held on November 5, 2019, have this day been presented to this Board by Registrar of Voters Kimberly L. Grady, following her canvass of same as directed by said Board;

NOW, THEREFORE, BE IT RESOLVED, that the canvass of returns of the UDEL Election held on November 5, 2019, including the vote by mail ballots, as delineated in Exhibit 'A' attached hereto and made a part hereof is hereby approved;

AND BE IT FURTHER RESOLVED, that the candidates listed in Exhibit 'B' attached hereto and made a part hereof are declared elected to their respective offices;

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 26th day of November 2019 by the following vote:

AYES: Patrick Crew, Richard Forster, Jeff Brown, Frank Axe

NOES: None

ABSENT: fl.]

(Ejeto

Patrick Crew, Viv. Cbarrm:m, Board of Supervisors

ATTEST:
Jennifer Burns, Clerk of the
Board of Supervisors,
Amador County, California

(D.O.ity

RESOLUTION NO. 19-149

EXHIBIT 'A'
STATEMENT OF ALL VOTES CAST
AT THE
UDEL ELECTION
HELD
NOVEMBER 5, 2017
IN
AMADOR COUNTY
STATE OF CALIFORNIA

STATEMENT OF VOTES CAST

2019 UDEL Election

Tuesday, November 5, 2019

River Pines Public Utility District

Member, Board of Directors

Vote for no more than Two (2)

Registered Voters	206
Ballots Cast.....	65
Turnout	31.55%

	Votes	%
John L. Chapman	38	29.23%
Rick Miller	22	16.92%
Anita M. Ebbinghausen	49	37.69%
Write-In	2	1.54%
Overvote	0	0.00%
Undervote	19	14.62%
Total Votes	130	

All votes confirmed via 100 % Manual Hand Tally on
November 12, 2019.

RESOLUTION NO. 19-149

EXHIBIT 'B'

As a result of the canvass of the UDEL Election held on November 5, 2019, the following candidates, having received a majority of the votes cast for their respective offices, are declared elected for a term of four (4) years:

River Pines Public Utility District

Anita M. Ebbinghausen

John L. Chapman

9d.



Candi Bingham <rppud@riverpinespub.org>

Re: Reserve Funds

Joel Mottishaw <jmottishaw@amadorwater.org> Wed, Oct 30, 2019 at 2:37 PM
To: Candi Bingham <rppud@riverpinespub.org>
Cc: Jerry Goshorn <jgoshorn@amadorwater.org>, Kreg Miller <kmill@amadorwater.org>, Rick Ferriera <RFerriera@amadorwater.org>

Hi Candi,

Rick and I discussed this in our ops meeting this morning. Yes, I would agree that as of now 2/3R are looking pretty good. One thing I would say is one of the 2/3R well meters stopped registering properly a few months ago and Ryan was able to locate another exact replacement at 6R and install it. Two things: We should assume that the other will begin to fail as well sometime in the future and purchase of another would be prudent. Additionally, I'm not sure if the one he used was one that was meant for something else at some point so the possibility of purchasing a second one could come to reality (Something at 6R possibly Greg was thinking of?)

As for 6R...There are quite a few needs that will have to be addressed in the near future, some regardless of whether the facility is to be "always ready for full production" or just manually operated. I'll list them below...

Needs one now

- 1. We've had problems with both CL17 chlorine analyzers but to this point have been able to keep them going by troubleshooting and performing misc. maint. followed by manually resetting alarms during manual plant operations. I would recommend that the district replace both of these if the desire for the facility is a "24-hour automatic standby" status. (Aproximately \$7000/ \$3500x2)
2. As Brent stated in his email last week...The Hach turbidimeter is damaged and will need to be replaced before we can operate the facility in auto without an operator present. (Approximately \$3000)
3. There is some concern over valve function (filtrate and filter to waste) and we will need the assistance of an instrumentation tech to verify if valves are getting proper command from PLC or if it is a mechanical issue prior to replacing anything. This is at least weeks out for our own electrical department.
4. If it will be placed in "auto" mode in the future we will need to notify the RWQCB regulator and there could possibly be enhanced monitoring requirements as well as additional sampling.
5. The chlorine system there is plagued with the same air/off-gassing issues as we had experienced at 2/3R due to the top of drum elevated suction design. We replaced the pump last year so the only thing we'd need is another bottom feed tank like we ordered for 2/3R (Less than \$300 I think). \

To: River Pines Public Utility District Record Property Owners

From: River Pines Public Utility District Board of Directors

NOTICE OF INTENDED WATER AND WATER USAGE RATE CHANGE

This notice is intended to inform you that the River Pines Public Utility District (RPPUD) will hold a public hearing regarding proposed changes to the utility rate and fee schedule for properties receiving RPPUD water services. The proposed changes will be considered by the RPPUD Board of Directors at the date, time and location specified below.

Consistent with the requirements of Proposition 218, this notice also provides the changes in utility rates and fees, basis for the changes and how to protest the proposed changes.

Affected Parcels

The proposed fee will apply to all parcels that have immediate access to or currently receive District water services.

Parcel Rates – Year 1 Increase – Beginning April 1, 2020

The proposed change to the RPPUD Rate and Fee Schedule:

WATER RATES:

Residential Monthly Base Service Rate	\$64.60
Commercial Monthly Base Service Rate	\$64.60

WATER USAGE RATES:

1 - 3,000 gallons per month usage	\$3.74/K
3,001 - 5,000 gallons per month usage	\$4.99/K
5,001 - 7,000 gallons per month usage	\$6.54/K
7,001 - 9,000 gallons per month usage	\$8.11/K
9,001 - 12,000 gallons per month usage	\$9.67/K
12,001-15,000 gallons per month usage	\$11.23/K
15,001-20,000 gallons per month usage	\$12.79/K
20,001-999,999 gallons per month usage	\$14.34/K

Parcel Rates – Year 2 Increase – Beginning April 1, 2021

The proposed change to the RPPUD Rate and Fee Schedule:

WATER RATES:

Residential Monthly Base Service Rate	\$69.12
Commercial Monthly Base Service Rate	\$69.12

WATER USAGE RATES:

1-3,000 gallons per month usage	\$4.00
3,001 – 5,000 gallons per month usage	\$5.33
5,001 – 7,000 gallons per month usage	\$6.99
7,001 – 9,000 gallons per month usage	\$8.67
9,001 – 12,000 gallons per month usage	\$10.34
12,001 – 15,000 gallons per month usage	\$12.01
15,001 – 20,000 gallons per month usage	\$13.68
20,001 – 999,999 gallons per month usage	\$15.34

Parcel Rates – Year 3 Increase – Beginning April 1, 2022

The proposed change to the RPPUD Rate and Fee Schedule:

WATER RATES:

Residential Monthly Base Service Rate	\$73.95
Commercial Monthly Base Service Rate	\$73.95

WATER USAGE RATES:

1 - 3,000 gallons per month usage	\$4.28/K
3,001 - 5,000 gallons per month usage	\$5.70/K
5,001 - 7,000 gallons per month usage	\$7.47/K
7,001 - 9,000 gallons per month usage	\$9.27/K
9,001 - 12,000 gallons per month usage	\$11.06/K
12,001-15,000 gallons per month usage	\$12.85/K
15,001-20,000 gallons per month usage	\$14.63/K
20,001-999,999 gallons per month usage	\$16.41/K

Parcel Rates – Year 4 Increase – Beginning April 1, 2023

The proposed change to the RPPUD Rate and Fee Schedule:

WATER RATES:

Residential Monthly Base Service Rate	\$79.12
Commercial Monthly Base Service Rate	\$79.12

WATER USAGE RATES:

1 - 3,000 gallons per month usage	\$4.57/K
3,001 - 5,000 gallons per month usage	\$6.09/K
5,001 - 7,000 gallons per month usage	\$7.99/K
7,001 - 9,000 gallons per month usage	\$9.91/K
9,001 - 12,000 gallons per month usage	\$11.83/K
12,001-15,000 gallons per month usage	\$13.74/K
15,001-20,000 gallons per month usage	\$15.65/K
20,001-999,999 gallons per month usage	\$17.55/K

Parcel Rates – Year 5 Increase – Beginning April 1, 2024

The proposed change to the RPPUD Rate and Fee Schedule:

WATER RATES:

Residential Monthly Base Service Rate	\$84.65
Commercial Monthly Base Service Rate	\$84.65

WATER USAGE RATES:

1 - 3,000 gallons per month usage	\$4.88/K
3,001 - 5,000 gallons per month usage	\$6.51/K
5,001 - 7,000 gallons per month usage	\$8.54/K
7,001 - 9,000 gallons per month usage	\$10.60/K
9,001 - 12,000 gallons per month usage	\$12.65/K
12,001-15,000 gallons per month usage	\$14.70/K
15,001-20,000 gallons per month usage	\$16.74/K
20,001-999,999 gallons per month usage	\$18.77/K

Reason for Rate Increase

The proposed increase will be used for all aspects of operations of the District, including but not limited to: 1) operations and maintenance; 2) professional services; and 3) capital facility repairs and improvements. Reserve funds must be available for emergencies and for known major repairs currently required to maintain a functioning water treatment and water delivery system.

Basis for Rate Increase

District vendor and service provider accounts have been reviewed with the elimination or renegotiation of accounts, replacement of services, and recovery of credits or refunds for a savings of about \$40,000 over the last year. The District, according to 2018-2019 audit figures, saved \$35,000 by contracting operations with Amador Water Agency. The District will be awarded Grant Funding from the State in 2020 for a new Distribution System and water storage tank which will provide reliable drinking water and fire safety. For the District to receive these funds, the District must be able to illustrate that once the Distribution is redone, the District can maintain the system without further funding from the State. In order to achieve this, the Board of Directors have instructed that 5% of water income be placed into a Capital Improvement and Emergency Fund account required by the state. Vendor and service provider costs have increased, as well as testing requirements with the District still absorbing those increases. Examples of these increases are electricity rates which have been increasing dramatically. Laboratory testing has just increased in the past year by a little over 10%. The District has added more laboratory testing requirements from State of California regulatory agencies.

NOTICE OF PUBLIC HEARING

A public hearing will be held during the regular meeting of the RPPUD Board of Directors on February 19, 2020 at 6:00 p.m. at the River Pines Town Hall, 22900 Canyon Avenue, River Pines, CA.

This notice has been sent to all property owners of record that are directly responsible for payment for RPPUD water charges. If adopted by the RPPUD Board of Directors, the proposed changes to the RPPUD Rate and Fee Schedule would become effective April 1, 2020.

Written Protest

Pursuant to Proposition 218, you may express support for or opposition to any or all of the proposed rate and fee schedule changes, prior to the close of the public hearing referenced above.

A written protest must contain:

1. A statement that it is a protest against the proposed change(s) which is the hearing subject; and
2. Name of the record property owner; and
3. Identity of the affected parcel by Assessor's Parcel Number (APN) or service address; and
4. Original signature of the record property owner of the affected parcel.
5. Each owner must submit their own protest with the above information. Signature sheets are not accepted.

Written protests must be submitted to the Board of Directors by:

1. Delivery to the RPPUD District Office, 22900 Canyon Avenue, River Pines, CA; or
2. Mail to RPPUD, Attention: Board of Directors, PO Box 70, River Pines, CA 95675; or
3. Personally submit the protest at the public hearing prior to its close.