

REGULAR MEETING
Wednesday, July 15, 2015
6:30 P.M.

1. **CALL TO ORDER:** The meeting was called to order by Chairman Landgraf at 6:30 p.m.
2. **Roll Call:** All present at Roll Call.

Director Cathy Landgraf
Director Michael Gardner
Director Rene' Walden-Qualls

Candi Bingham, General Manager
Greg Guina, Plant Operator

ABSENT:

None

3. **PLEDGE OF ALLEGIANCE:** Chairman Landgraf led the Pledge of Allegiance to the Flag of the United States of America.
4. **AGENDA:** Approval of agenda for this date. Motion passed with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls

NOES: None

ABSENT: None

ABSTAIN: None

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

A Resident of the community expressed concern that areas of the Districts System are not being maintained appropriately.

Diane inquired as to who chlorinated the District's water. She stated that the chlorine smell and strength was really strong and was concerned about the safety of the water's chlorine levels. Board Chair Landgraf assured her that the water is being treated appropriately to state requirements.

Ivan stated that the rates in River Pines were twice as much as anywhere else he has lived and opposed the rate hike.

6. **MINUTES:** Discussion and approval.
A. June 10, 2015 Regular meeting

Motion by Director Gardner, seconded by Director Walden-Qualls and carried by a 3 to 0 vote to approve the minutes for June 10, 2015 Regular Meeting. Motion passed with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls
NOES: None
ABSENT: None
ABSTAIN: None

7. **EXPENDITURE REPORT:** Discussion and approval. Submitted Check approval for July 8, 2015.

Motion by Director Walden-Qualls, seconded by Director Gardner and carried by a 3 to 0 vote to approve the Expenditure Report for July 8, 2015. Motion passed with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls
NOES: None
ABSENT: None
ABSTAIN: None

8. **MONTHLY OPERATIONS REPORT:** Discussion and Possible Action.

A. Monthly Operations Report. Discussion only, no formal action will be taken. Any Matter requiring action will be placed on an upcoming agenda for consideration.

Plant Operator Guina reported on the following items:

- Performed 72 hour well test on well #2
- Fixed leaks in 5 locations. Two of them were broken valves and three were holes in the pipes
- Well 6R was taken off line and Circle Tank was emptied. Filters are being inspected and tank is being cleaned. After repairs treatment plant will be put back on line and used in tandem with Well #2 & 3R
- PRV that reduces pressure to CL-17 failed causing inlet line failed causing inlet line to blow off and trigger alarm
- Performed C12 test throughout town
- Skimmed lift stations
- Began sewer inspection with the camera. Found one location on Circle Ave where sewer main has dropped not allowing proper grade of waste to flow
- Inspections will continue. Problem areas that are located will be jetted or fixed appropriately
- Aerators in primary ponds have been continuously cleaned and maintained. Trash and influx of hygiene products have been wrapping around props. Customers need to be notified not to flush certain items.
- Weed control around lift stations has been performed

B. Monthly Office Staff report. Discussion only, no formal action will be taken. Any matter requiring action will be placed on an upcoming Agenda for consideration.

General Manager Bingham reported on the following items:

- Met with Forester Erik Jensen on June 15 to outline scope of work for Cal Fire Grant
- Met with various engineers in regards to the CDBG Planning Grant
- Amador elections office notified me of two positions up for election this November
- Received funds from the insurance company in regards to the Firehouse Door
- RPPUD was asked to be in a Beta Program for a new website
- Working on safety training for Plant Operator
- Submitted the 2015-2016 tax roll
- Ordered “No Parking” signs
- Met with District Insurance Agent to update policy
- Completed application for membership with California Special District Association
- Disgruntled customer spun tires in parking lot further damaging windows to Town Hall

9. BOARD MATTERS: All items: Discussion/Possible Action & Direction to Staff.

A. Closed session briefing. Discussion and Possible Action.

Chairman Landgraf reported that Closed Meeting was in regards to contract negotiations for Plant Operator Guina. Negotiations are still in progress.

B. Review & Swear In possible new Board Member. Discussion and Possible Action
Anita Ebbinghausen was sworn in as the District’s newest Director.

C. Financial Reports. Discussion and Possible Action.

Motion by Vice-Chairman Gardner, seconded by Director Walden-Qualls and carried by a 4 to 0 vote to accept the Financial Reports. Motion passed with the following vote:

AYES:	Landgraf, Gardner, Walden-Qualls, Ebbinghausen
NOES:	None
ABSENT:	None
ABSTAIN:	None

D. Approve District Base Rate and Usage Increase with Possible Resolution to pass. Discussion and Possible Action.

After considerable discussion, it was the consensus of the Board, with one rejection from the public, to approve the proposed Rate Increases.

Motion by Director Ebbinghausen, seconded by Director Gardner and carried by a 4 to 0 vote to pass Resolution accepting proposed Rate Increases. Motion passed with the following vote:

AYES:	Landgraf, Gardner, Walden-Qualls, Ebbinghausen
NOES:	None
ABSENT:	None
ABSTAIN:	None

E. Brent Stewart – Regarding current internet and security project. Discussion and Possible Action.

Brent Stewart was present to speak on his behalf. He informed the Board that he had made adjustments to accommodate the Districts installation of their Security System. He also informed the Board that he made those adjustments noted in the Wireless Lease Agreement between Rocky Ridge Wireless Internet and River Pines Public Utility District in the submitted Addendum. Board approved Addendum.

F. Choose Internet Provider. Discussion and Possible Action.

After considerable discussion among Board Members and staff it was the consensus of the Board to use Rocky Ridge Wireless Internet for the purpose of providing internet to the District.

Motion by Vice-Chairman Gardner, seconded by Director Ebbinghausen and carried by a 4 to 0 vote to use Rocky Ridge Wireless Internet to service River Pines Public Utility District for internet purposes. Motion passed with the following vote:

AYES:	Landgraf, Gardner, Walden-Qualls, Ebbinghausen
NOES:	None
ABSENT:	None
ABSTAIN:	None

G. Approve June 2015 Audit dates for August 27, 2015. Discussion and Possible Action

Motion by Vice-Chairman Gardner, seconded by Director Walden-Qualls and carried by a 4 To 0 vote to accept August 27, 2015 for the June 2015 Audit. Motion Passed with the following vote:

AYES:	Landgraf, Gardner, Walden-Qualls, Ebbinghausen
NOES:	None
ABSENT:	None
ABSTAIN:	None

H. Replace or Fix Office Windows. Discussion and Possible Action.
General Manager will get more bids. Item to be continued.

I. Purchase District Cell Phone. Discussion and Possible Action.

After considerable discussion, it was the consensus of the Board to purchase a District cell phone and go with AT&T cellular service with the no contract option at \$55.00 per month and eliminate Phone Reimbursement to District employee of \$100 per month.

Motion by Vice-Chairman Gardner, seconded by Director Walden-Qualls and carried by a 3 to 0 vote to purchase a District cell phone. Motion passed with the following vote:

AYES:	Landgraf, Gardner, Walden-Qualls
NOES:	None
ABSENT:	Ebbinghausen
ABSTAIN:	None

J. Website Hosting with Streamline through CSDA. Discussion and Possible Action

To improve communications with community residents and compliance with the State, it was the consensus of the Board to go with Streamline for a new District Website.

Motion by Vice-Chairman Gardner, seconded by Walden-Qualls and carried by a 3 to 0 vote to use Streamline for the District's new website. Motion passed with the following vote:

AYES:	Landgraf, Gardner, Walden-Qualls
NOES:	None
ABSENT:	Ebbinghausen
ABSTAIN:	None

K. Review and Possible Accept Proposed Budget. Discussion and Possible Action

Motion by Vice Chairman Gardner, seconded by Walden-Qualls and carried by a 3 to 0 vote to accept the proposed budget. Motion passed with the following vote:

AYES:	Landgraf, Gardner, Walden-Qualls
NOES:	None
ABSENT:	Ebbinghausen
ABSTAIN:	None

L. Town Hall Handicap Bathroom. Discussion and Possible Action

General Manager reported that by utilizing the utility closest adjacent to the men's restroom, the project could be accomplished for approximately \$8,000 to \$10,000 as an alternative to combining the two restrooms for \$20,000.

M. Weed Maintenance at Shop Location. Discussion and Possible Action.

It was agreed that the Plant Operator would be responsible for keeping this area maintained since it is part of the operations area.

N. Continued Update on Community Block Grant Program (CDBG). Discussion and Possible Action

Board Chair, Landgraf reported that the county will be sending the proposals to the District to be distributed to the Review Committee for scoring which is part of the selection process.

O. Continued Update on State Responsibility Area Fire Prevention Fund Grant Program (SRAFPF).

Discussion and Possible Action

Everyone was reminded Erik Jensen would providing a PowerPoint Presentation on Saturday, July 18th at 10:00 a.m. in the Town Hall to provide residents of River Pines information in regards to the SRAFPF.

10. Board of Directors Comments/Reports. Discussion Only.

None

11. Future Agenda Topics. Continued Item.

None.

12. Adjournment –

Meeting adjourned at 9:40 p.m. Next Regular Meeting August 12, 2015 at 6:30 p.m.

ATTEST:

Candi Bingham, General Manager